Stephen F. Austin State University

MINUTES OF THE BOARD OF REGENTS

Huxley Bay, Texas

July 22, 1985
Volume 74
INDEX

MINUTES OF THE MEETING
STEPHEN F. AUSTIN STATE UNIVERSITY
BOARD OF REGENTS
HELD IN HUXLEY BAY, TEXAS
July 22, 1985

Page

85-81 Approval of Minutes of April 23, 1985 ........... 2
85-82 Approval of Minutes of May 20, 1985 ........... 2
85-83 Faculty & Staff Appointments for Summer I & II, 1985. 2
85-84 Changes in Status--Summer 1985. ............... 6
85-85 Requests for Leave--FY85. ....................... 8
85-86 Election of Faculty & Staff for 1985-86 .......... 9
85-87 Faculty & Staff Appointments for FY86 .......... 9
85-88 Changes in Status--FY86 ....................... 10
85-89 Resignations. .................. ................. 11
85-90 Requests for Leave--FY86. ...................... 12
85-91 Promotions. .................. ................... 13
85-92 Retirement. .................. ................... 13
85-93 Promotions to Emeritus. ......................... 14
85-94 Approval of Holiday Schedule. .................. 14
85-95 Approval of Last Class Day Report ............. 14
85-96 Approval of General Bulletin .................. 15
85-97 Approval of Vehicle Traffic & Parking Regulations for 1985-86 .................. 15
85-98 Approval of Rules & Regulations for the Awarding of Scholarships. ............... 15
85-99 Approval of Budget Adjustments for FY85 ......... 16
85-100 Authorization to Place $455,976.74 in Reserve for Compensable Accrued Absences. .................. 16
85-101 Renewal of Bank Depository Contracts. .......... 17
85-102 Approval of 1985-86 Annual Budget .......... 17
85-103 Authorization to Approve Travel Requests for University Employees. ............... 17
85-104 Authorization to Approve Travel Requests for Members of the Board of Regents .......... 18
85-105 Authorization to Sign Vouchers and Checks .......... 18
85-106 Approval of Fiscal Regulations. ............... 18
85-107 Approval of Installment Payments for tuition & Fees .......... 18
85-108 Adoption of Emergency Tuition and Loan Program. .......... 19
85-109 Approval of Change Order No. 3--Griffith Fine Arts. .......... 21
85-110 Change Order No. 1 ($78,740)--Dormitory 16 Repairs. .......... 21
85-111 Approval of Change Order No. 1--Stadium/Coliseum. .......... 21
85-112 Authorization to Issue Purchase Order for Clearing & Dam Construction--Piney Woods Conservation Center .......... 21
85-113 Rejection of $305,206.00 Bid from Moore Brothers Construction Company for Drainage Improvements at Lumberjack Stadium. .......... 21
<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>85-114</td>
<td>Authorization to Remodel and Expand the Reading Clinic</td>
<td>21</td>
</tr>
<tr>
<td>85-115</td>
<td>Approval to Retain A. Warren Morey Associates, Inc. to Prepare Plans &amp; Specifications for Repair and Renovation of Rusk Building</td>
<td>22</td>
</tr>
<tr>
<td>85-116</td>
<td>Approval to Retain A. Warren Morey Associates to Prepare Plans and Specifications for the Completion of Fourth Floor of Liberal Arts North Building</td>
<td>22</td>
</tr>
<tr>
<td>85-117</td>
<td>Easement and Right-of-Way Granted to City of Nacogdoches</td>
<td>22</td>
</tr>
<tr>
<td>85-118</td>
<td>Approval of Agreement Between SFASU and the SPASU Foundation</td>
<td>25</td>
</tr>
<tr>
<td>85-119</td>
<td>Approval of Agreement Between SFASU and the SPASU Alumni Association</td>
<td>25</td>
</tr>
<tr>
<td>85-120</td>
<td>Authorization Regarding the Challenge of Proposition II Senate Bill</td>
<td>25</td>
</tr>
<tr>
<td></td>
<td>Change Order No. 3 - Griffith Fine Arts Project</td>
<td>26</td>
</tr>
<tr>
<td></td>
<td>Change Order No. 1 - Dorm 16 Repairs-1985</td>
<td>27</td>
</tr>
<tr>
<td></td>
<td>Change Order No. 1 - Stadium/Coliseum Parking-1985</td>
<td>29</td>
</tr>
<tr>
<td></td>
<td>Agreement for Use of University Facilities By The Stephen F. Austin State University Foundation, Inc.</td>
<td>30</td>
</tr>
<tr>
<td></td>
<td>Agreement for Use of University Facilities By The Stephen F. Austin State University Alumni Association</td>
<td>31</td>
</tr>
<tr>
<td></td>
<td>Vehicle Traffic and Parking Regulations</td>
<td>32</td>
</tr>
</tbody>
</table>
The meeting was called to order by Mr. Fletcher Garner, Chairman of the Board of Regents, at 9:00 am. July 22, 1985.

