From: William C Ethridge  
[mailto:ethridgewc@sfasu.edu] Sent: Monday, August 19, 2013 2:35 PM  
To: William C Ethridge  
Subject: Electrical Services  

Stephen F. Austin is seeking quotes for Electrical Repair Services for the period of 9/1/13 through 8/31/14 with the option to renew for Four (4) Additional one year periods.

Please quote the following:
- Vendor shall respond to a "call out" within a 45-60 minute time frame
- Vendor shall be available 24x7 and holidays for emergency "call outs"

Please indicate the rates for the following--
- Regular 8-5 business hourly charges technician:
- Regular 8-5 business hourly charges technician's helper:
- After regular business hours and weekend charges technician:
- After regular business hours and weekend charges technician's helper:
- Holiday charges technician:
- Holiday charges technician's helper:
- Trip Charges:
- Materials and parts:
- Will you accept 2% NIO payment terms?

Pricing to be held for one (1) year from 09/01/13 to 08/31/14

The Contractor shall not commence work under this Contract until he has obtained all the insurance required hereunder and certificates of such insurance have been filed with and reviewed by SFASU. Acceptance of the insurance certificates by SFASU shall not relieve or decrease the liability of the Contractor.

If policies are not written for the amounts specified below (except Worker's Compensation and Employer's Liability), Contractor shall carry Excess Liability insurance for any difference in amounts specified. If Excess Liability insurance is provided, it shall follow the form of primary policy.

This insurance shall not be canceled, limited in scope of coverage, or non-renewed until after thirty (30) days prior written notice, or ten (10) days for non-payment of premium, has been given to the University.

Contractor's insurance shall be deemed primary with respect to any insurance carried by Stephen F. Austin State University for liability arising out of operations under this Contract.

Stephen F. Austin State University, its officials, directors, employees, representatives and volunteers shall be named as additional insured. This is not applicable to the workers'
compensation policy.

The workers' compensation and employers' liability policy will provide a waiver of subrogation in favor of the University.

The workers' compensation insurance coverage must include the responsibility of the Contractor to provide coverage for every worker either under the Contractor's policy or under the policy provided by a subcontractor. The Contractor's policy shall provide that, in the event that a subcontractor's policy fails to provide worker's compensation coverage of a worker, that such insurance coverage is provided by the Contractor's policy.

Unless otherwise provided for herein, the Contractor shall provide and maintain, until the Work covered in this Contract is completed and accepted by SFASU, the minimum insurance coverage as follows:

MINIMUM INSURANCE REQUIREMENTS:
TYPE OF COVERAGE LIMITS OF LIABILITY

1. Workers' Compensation Coverage OR
   Employer's Liability with $1,000,000 each occur/aggregate

2. Comprehensive General Liability
   a. $1,000,000 each occur
   b. $2,000,000 general
   aggregate c. $2,000,000 products/

3. Comprehensive Automobile Liability
   $1,000,000 combined single limit

Responses are due Friday, August 23, 2013 by 3:00PM.

Please submit Response via email or fax to the numbers listed below.
Thanks,

Chuck Ethridge
Contracting
Specialist
Stephen F. Austin State
University Procurement and
Property Services PO Box
13030, SFA Station
Nacogdoches, TX 75962
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