Stephen F. Austin State University is seeking informal quotes to provide Trucking Service to pull the SFA Band trailer for the following trips for the Lumberjack Marching Band. Please provide the below pricing by return fax or email. Award decision is anticipated 05/06/14 at 10:00 AM.

**RATES ARE TO BE BID BY THE HOUR**
To include but not limited to:
- Fuel (Fuel shall be based on a fuel base of $3.80. Overs shall be billed as a fuel surcharge at conclusion of trip. Unders shall reduce the hourly price or be provided as a credit.)
- Meals
- Miscellaneous charges

Hourly Rate: $__________

Availability:
Check all trips that you are available to provide:
Trip 1 ____
Trip 2 ____
Trip 3 ____
Trip 4 ____

The University reserves the right to renew the contract for (2) two additional (1) one year periods at an escalation rate not to exceed that quoted herein. __________% 

Escalation will be allowed only upon annual renewal date of September 1st of each year.

**TRAILER INFORMATION**
Kentucky Moving Van
- Length: 48’-0”
- Width: 102”
- Height: 13’-6”
- 18 Wheeler 5th wheel hitch

**BID SUBMITTALS**
Provide the following with the Bid:
- Contingency plan if anything happens to a truck during a trip (i.e., breakdowns), including any applicable refunds or credits that would be due SFA

**NOTE TO RESPONDENTS:**
- Carrier must arrive at departure site 30 minutes prior to departure time for loading and boarding unless otherwise requested
- Hours shown below are estimates. Payment shall be made for actual trip hours.
ITINERARY

1. Saturday, October 18-19, 2014
   - Destination – SFA to Houston Baptist University and return
   - Total Miles – 310 (round trip)
   - Estimated hours – 13 hours
   - Availability

2. Friday, October 31-November 1, 2014
   - Destination – SFA to Reliant Stadium and return
   - Total Miles – 370 (round trip)
   - Estimated Hours – 45 hours
   - Driver will be provided hotel room

   - Destination – SFA to the Alamodome and return
   - Total Miles – 620 (round trip)
   - Estimated Hours – 16 hours

4. Saturday, November 8-9, 2014
   - Destination – SFA to Cowboy Stadium
     4205 Ryan St.
     Lake Charles LA 70607
   - Total Miles – 340 (round trip)
   - Estimated Hours – 14 hours

INSURANCE REQUIREMENTS

The Contractor shall not commence work under this Contract until he has obtained all the insurance required hereunder and certificates of such insurance have been filed with and reviewed by SFASU. Acceptance of the insurance certificates by SFASU shall not relieve or decrease the liability of the Contractor.

This insurance shall not be canceled, limited in scope of coverage, or non-renewed until after thirty (30) days prior written notice, or ten (10) days for non-payment of premium, has been given to the University.

Contractor’s insurance shall be deemed primary with respect to any insurance carried by Stephen F. Austin State University for liability arising out of operations under this Contract.

Unless otherwise provided for herein, the Contractor shall provide and maintain, until the Work covered in this Contract is completed and accepted by SFASU, the minimum insurance coverage as follows:

<table>
<thead>
<tr>
<th>TYPE OF COVERAGE</th>
<th>LIMITS OF LIABILITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Automobile Comprehensive</td>
<td>$1,000,000 combined single limit</td>
</tr>
<tr>
<td>Automobile Liability</td>
<td>Bodily Injury or Death – Any One Accident or Loss</td>
</tr>
<tr>
<td></td>
<td>$250,000 Each Person</td>
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<tr>
<td></td>
<td>$500,000 Each Occurrence</td>
</tr>
<tr>
<td></td>
<td>Property Damage – Any One Accident or Loss</td>
</tr>
<tr>
<td></td>
<td>$100,000 Each Occurrence</td>
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</tbody>
</table>