REGENTS -

PRESENT: Mr. Homer Bryce of Henderson
Mrs. George Cullum, Jr. of Dallas
Mr. Fletcher Garner of Bridge City
Mr. Phil Simpson of Dallas
Ms. Willia B. Wooten of Crockett

ABSENT: Mr. Ted Bowen of Houston
Mr. Larry Jackson of Plano
Mr. Luke Honea of Wildwood
Mr. Glenn Justice of Dallas

STAFF -

PRESENT: Dr. William R. Johnson, President of the University
Dr. Edwin Gaston, Vice President for Academic Affairs
Dr. William Brophy, Associate Vice President for Academic Affairs
Dr. Baker Pattillo, Vice President for University Affairs
Dr. Nancy Speck, Director of Development
Mr. Bob Provan, Legal Counsel
Mr. Don Henry, Vice President for Administrative and Fiscal Affairs
85-81
Upon motion of Regent Bryce, seconded by Regent Cullum, with all members voting aye, it was ordered that the minutes of the meeting of April 23, 1985, be approved.

85-82
Upon motion of Regent Cullum, seconded by Regent Wooten, with all members voting aye, it was ordered that the minutes of the meeting of May 20, 1985, be approved.

85-83
Upon motion of Regent Simpson, seconded by Regent Wooten, with all members voting aye, it was ordered that the following faculty and staff appointments for Summer I and II, 1985, be approved:

1. Department of Computer Science

   Mr. Yawshing Huang, Lecturer in Computer Science, at a salary of $6,180 for 100% time for Summer I and II, 1985.

2. Department of Communication

   Mr. Barry Glenn Oliver, 26, B.B.A., (Stephen F. Austin State University), Part-time Instructor in Communication, at a salary of $2,400 for 50% time for Summer I and II, 1985.

3. Department of Elementary Education

   Ms. Irma S. Vela, 41, M.Ed., (East Texas State University), Part-time Instructor in Elementary Education, at a salary of $1,500 for 50% time for Summer I, 1985.

   Mr. Robert Vela, M.Ed., (University of Texas), Part-time Instructor of Elementary Education, at a salary of $1,500 for 50% time for Summer I, 1985.

   Ms. Kristi Dixon Bills, Reading Coordinator in the Academic Assistance and Resource Center, at a salary of $3,508 for 100% time, effective Summer I, 1985.

4. Department of English and Philosophy

   Mr. Cydney W. Adams, Part-time Instructor of English, at a salary of $1,100 for 50% time for Summer I, 1985.
Dr. Diana Corbin, Part-time Instructor of English, at a salary of $1,100 for 50% time for Summer I, 1985.

Ms. Annette S. Dawson, Part-time Instructor of English, at a salary of $1,100 for 50% time for Summer I, 1985.

Ms. Mary Rose Devine, Part-time Instructor of English, at a salary of $1,100 for 50% time for Summer I, 1985.

Ms. Susan M. Hardy, Part-time Instructor of English, at a salary of $1,100 for 50% time for Summer I, 1985.

Ms. JoAnne C. Howard, Part-time Instructor of English, at a salary of $1,100 for 50% time for Summer I, 1985.

5. School of Fine Arts

Mr. Michael J. Allman, Technician and Designer with Summer Opera, at a salary of $2,000 for 80% time from June 1, 1985 through August 10, 1985.

Ms. Judith E. Marcus, Costumer with Summer Opera, at a salary of $600 for 80% time from June 1, 1985 through August 10, 1985.

Ms. Debra Lynn Alons, Assistant Producer with Summer Opera, at a salary of $1,500 for 80% time from June 1, 1985 through August 10, 1985.

6. School of Forestry

Dr. Kenneth Watterston, Professor of Forestry, at a salary of $5,676 for 100% time for Summer II, 1985.

7. Department of Mathematics and Statistics

Dr. Roy Dean Alston, Associate Professor of Mathematics, at a salary of $5,000 for 100% time for Summer I, 1985 (50% time in Mathematics; 50% time in Academic Assistance Center) and $2,495 for 50% time for Summer II.

Dr. Joe A. Neel, Assistant Professor of Mathematics, at a salary of $1,882 for 50% time for Summer II, 1985.

8. Department of Music

Dr. Max L. Morley, Associate Professor of Music, at a salary of $5,000 for 100% time from June 1, 1985 through June 30, 1985. Dr. Morley will serve as Interim Director of Band Camp.
Mr. Stephen G. Peterson, Instructor of Music, at a salary of $2,000 for 100% time from June 1, 1985 through June 30, 1985. Mr. Peterson will serve as Assistant Director of Band Camp.

9. Department of Psychology

Dr. Bruce E. Bailey, Associate Professor of Psychology, at a salary of $864 for 18% time from May 30, 1985 through July 3, 1985. Dr. Bailey will supervise two graduate practicum students.

Dr. Thomas Bourbon, Professor of Psychology, at a salary of $1,750 for 100% time for Summer I, 1985.

Dr. Raymond Eastman, Associate Professor of Psychology, at a salary of $2,106 for 48% time from May 30, 1985 through July 3, 1985, to supervise students.

Dr. Jerry N. Lackey, Associate Professor of Psychology, at a salary of $162 for 3.3% time from July 5, 1985 through August 9, 1985, to supervise a student in an off-campus practicum.

Dr. Anita R. Webb, Assistant Professor of Psychology, at a salary of $1,512 for 45% time from May 30, 1985 through July 3, 1985, to supervise students in an off-campus practicum.

10. Department of Secondary Education

Dr. Allan G. Cannon, Part-time Instructor of Secondary Education, at a salary of $4,000 for 50% time for Summer I and Summer II, 1985.

Dr. Bill K. Ford, 58, Ed.D., (Baylor University), Part-time Instructor of Secondary Education, at a salary of $2,000 for 50% time for Summer I, 1985.

