

Internship in Public History
HIST-582-040
Summer II 2009
Ferguson 472
MTWR 5:00-6:55 PM

Dr. P. Beisel
History Department
Office: Dugas L.A. 305
Hours: M-R 10:00-11:30 (or by appointment)
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Course Description:

A course intended to provide hands-on training in some aspect of public history. In this course specifically it will be historic resource surveys and research, GIS and data recording, historic preservation, and working with the public.

Program Learning Outcomes:

The SFA History Department has identified the following Program Learning Outcomes (PLOs) for all SFA students earning an M.A. degree in History:

1. The student will be able to explain the key issues and developments in at least two historical periods (one per course).
2. The student will be able to identify the main historical works and interpretive debates associated with an event or period.
3. The student will be able to locate, identify, and critically analyze primary sources.
4. The student will be able to research and analyze effectively an issue or topic in writing.
5. The student will be able to present written work in an appropriate academic style, including the proper citation of sources using Chicago Manual of Style (15th or most recent edition).

This section of this course will focus on PLOs 3, 4, and 5.

Student Learning Outcomes:

As a result of this course, it is intended that the student will properly use a Trimble Juno ST GPS unit to map each cemetery and historic resource; maintain organized and properly completed paperwork and files to document fieldwork and archival research; analyze and classify Houston County marker styles and motifs between 1690 and 1990; prepare a report identifying three cemeteries for Historic Texas Cemetery and/or National Register designation and justifying the rationale for choices; and, submit a report integrating at least three themes for proposed Houston County tourism planning.

Texts and Materials: (* = optional)

Clipboard – provided, must be returned

ID Badge – provided, holder must be returned

Adgent, Nancy. “For Further Reading – Grave Marker Types, Styles, and Motifs,” 5/4/09.

*Jordan, Terry. *Texas Graveyards: A Cultural Legacy*. Austin: University of Texas, 1982.

*Mytum, Harold. *Recording and Analysing Graveyards*. Practical Handbook in Archaeology 15. reprint. York, England: Council for British Archaeology, 2002.

O’Donnell, Eleanor. *Researching a Historic Property*. National Register Bulletin 39. Revised. Washington, DC: U.S. Dept. of the Interior, National Park Service, 1998. (available in pdf from from NPS)

Potter, Elisabeth Walton and Beth M. Boland. *Guidelines for Evaluating and Registering Cemeteries and Burial Places*. National Register Bulletin 41. Washington, DC: U.S. Dept. of the Interior, National Park Service, 1992. (available in pdf form from NPS)

Strangstad, Lynette. *A Graveyard Preservation Primer*. Walnut Creek, CA: AltaMira Press, 1995. (copy provided)

*Strangstad, Lynette. *Preservation of Historic Burial Grounds*. Washington, DC: National Trust for Historic Preservation, n.d.

Texas Historical Commission. “Cemetery Survey Form for Individual Grave Markers.” (handout)

Texas Historical Commission. “Desecration of Historic Cemeteries White Paper.”

<http://www.thc.state.tx.us/cemeteries/cemtheft.shtml>.

Texas Historical Commission. “Developing a Master Preservation Plan for a Historic Cemetery.”

<http://www.thc.state.tx.us/forms/cemeteries/CemMasterPlan.pdf>.

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Texas Historical Commission. "Historic Texas Cemetery Program." <http://www.thc.state.tx.us/cemeteries/cemhtc.shtml>.

Texas Historical Commission. "Historic Texas Cemetery Designation Guidelines." <http://www.thc.state.tx.us/publications/guidelines/HTCGuide05.pdf>.

Texas Historical Commission. "Historic Texas Cemetery Request for Designation." (Word or pdf) <http://www.thc.state.tx.us/forms/fordefault.shtml>.

Texas Historical Commission. "Marker and Monument Styles." (handout)

Texas Historical Commission. "Preserving Historic Cemeteries: Texas Preservation Guidelines." <http://www.thc.state.tx.us/publications/guidelines/Preservecem.pdf>.

