PROCUREMENT AND PROPERTY SERVICES
P. O. Box 13030
NACOGDOCHES, TX 75962

REQUEST FOR PROPOSAL

RFP NUMBER
BRANDING-DISPLAYS-17

ADDENDUM NO. 1

Dated: 06/20/2017

PROPOSAL MUST BE RECEIVED BEFORE:
5:00PM, THURSDAY, JULY 6, 2017

MAIL PROPOSAL TO:

Stephen F. Austin State University
Procurement Services
P. O. Box 13030
Nacogdoches, TX 75962-3030

HAND DELIVER AND/OR EXPRESS MAIL TO:

Stephen F. Austin State University
Procurement Services
2124 Wilson Drive
Nacogdoches, TX 75962

Show RFP Number, Due Date and Time on Return Envelope

NOTE: PROPOSAL must be time stamped at **Stephen F. Austin State University Procurement Services** before the hour and date specified for receipt of proposal.

REFER INQUIRIES TO:
Kay Johnson
Stephen F. Austin State University
Procurement Services
936-468-6495
email: johnsondk6@sfasu.edu

STEPHEN F. AUSTIN STATE UNIVERSITY
Request for Proposal #BRANDING-DISPLAYS-17

ADDENDUM NO. 1

THIS ADDENDUM DOES NOT HAVE TO BE ACKNOWLEDGED FOR THE RESPONSE TO RECEIVE CONSIDERATION.

Section 3-INSTRUCTIONS TO RESPONDENTS

3.2 SUBMITTAL DEADLINE AND LOCATION

3.2.6 Electronic mailed proposals will be accepted.

SFA offers email service as a convenience only. **The only email for email submission of responses is bids@sfasu.edu and include in the subject line RFP#BRANDING-DISPLAYS-17.** The University shall not be responsible for responses or portions of responses received late, illegible, incomplete, or otherwise non-responsive due to failure of electronic equipment, technology error, operator error or being sent to the wrong email. Confirmation of email responses is recommended but not required.