Dr. Guy T. Harrison, 38, Ed.D., (East Texas State University), Lecturer in Secondary Education, at a salary of $4,000 for 100% time for Summer I, 1985.

Dr. Sandra T. Lowery, Part-time Instructor in Secondary Education, at a salary of $2,000 for 50% time for Summer I, 1985.

Dr. David Nelson, 43, Ph.D., (Northwestern University - Chicago), Lecturer in Secondary Education, at a salary of $4,000 for 100% time for Summer II, 1985.

11. Department of Sociology

Dr. Robert Keith Richards, Visiting Assistant Professor of Sociology, at a salary of $3,333 for 100% time for Summer II, 1985.

12. Department of Theatre

Mr. Ron Hardy, Part-time Instructor in Theatre, at a salary of $1,250 for 75% time from May 30, 1985 through June 30, 1985.


Mr. Allen Oster, Lecturer in Theatre, at a salary of $1,500 for 100% time from May 30, 1985 through June 30, 1985.


13. School of Applied Arts and Sciences

The following persons are employed to teach off campus at the time, location, and for the salary indicated:

<table>
<thead>
<tr>
<th>Name</th>
<th>Time</th>
<th>Location</th>
<th>Salary</th>
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<tbody>
<tr>
<td>Dr. John C. Austin</td>
<td>Summer I</td>
<td>Humble</td>
<td>$1,040</td>
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<tr>
<td>Mr. James M. Bowman</td>
<td>Summer I&amp;II</td>
<td>Coffield</td>
<td>1,216</td>
</tr>
<tr>
<td>Dr. Allan Cannon</td>
<td>Summer I</td>
<td>Longview</td>
<td>686</td>
</tr>
<tr>
<td>Dr. Timothy Clipson</td>
<td>Summer I</td>
<td>Humble</td>
<td>1,040</td>
</tr>
<tr>
<td>Dr. Donna Couchenour</td>
<td>Summer I</td>
<td>Longview</td>
<td>936</td>
</tr>
<tr>
<td>Dr. James Dennis</td>
<td>Summer I</td>
<td>Humble</td>
<td>1,040</td>
</tr>
<tr>
<td>Dr. Ralph Eddins</td>
<td>Summer I</td>
<td>Fairfield</td>
<td>988</td>
</tr>
<tr>
<td>Dr. Donald Gregory</td>
<td>Summer I&amp;II</td>
<td>Coffield</td>
<td>1,216</td>
</tr>
<tr>
<td>Dr. Vivian Gruber</td>
<td>Summer I</td>
<td>Longview</td>
<td>686</td>
</tr>
<tr>
<td>Dr. Mary Ella Lowe</td>
<td>Summer I</td>
<td>Humble</td>
<td>1,040</td>
</tr>
<tr>
<td>Dr. Samir Maamary</td>
<td>Summer I</td>
<td>Humble</td>
<td>1,040</td>
</tr>
<tr>
<td>Dr. Morgan Moses</td>
<td>Summer I</td>
<td>Longview</td>
<td>686</td>
</tr>
<tr>
<td>Dr. Bruce Payette</td>
<td>Summer I&amp;II</td>
<td>Beto Unit</td>
<td>2,981</td>
</tr>
<tr>
<td>Mr. Jesse Richardson</td>
<td>Summer I&amp;II</td>
<td>Coffield</td>
<td>1,216</td>
</tr>
<tr>
<td>Dr. Jose Rodriguez</td>
<td>Summer I</td>
<td>Humble</td>
<td>1,040</td>
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</table>
14. University Library

Mr. Donald H. Richter, Librarian III, at a salary of $3,786 for 100% time for Summer II, 1985.

85-84

Upon motion of Regent Simpson, seconded by Regent Wooten, with all members voting aye, it was ordered that the following changes in status be approved:

1. Department of Biology

Dr. Charles D. Fisher, Associate Professor Biology, from 100% time at a salary of $4,488 for Summer II to Summer I.

Dr. Jack D. McCullough, Professor of Biology, from 100% time at a salary of $6,471 for Summer I to Summer II.

Dr. Fred L. Rainwater, Associate Professor of Biology, from 100% time at a salary of $5,433 for Summer II to 100% time at a salary of $10,866 from May 27, 1985 through August 31, 1985. Dr. Rainwater will serve as assistant to the Dean.

2. Department of Computer Science

Dr. Denis M. Hyams, Associate Professor of Computer Science, from 100% time at a salary of $11,580 for Summer I and II to 100% time at a salary of $5,790 for Summer II.

3. Department of English and Philosophy

Dr. Kirby Luther Duncan, Professor of English, from 50% time at a salary of $6,194 for Summer I and II to 100% time at a salary of $6,194 for Summer I and 50% time at a salary of $3,097 for Summer II.

Dr. Alfred Shivers, Professor of English, from 100% time at a salary of $5,798 for Summer II to 50% time for Summer I and 100% time for Summer II at a combined salary of $8,697.
4. School of Forestry

Dr. Leonard Burkart, Professor of Forestry, from 100% time at a salary of $5,731 for Summer I to Summer II, 1985.

Dr. Mingteh Chang, Associate Professor of Forestry, from 100% time at a salary of $4,348 for Summer I to Summer II, 1985.

Dr. David L. Kulhavy, Associate Professor of Forestry, from 50% time at a salary of $2,072 for Summer II to 100% time at a salary of $4,145 for Summer II.