Texas Historical Commission. "Understanding and Recording Cemeteries." (handout)

Course Requirements:

The students will work with the Houston County Historical Commission and its volunteers to locate, map, document, and research historic cemeteries in Houston County. The students will be required to attend each regularly scheduled class time during the first week and all 2 ½ day fieldwork sessions in weeks 2-5. The students will submit all reports, documentation, files, and equipment as noted below.

1. Work successfully as individuals, as a team, and as a group with historic commission members and volunteers.
2. Properly use a Juno GPS unit to record each cemetery, marker, and historic resource; download from the unit.
3. Maintain accurate and organized field notes and electronic records – all electronic files will use the THC's cemetery identification system. For those cemeteries not in the THC system files will be named using the cemetery name and sub-numbers. For each cemetery include...
 - a. a Historic Texas Cemetery Request for Designation form
 - b. Juno recording of main entrance and each corner (a minimum of four corners)
 - c. a photograph of the entrance, the overall cemetery from each corner, and any extra architectural or landscape features
 - d. for all cemeteries with twenty or less marked burials, a "Cemetery Survey Form for Individual Grave Markers" for each burial
 - e. for all cemeteries with twenty or less marked burials, photographs of each marker from opposite front and rear corners and close up of inscription and/or decorative details
4. Submit all required materials in the specified format when indicated.
5. Each student will prepare a cemetery research package that includes the rationale for choosing three cemeteries by placing each cemetery within its historic context and explaining its significance, in addition, submit
 - a. Historic Texas Cemetery Request for Designation form for three cemeteries – must be typed and include all required information for submission. (If applicable the student should also indicate why the cemetery should be considered for nomination to the National Register of Historic Places.)
 - b. For one of the three cemeteries, submit a minimum of twenty and a maximum of thirty Cemetery Survey Form for Individual Grave Makers.
 - c. For the same cemetery, submit at least fifteen primary sources for at least ten individuals. *THESE NEED TO BE DUPLICATIONS OF THE ORIGINAL, PRIMARY SOURCES.* These need to be both electronic and hard copies.
6. Each team will submit a complete report of all non-cemetery resources documented in the fieldwork to include
 - a. Juno recording at intersection of resource and road
 - b. a completed historic resources form
 - c. photographs of the resource saved with team/resource name and sub-numbers
7. As a group write a seven-page paper (1" margins, double spaced, 12pt Times New Roman or Arial font) explaining your rationale for your analysis and classification of Houston County grave marker styles and motifs between 1690 and 1990. All images should be included after the text and should be formatted and identified per Turabian. The paper should have a title page as per Turabian 5th edition. The paper should have a properly formatted list of figures. These pages do not contribute to the total page length.
8. As a team, write a five-page paper (1" margins, double spaced, 12pt Times New Roman or Arial font) integrating at least three themes for proposed Houston County tourism planning based on the cemetery and non-cemetery resources identified during the fieldwork.

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Record your points on each line and add for final grade

Grading Policy:

- _____ # 1 (40 points)
- _____ # 2, 3, 4 (70 points total)
- _____ # 5 (80 points)
- _____ # 6 (40 points)
- _____ # 7 (90 points)
- _____ # 8 (80 points)

- A = 400-360 points 100%-90%
- B = 359-320 points 89.99%-80%
- C = 319-280 points 79.99%-70%
- D = 279-240 points 69.99%-60%
- F = 239—0 points 59.99%-0%

The final grade in the course is determined by the total number of points earned. Students are responsible for reading all notices, handouts, instructions, study guides, and relevant information posted on WebCT or provided in class. Successful participation in this course includes, but is not limited to, completion of fieldwork, professional conduct and representation of Stephen F. Austin State University, advance reading, timely submission of assignments, contributions to small group and class-wide discussions of videos, handouts, and occasional outside readings in addition to the assigned books. Final grades will be posted by the deadline provided by the registrar (August 19th) – *do not ask for them prior to this date.*

