

Off-campus Credit Courses

Original Implementation: September 8, 1978

Last Revision: January 27, 2015

Off-campus courses must comply with the policies and procedures of the Texas Higher Education Coordinating Board (THECB) and any regional and professional accreditation requirements. The responsibility for submitting a proposal for teaching an off-campus credit course rests with the dean of the college offering the course, with approval of the provost and vice president for academic affairs.

All off-campus credit courses will be coordinated with the Center for Teaching and Learning (CTL), which is responsible for overseeing THECB notification and reporting procedures. Deans and academic unit heads are responsible for scheduling, reserving space, managing course-related budgets and all instructional aspects of the courses.

Additional compensation may be appropriate if off-campus instruction makes demands on faculty beyond those required for on-campus instruction. Additional compensation must be approved by the dean and the provost and vice president for academic affairs.

Cross Reference: Tex. Educ. Code § 61.052(g).

Responsible for Implementation: Provost and Vice President for Academic Affairs

Contact for Revision: Provost and Vice President for Academic Affairs

Forms: None

Board Committee Assignment: Academic and Student Affairs