Dr. Malcolm D. MacPeak, Assistant Professor of Forestry, from 50% time at a salary of $1,889 for Summer II to 100% time at a salary of $3,779 for Summer II.

Mr. William Tracey, Instructor of Forestry, from 100% time at a salary of $2,748 for Summer I to 100% time for Summer I and Summer II for a salary of $5,496.

Dr. R. Montague Whiting, Assistant Professor of Forestry, from 50% time at a salary of $2,093 for Summer II to 100% time at a salary of $4,186 for Summer I and Summer II.

5. Department of Geology

Dr. Volker W. Gobel, Associate Professor of Geology, from 100% time at a salary of $4,869 for Summer I to 100% time for Summer I and 33% time at a salary of $1,500 for Summer II.

Dr. R. Larell Neilson, Assistant Professor of Geology, from 100% time at a salary of $3,862 for Summer I to 100% time for Summer I and 33% time at a salary of $1,500 for Summer II.

6. Department of History

Dr. Charles Thomas Nall, Associate Professor of History, from 100% time at a salary of $5,273 for Summer I to 100% time for Summer I and 50% time for Summer II for a salary of $7,910.

7. Department of Management and Marketing

Mr. Cecil Cormany, Lecturer in Management and Marketing, from a salary of $3,000 for 100% time to a salary of $2,000 for Summer I, 1985. This is to correct a budget error.
Mr. Gary M. Epping, Assistant Professor of Management and Marketing from 100% time at a salary of $4,635 for Summer I to 100% time for Summer I and 50% time at a salary of $2,318 for Summer II.

Dr. Vinay Kothari, Professor of Management and Marketing, from 100% time at a salary of $6,086 for Summer I to 100% time for Summer I and 50% time for Summer II for a salary of $9,129.

Dr. William Wright, Associate Professor of Management and Marketing, from 50% time at a salary of $2,509 for Summer I to 100% time at a salary of $5,018 for Summer II. This is to correct a budget error.

8. Department of Modern Languages

Dr. Vivian Mercer Gruber, Professor of Modern Languages, from 50% time at a salary of $3,112 for Summer I to 50% time at a salary of $3,166 for Summer I.

9. Department of Secondary Education

Dr. B. Duke Brannen, Associate Professor of Secondary Education, from 100% time at a salary of $9,350 for Summer I and II to Headmaster for the Youth Opportunities Unlimited program to be held on campus from May 20 through August 31.

10. Library

Ms. Asa Gibson Peavy, Librarian I, from 100% time at a salary of $2,833 for Summer II to Summer I.

Ms. Carol Jean Scamman, Librarian II, from 100% time at a salary of $3,013 for Summer I to Summer II.

85-85

Upon motion of Regent Simpson, seconded by Regent Wooten, with all members voting aye, it was ordered that the following requests for leave be honored:

1. Department of Elementary Education

Ms. Jane A. Gregory, Master Teacher of Elementary Education, from July 8 through August 9, 1985. This is a leave of absence without pay.

2. Computer Center

Ms. Kristi J. Ellsworth, Programmer II, effective June 24 through August 31, 1985. This is a leave of absence without pay.
Upon motion of Regent Simpson, seconded by Regent Wooten, with all members voting aye, it was ordered that the faculty and staff appointments for 1985-86, as submitted under separate cover, be approved.

Upon motion of Regent Simpson, seconded by Regent Wooten, with all members voting aye, it was ordered that the following appointments for positions, dates and salaries indicated be approved:

1. Department of Accounting

Ms. Dixie L. Dion, 42, M.B.A. (Stephen F. Austin State University), Lecturer in Accounting at a salary of $17,000 for 100% time for nine months, effective September 1, 1985.

2. Department of Agriculture

Ms. Mary Cannon Strong, 24, B.S. (Stephen F. Austin State University), Beef Farm Manager at a salary of $14,539 for 100% time for twelve months, effective June 4, 1985.

3. Department of Counseling and Special Educational Programs

Ms. Debra W. Bankston, 32, Lecturer in Counseling and Special Educational Programs, at a salary of $18,000 for 100% time for nine months, effective September 1, 1985.

4. Department of Geology

Dr. William P. Roberts, Professor and Chairman of Department, at a salary of $46,750 for 100% time for eleven months, effective September 1, 1985.

5. Department of Home Economics

Ms. Janie Kenner, Lecturer in the Home Economics Department, at a salary of $17,000 for 100% time for nine months, effective September 1, 1985.

6. Library

Ms. Jimmi A. Fischer, Librarian I, at a salary of $19,371 for 100% time for nine months, effective September 1, 1985.
7. Department of Management and Marketing

Mr. Johnny T. Long, Lecturer in the Management and Marketing Department, at a salary of $20,000 for 100% time for nine months, effective September 1, 1985.

8. University Affairs

Ms. Pam Gotti, Office Manager of Student Publications, at a salary of $10,754 for twelve months, effective April 23, 1985.

Mr. James Fonville, Photographer in University News and Information, at a salary of $13,146 for twelve months, effective March 25, 1985.

9. Computer Center

Mr. James H. Bills, Jr., Computer Operator I, at a salary of $10,754 for 100% time for twelve months, effective May 27, 1985.

Mr. Mark A. Henry, Telecommunication Technician, at a salary of $15,000 for 100% time for twelve months, effective May 1, 1985.

