

Asbestos Management

Original Implementation: July 12, 1988

Last Revision: January 30, 2018

PURPOSE

The purpose of this policy is to ensure asbestos containing materials in Stephen F. Austin State University facilities are managed in accordance with current applicable regulations and to aid in protecting human health in the presence of asbestos within the university. To help achieve this goal, the Environmental Health, Safety, and Risk Management Department (EHSRM) develops procedures for asbestos management, inspects and identifies the presence of asbestos in university buildings, ensures proper management and removal of asbestos materials, and provides training to affected personnel.

Stephen F. Austin State University is committed to complying with applicable federal and state regulations promulgated by the U.S. Environmental Protection Agency (EPA), U.S. Occupational Safety and Health Administration (OSHA), and the Texas Department of State Health Services (TDSHS) related to asbestos awareness, management, and removal. These regulations include:

- 40 CFR 763, Subpart E – EPA Asbestos Containing Materials in Schools
- 40 CFR 763, Subpart G – EPA Worker Protection Rule
- 40 CFR 61, Subpart M – National Emissions Standards for Hazardous Air Pollutants (NESHAP)
- 29 CFR 1910.1001 – OSHA General Industry Standard for Asbestos
- 25 TAC 295, Subchapter C – TDSHS Occupational Health, Texas Asbestos Health Protection

POLICY STATEMENTS

SFA shall:

1. Establish and maintain an asbestos inspection and management program to ensure proper identification and management of asbestos containing materials in all university facilities.
2. Ensure identification and immediate removal or encapsulation of any asbestos-containing material that is in a friable state by licensed, competent, and trained personnel.
3. Ensure compliance with all applicable federal and state regulations referenced above.
4. Provide awareness training to university employees who work in areas with asbestos containing materials notifying them of potential health effects and remedial action necessary to meet current regulations and to maintain a safe work environment.

RESPONSIBILITIES

1. Asbestos Program Manager:

The SFA Asbestos Management Planner (APM) is the EHSRM employee who is licensed by the State of Texas to inspect for asbestos and recommend response actions for identified asbestos containing materials in university facilities. The responsibilities of the APM include:

- a) Maintain a current license issued by the Texas Department of State Health Services as an asbestos inspector and management planner by satisfactorily completing the appropriate training and examination administered by the Texas Department of State Health Services. The APM will stay abreast of all pertinent regulations regarding asbestos.
- b) Establish university policies and procedures for the proper management and removal of asbestos materials in accordance with above referenced regulations.
- c) Establish an asbestos awareness training program to be completed by university employees who might reasonably be expected to come into contact with asbestos material during the performance of their university employment.
- d) Survey university buildings for the presence of asbestos prior to any renovation or demolition activities by collecting samples for analysis by an accredited laboratory and reviewing building records.
- e) Recommend response actions to maintenance personnel, contractors, and consultants based on the identification of asbestos in university facilities.
- f) Schedule and manage asbestos abatement projects conducted by licensed abatement and consultant contractors.
- g) Maintain a current file, located and backed up daily on the university server, on all university buildings and facilities previously identified as containing any form of asbestos at 1% or above.
- h) Obtain asbestos free certificates from contractors and engineers for all newly constructed facilities on campus.

2. University Deans, Chairs, Directors, and Supervisors:

- a) Ensure compliance with all current applicable regulations referenced above.
- b) Ensure that employees who are reasonably expected to work in areas containing asbestos receive asbestos awareness training upon initial work assignment and refresher training annually.
- c) Consult with EHSRM and the APM prior to conducting any maintenance, renovation, or demolition work which will disturb building materials. These materials must be inspected for the presence of asbestos prior to initiating the

work activities.

- d) Report to EHSRM or the APM any deteriorating building materials that are suspect for containing asbestos.
- e) Stop work activities when any suspected asbestos containing materials are discovered which were not previously inspected by the APM.

3. University Employees:

- a) Comply with all current applicable regulations referenced above.
- b) Attend all required trainings upon initial job assignment and refresher training annually.
- c) Notify his/her supervisor and stop work any time a question arises relating to work which may involve contact with suspected asbestos materials, and when the work requirements listed below are anticipated:
 - a wall, ceiling, floor, or partition is to be penetrated, scored, drilled, refinished, or otherwise altered
 - pipe insulation is removed, damaged, or altered
 - boilers, chillers, hot water tanks, heat exchangers, valves, and piping are repaired, changed, or altered in a way that may affect the insulation
 - paint removal is done to a surface that could possibly contain asbestos

4. Contractors:

- a) Contractors working on university property must comply with the same guidelines listed above. In addition, contractors must secure approval from the APM prior to beginning work and must consult with the APM when any question or potential problem arises.
- b) Contractors must also provide an asbestos-free certification for all newly constructed facilities on campus.

Cross Reference: 40 C.F.R. 763 Subparts E, G; 40 C.F.R. 61 Subpart M; 29 C.F.R. § 1910.1001; 25 Tex. Admin. Code Ch. 295, Subchapter C; SFA Asbestos Management Manual

Responsible for Implementation: Vice President for Finance and Administration

Contact for Revision: Director of Environmental Health, Safety and Risk Management

Forms: None

Board Committee Assignment: Building and Grounds