Attendance Policy

Regular and punctual attendance is expected. Students *may* be excused from attendance for certain reasons, among these are absences related to health, family emergencies, and student participation in certain university-sponsored events. However, students are responsible for notifying the instructor in advance whenever possible for excusable absences. Students are responsible for providing *timely* documentation satisfactory to the instructor for each absence. Students with acceptable excuses *may* be permitted to make up work for absences to a maximum of one week of a six-week summer term when the nature of the work missed permits. Whether excused or unexcused, a student is still responsible for all course content and assignments.

Academic Integrity (A-9.1)

Academic integrity is a responsibility of all university faculty and students. Faculty members promote academic integrity in multiple ways including instruction on the components of academic honesty, as well as abiding by university policy on penalties for cheating and plagiarism.

Definition of Academic Dishonesty

Academic dishonesty includes both cheating and plagiarism. Cheating includes but is not limited to (1) using or attempting to use unauthorized materials to aid in achieving a better grade on a component of a class; (2) the falsification or invention of any information, including citations, on an assigned exercise; and/or (3) helping or attempting to help another in an act of cheating or plagiarism. Plagiarism is presenting the words or ideas of another person as if they were your own. Examples of plagiarism are (1) submitting an assignment as if it were one's own work when, in fact, it is at least partly the work of another; (2) submitting a work that has been purchased or otherwise obtained from an Internet source or another source; and (3) incorporating the words or ideas of an author into one's paper without giving the author due credit.

Please read the complete policy at http://www.sfasu.edu/policies/academic_integrity.asp

Withheld Grades (*Semester Grades Policy, A-54*)

Ordinarily, at the discretion of the instructor of record and with the approval of the academic chair/director, a grade of WH will be assigned only if the student cannot complete the course work because of unavoidable circumstances. Students must complete the work within one calendar year from the end of the semester in which they receive a WH, or the grade automatically becomes an F. If students register for the same course in future terms the WH will automatically become an F and will be counted as a repeated course for the purpose of computing the grade point average.

Students with Disabilities

To obtain disability related accommodations, alternate formats and/or auxiliary aids, students with disabilities must contact the Office of Disability Services (ODS), Human Services Building, and Room 325, 468-3004 / 468-1004 (TDD) as early as possible in the semester. Once verified, ODS will notify the course instructor and outline the accommodation and/or auxiliary aids to be provided. Failure to request services in a timely manner may delay your accommodations. For additional information, go to <http://www.sfasu.edu/disabilityservices/>.

❖ Monday	❖ Tuesday	❖ Wednesday	❖ Thursday
	7/14 5:00-6:55 Ferguson 480 Introduction to Surveys Architecture & Historic Resources 101 THC's Historic Texas Cemetery Program Cemetery Markers and Motifs	7/15 5:00-6:55 Ferguson 480 Cameras & other technical information; Introduction to GPS training with Allison Bergman, Columbia Center Last day to change courses &/or register	7/16 5:00-6:55 Ferguson 480 Meet with members of the Houston County Historical Commission: Project History, Goals, and Logistics
7/20 8:00 to HC, Fieldwork	7/21 Fieldwork in HC	7/22 Noon to SFA	7/23
7/27 8:00 to HC, Fieldwork	7/28 Fieldwork in HC	7/29 Noon to SFA	7/30
8/3 8:00 to HC, Fieldwork	8/4 Fieldwork in HC	8/5 Noon to SFA	8/6 Last day to drop, last day to withdraw without WP or WF
8/10 8:00 to HC, Fieldwork	8/11 Fieldwork in HC	8/12 Noon to SFA	8/13 Last day to withdraw from university
	FRIDAY 8/14 <i>Final Reports Due at 5:00</i>	SATURDAY 8/15 Commencement	WEDNESDAY 8/19 Grades to Registrar – Noon