85-88

Upon motion of Regent Simpson, seconded by Regent Wooten, with all members voting aye, it was ordered that the following changes in status be approved:

1. Department of Computer Science

Mr. William P. Herman, Lecturer of Computer Science, from 75% time at a salary of $8,400 for Spring 1985 to 100% time at a salary of $9,800 for Spring 1985.

2. Department of Economics and Finance

Dr. Lynette K. Solomon, Associate Professor of Economics and Finance, from a salary of $31,082 for nine months to Associate Professor and Chairman of Department of Economics and Finance at a salary of $41,500 for eleven months, effective August 28, 1985.

3. Department of Political Science

Dr. James G. Dickson, Professor of Political Science, from a salary of $19,165 for 100% time to a salary of $19,965 for 100% time for the spring semester. Dr. Dickson taught an extra class for another faculty member.
Dr. Mary L. Carns, Assistant Professor of Political Science, from a salary of $12,745 for 100% time to a salary of $13,545 for 100% time for the spring semester. Dr. Carns taught an extra class for another faculty member.

4. University Affairs

Ms. Lyn Wheeler, from Office Manager of Student Publications at a salary of $11,330 to Assistant Director of Financial Aid at a salary of $20,000, effective April 17, 1985.

5. Administrative and Fiscal Affairs

Ms. Loweda B. Hogue, from Acting Director of University Printing Service at a salary of $18,000 for twelve months to Director of University Printing Service at a salary of $24,272 for twelve months, effective June 10, 1985.

85-89

Upon motion of Regent Simpson, seconded by Regent Wooten, with all members voting aye, it was ordered that the following resignations be accepted.

1. Department of Accounting

Ms. Judy D. Lewis, Instructor of Accounting, effective fall semester, 1985.

2. Department of Administrative Services

Dr. Kurt B. Stanberry, Associate Professor of Administrative Services, effective July 5, 1985.

3. Department of Agriculture

Mr. David A. Gazda, Beef Farm Manager, effective June 3, 1985.

4. Department of Economics and Finance

Dr. Chester Allen, Professor of Economics and Finance, effective fall semester, 1985.

5. School of Fine Arts

Ms. Dale-Ann Bean, Director of Arts Programs in the Office of the Dean of Fine Arts, effective May 1, 1985.
6. Department of Geology

Dr. Hassan A. Babsie, Assistant Professor of Geology, effective May 31, 1985.

7. Department of Health and Physical Education


8. Department of Home Economics

Dr. Sue Land Dear, Assistant Professor of Home Economics, effective May 18, 1985.

9. School of Liberal Arts

Mr. Hansel E. Burley, Coordinator of Advising for Special Programs, effective June 18, 1985.

85-90

Upon motion of Regent Simpson, seconded by Regent Wooten, with all members voting aye, it was ordered that the following requests for leave of absence be approved:

1. Department of Biology

Ms. Jennifer A. Matos, Lab Coordinator of Biology, effective September 1985 through August 1986.

2. Department of Counseling and Special Educational Programs

Dr. Bernard-thomas Hartman, Professor of Counseling and Special Educational Programs, effective September 1, 1985 through May 31, 1986.

3. Department of Geology

Dr. Austin A. Sartin, Professor of Geology, effective August 28, 1985 through August 31, 1986.


5. Department of Music

Dr. Cody A. Garner, Professor of Music, effective September 1, 1985 through May 31, 1986.

Mr. John W. Goodall, Instructor of Music, effective September 1, 1985 through May 31, 1986.
6. Department of Political Science

Dr. Henry P. Jones, Assistant Professor of Political Science, effective June 1, 1985 through May 31, 1986.

85-91
Upon motion of Regent Simpson, seconded by Regent Wooten, with all members voting aye, it was ordered that the following promotions be awarded:

To Professor

Dr. Ronald G. Claunch, Political Science
Dr. William R. Cozart, English
Dr. Jack P. Harlan, Criminal Justice
Dr. C. Wayne Proctor, Mathematics
Dr. Fred L. Rainwater, Biology
Dr. Joy Reeves, Sociology

To Associate Professor

Mr. William H. Bryan, Counseling & Special Education
Mr. Manuel Mendoza, Modern Languages
Dr. Bonnie E. Todd, Modern Languages
Dr. William F. Weber, Counseling & Special Education
Dr. Montague Whiting, Forestry

To Librarian IV

Ms. Linda C. Nicklas

To Librarian II

Ms. Marthea Turnage

85-92
Upon motion of Regent Simpson, seconded by Regent Wooten, with all members voting aye, it was ordered that the following retirement be accepted:

1. Department of Modern Languages

Mr. Manuel S. Mendoza, Assistant Professor of Modern Languages, effective December 31, 1985.
Upon motion of Regent Simpson, seconded by Regent Wooten, with all members voting aye, it was ordered that the following promotions to emeritus status be awarded:

To Assistant Professor Emerita:
Ms. Edna W. Teagarden, Home Economics

To Assistant Professor Emeritus:
Mr. Martin J. Deuth, Geology

Upon motion of Regent Simpson, seconded by Regent Wooten, with all members voting aye, it was ordered that the holiday schedule for University employees on a twelve-month basis be approved, as listed below.

HOLIDAY SCHEDULE

1985
Monday, September 2
Thursday, November 28
Friday, November 29
Tuesday, December 24
Wednesday, December 25
Thursday, December 26
Friday, December 27
Monday, December 30
Tuesday, December 31

1986
Wednesday, January 1
Thursday, March 27
Friday, March 28
Monday, May 26
Friday, July 4

Upon motion of Regent Cullum, seconded by Regent Wooten, with all members voting aye, it was ordered that the last class day enrollment report for the spring semester of 1985 be approved as submitted at the meeting.
85-96
Upon motion of Regent Cullum, seconded by Regent Wooten, with all members voting aye, it was ordered that the General Bulletin for 1985-86 be approved as submitted under separate cover.

85-97
Upon motion of Regent Cullum, seconded by Regent Wooten, with all members voting aye, it was ordered that the Vehicle Traffic and Parking Regulations for 1985-86 be approved as submitted. (See page _____ for Regulations).

85-98
Upon motion of Regent Cullum, seconded by Regent Wooten, with all members voting aye, it was ordered that the following rules and regulations concerning the award of scholarships appropriated to the University in H. B. 20 of the 69th legislative session be approved.

1. When sufficient funds are available, they may be used as the institutional matching share of the Federal Work Study Program in accordance with provisions set out in this appropriation.

2. Such funds, as appropriate, will be administered to those students qualifying for scholarships under the guidelines of this appropriation, Article III, Section 14B, C, and D.

These scholarships will be awarded under the following guidelines:

(a) Prior to the awarding of this scholarship, each student will have first utilized any federal grant funds for which they may reasonably be eligible.

(b) The scholarship, when combined with all other grant or gift aid awarded to the student, shall not exceed seventy per cent (70%) of the reasonable expenses (total cost) to be incurred by the student in the semester or term for which the scholarship is awarded. Thirty per cent (30%) will be received through self help.

3. No student shall receive a scholarship award in excess of demonstrated need.

4. Funds provided through this fund shall not be used to provide athletic scholarships.
Upon motion of Regent Simpson, seconded by Regent Cullum, with all members voting aye, it was ordered that the following budget adjustments for FY85 be approved:

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Account Name</th>
<th>Explanation</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 5615</td>
<td>U.C. Programs</td>
<td>Transfer from income to operating account</td>
<td>$22,242</td>
</tr>
<tr>
<td>2. 5090</td>
<td>Student Publications</td>
<td>Transfer from income to operating account</td>
<td>4,875</td>
</tr>
</tbody>
</table>

Source of Funds: Auxiliary Enterprise Surplus

3. 1105-9300 Early Childhood Lab
   Funds insufficient to cover summer expenditures $9,477

4. 1120-9300 Soils Lab
   Insufficient funds budgeted to cover expenses 2,600

5. 1102 Beef Farm
   Insufficient funds budgeted to cover expenses 8,300

6. 1101 Dairy Farm
   Additional operating funds needed 42,000

7. 1135 Library
   New furnishings for lobby 15,000

Source of Funds: Education and General

Upon motion of Regent Simpson, seconded by Regent Cullum, with all members voting aye, it was ordered that the sum of $455,976.74 of Educational and General Funds, from the reserves for Capital Equipment ($350,000) and Building Repairs and Replacement ($250,000), be placed in a Reserve for Compensable Accrued Absences, and the remainder returned to the University's unappropriated surplus.
17

85-101
Upon motion of Regent Simpson, seconded by Regent Bryce, with all members voting aye, it was ordered that the University's Bank Depository Contracts dated July 23, 1984, be renewed with the same terms and conditions for a period of one year—September 1, 1985 through August 31, 1986, with the following banks and savings and loan associations:

Commercial National Bank, Nacogdoches, Texas
Fredonia State Bank, Nacogdoches, Texas
Stone Fort National Bank, Nacogdoches, Texas
First City National Bank, Lufkin, Texas
Republic Bank of Lufkin, Lufkin, Texas
Superior Savings Association, Nacogdoches, Texas
First Federal Savings and Loan, Nacogdoches, Texas
Guaranty Federal Savings & Loan Association, San Antonio, Texas

and that the administration be authorized to purchase Certificates of Deposit from the depository institutions, or purchase U. S. Treasury Bills in order to invest cash funds to the maximum benefit of the University.

85-102
Upon motion of Regent Simpson, seconded by Regent Cullum, with all members voting aye, it was ordered that the Annual Budget for the 1985-86 fiscal year, with a total estimated revenue of $50,777,749.00 and a total estimated expenditure of $49,469,342.00, be approved as submitted under separate cover.

85-103
Upon motion of Regent Bryce, seconded by Regent Wooten, with all members voting aye, it was ordered that the following persons be authorized to approve Travel Requests by University employees for the biennium—September 1, 1985 through August 31, 1987:

Dr. William R. Johnson, President
Dr. Edwin W. Gaston, Jr., Vice President for Academic Affairs
Mr. Don L. Henry, Vice President for Administrative and Fiscal Affairs
Dr. Baker Pattillo, Vice President for University Affairs
Upon motion of Regent Cullum, seconded by Regent Bryce, with all members voting aye, it was ordered that Don L. Henry, Secretary to the Board of Regents, be authorized to approve all travel expenses incurred by members of the Board of Regents.

Upon motion of Regent Wooten, seconded by Regent Cullum, with all members voting aye, it was ordered that the following persons be authorized to sign any and all vouchers and checks (two signatures required) for the biennium—September 1, 1985 through August 31, 1987:

- Dr. William R. Johnson, President
- Mr. Don L. Henry, Vice President for Administrative and Fiscal Affairs
- Mr. Otto J. Ehrlich, Comptroller
- Mr. David D. Stanley, Business Manager
- Mr. Danny R. Gallant, Accountant II

and that the following persons be authorized to sign vouchers for the purchase of library books and other holdings for the biennium—September 1, 1985 through August 31, 1987:

- Mr. Al Cage, Director of Libraries
- Ms. Ann Chandler, Associate Library Director
- Ms. Peggy Gibson, Accounting Assistant
- Ms. Bernice Wright, Librarian II
- Ms. Peggy Wedgeworth, Associate Library Director

Upon motion of Regent Cullum, seconded by Regent Wooten, with all members voting aye, it was ordered that the Fiscal Regulations with an effective date of September 1, 1985, be approved as submitted.

Upon motion of Regent Bryce, seconded by Regent Wooten, with all members voting aye, it was ordered that the following schedule of fees be established for processing semester installment payments for tuition and fees as authorized by H.B. 1147 of the 69th Legislature and that the funds collected from the fees described below be Designated Funds, with the exception of that portion of a fee attributable to the payment of an Auxiliary Enterprise fee, which portion may be transferred to the Auxiliary Enterprise fund group.
Fee Schedule per Semester:

<table>
<thead>
<tr>
<th>Service</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Each Installment</td>
<td>$7.00</td>
</tr>
<tr>
<td>Late Payment Fee</td>
<td>15.00</td>
</tr>
<tr>
<td>Reinstatement Fee</td>
<td>50.00</td>
</tr>
</tbody>
</table>

85-108
Upon motion of Regent Wooten, seconded by Regent Bryce, with all members voting aye, it was ordered that the proposed guidelines for the administration of an Emergency Tuition and Loan Program be adopted, as follows:

GUIDELINES FOR THE
EMERGENCY TUITION AND FEES LOAN

1. **Purpose** - A source of funds to provide emergency tuition and fees loans to deserving students who are experiencing temporary financial difficulties and who are unable to obtain funds from other financial sources.

2. **Eligibility of Students**
   a. Accepted for enrollment as a regularly admitted student and/or enrolled in good standing and maintaining satisfactory academic progress in a program leading toward a degree as defined by the Satisfactory Academic Progress statement for financial aid.
   
   b. Borrowers must show need for the loan by submitting an application which states the purpose of the loan, amount of loan requested, and method of repayment.
   
   c. Borrower must not be delinquent in any area of the University.
   
   d. Students on disciplinary probation shall not be eligible for emergency tuition and fees loans.

3. **Loan Amount** - The maximum loan amount shall not exceed the cost of tuition and required fees for the courses in which the student enrolls.
4. **Terms of the Loan**

   a. Borrowers will have a maximum repayment period of 90 days from the date of execution of the promissory note. Repayment of loans during the summer sessions will be determined by the length of the borrower's enrollment for the session.

   b. In lieu of an interest bearing promissory note, a service charge, which will not exceed an amount equal to 5% per annum on the loan amount will be collected.

5. **Application Procedure, Disbursement and Repayment of Loan Funds**

   a. Application forms for emergency tuition and fees loans will be available in the Office of Student Financial Aid.

   b. Eligible student borrowers shall be assisted in obtaining emergency tuition and fees loans based on the order in which their applications are received.

   c. Borrowers shall execute a promissory note prior to disbursement of funds. Appropriate truth-in-lending forms and schedule of repayment should also be executed before disbursement.

   d. Disbursement will be by means of computer credit to the registration bill. Borrowers shall bring their unpaid registration bill to the Financial Aid Office and recalculation of their registration bill will apply credit to their bill, not to exceed the cost of tuition and required fees.

   e. Repayment schedules shall allow for three equal installments within the 90-day period. Installment payments for summer loans will be proportionate to the length of the term in which the borrower enrolls.

   f. A resident of Texas for tuition purposes, upon evidence that such individual would be deprived of an education due to lack of financial resources, may defer payment of the loan as permitted by law. All past-due principal on the note shall bear interest at the rate of 5% per annum.
85-109
Upon motion of Regent Bryce, seconded by Regent Simpson, with all members voting aye, it was ordered that Change Order No. 3 on the Griffith Fine Arts Building Project, granting an extension of the completion date by 71 days, be approved and the Chairman of the Board be authorized to sign the change order. (See page 26 for Change Order.)

Source of Funds: Residence Hall Repair and Replacement Reserve

85-110
Upon motion of Regent Cullum, seconded by Regent Wooten, with all members voting aye, it was ordered that Change Order No. 1 in the amount of $78,740 on the Dormitory 16 Repairs--1985 Project be approved and the Chairman of the Board be authorized to sign the change order. (See page 27 for Change Order.)

85-111
Upon motion of Regent Cullum, seconded by Regent Wooten, with all members voting aye, it was ordered that Change Order No. 1 on the Stadium/Coliseum Parking Lot Project be approved and the Chairman of the Board be authorized to sign the change order. (See page 29 for Change Order.)

85-112
Upon motion of Regent Cullum, seconded by Regent Simpson, with all members voting aye, it was ordered that the bid of $38,551.12 (plus $1.12 per yard for dirt removal) for clearing and dam construction at the Piney Woods Conservation Center site be approved and the Administration be authorized to issue a purchase order.

85-113
Upon motion of Regent Bryce, seconded by Regent Wooten, with all members voting aye, it was ordered that the bid of $305,206.00, by Moore Brothers Construction Company of Lufkin, Texas, for drainage improvements at Lumberjack Stadium, be rejected.

85-114
Upon motion of Regent Bryce, seconded by Regent Wooten, with all members voting aye, it was ordered that the administration be authorized to remodel and expand the Reading Clinic at a cost not to exceed $40,000.

Source of Funds: Unexpended Plant Funds
85-115
Upon motion of Regent Bryce, seconded by Regent Cullum, with all members voting aye, it was ordered that the architectural firm of A. Warren Morey Associates, Incorporated, 11615 Forest Central Drive, Dallas, Texas 75243, be retained to prepare plans and specifications for the repair and renovation of the Rusk Building.

Source of Funds: Proposition II Allocation

85-116
Upon motion of Regent Bryce, seconded by Regent Cullum, with all members voting aye, it was ordered that the architectural firm of A. Warren Morey Associates, Incorporated, 11615 Forest Central Drive, Dallas, Texas 75243, be retained to prepare plans and specifications for the completion of the fourth floor of the Liberal Arts North Building, and that the administration be authorized to accept bids for construction.

85-117
Upon motion of Regent Bryce, seconded by Regent Wooten, with all members voting aye, it was ordered that an easement and right-of-way, as described below, be granted to the City of Nacogdoches. (See next page.)
THE STATE OF TEXAS

COUNTY OF NACOGDOCHES

KNOW ALL MEN BY THESE PRESENTS:

That Stephen F. Austin State University of Nacogdoches County, Texas, hereinafter called "GRANTOR" whether one or more, for and in the consideration of One ($1.00) Dollar to "GRANTOR" in hand paid by the City of Nacogdoches, a municipal corporation, and other good and valuable consideration, specifically including the public purpose hereby envisioned, have this day GRANTED and CONVEYED, and by these presents do GRANT and CONVEY, unto the said City of Nacogdoches, Texas, an easement and right-of-way for a Six (6') foot wide bicycle-jogging path of trail-bed material acceptable to the "GRANTOR" and appropriate to the Area, and also do GRANT and CONVEY a construction and maintenance easement for said bicycle-jogging path on, over, and across the following tracts, to-wit:

(1) A 0.9267 acre of land conveyed by Billy M. Willis to Stephen F. Austin State University by Deed dated August 11, 1973, recorded in Volume 384 on Page 417 of the Deed Records of Nacogdoches County;

(2) A 31.7165 acre tract conveyed by Thomas C. Hogan, Et Al, to SFASU by condemnation proceedings recorded in Volume 355 on Pages 537 to 543 of the Deed Records of Nacogdoches County; and,

(3) A 36.25 acre tract conveyed by Oscar B. Slay, Et Ux, to the State of Texas on October 11, 1937, recorded in Volume 145 on Page 553 of said County Deed Records.

It is understood that said easement and R-O-W shall be located on the east bank of the Lanana Creek within the T P & L Transmission Line Easement in the western portion of the above mentioned tracts as shown as Tract No. 2 in an easement conveyed by Stephen F. Austin State University to T P & L on May 30, 1972, recorded in Volume 376, Page 521, of the Deed Records of Nacogdoches County; this easement being made subject to such easement rights in T P & L as set out therein, and subject, to any and all other valid easements, covenants and restrictions affecting the use of such property, if any.
It is further understood that such easement and R-O-W is granted with the express covenant that the "GRANTEE" will preserve the aesthetic nature and natural beauty of the trail and shall prohibit littering in any manner along said path.

TO HAVE AND TO HOLD the easement and R-O-W herein described unto the said City of Nacogdoches, its successors and assigns.

EXECUTED this 22 day of July, A.D. 1985.

BOARD OF REGENTS
STEPHEN F. AUSTIN STATE UNIVERSITY

BY: William Fletcher Garner, Chairman
Board of Regents
Stephen F. Austin State University

THE STATE OF TEXAS §
COUNTY OF NACOGDOCHES §

BEFORE ME, the undersigned authority, on this day personally appeared William Fletcher Garner, Jr., Chairman, Board of Regents, Stephen F. Austin State University, Nacogdoches, Texas, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same as the act and deed of the Board of Regents of Stephen F. Austin State University, and for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this 22nd day of July, A.D. 1985.

NOTARY PUBLIC IN AND FOR NACOGDOCHES COUNTY, TEXAS
Upon motion of Regent Cullum, seconded by Regent Wooten, with all members voting aye, it was ordered that the agreement between Stephen F. Austin State University and the Stephen F. Austin State University Foundation, Incorporated, as presented on page 30, be approved.

Upon motion of Regent Wooten, seconded by Regent Cullum, with all members voting aye, it was ordered that the agreement between Stephen F. Austin State University and the Stephen F. Austin State University Alumni Association, as presented on page 31, be approved.

Upon motion of Regent Bryce, seconded by Regent Cullum, with all members voting aye, it was ordered that President Johnson be authorized to join with other university presidents to challenge the constitutionality of Proposition II Senate Bill.

Meeting adjourned at 11:30 a.m.

Information

Dates of Future Board Meetings:

October 21-22, 1985
January 20-21, 1986
April 21-22, 1986
CHANGE ORDER
AiA DOCUMENT G701

Distribution to:
OWNER ✓
ARCHITECT ✓
CONTRACTOR ✓
FIELD ✓
OTHER

Walter Young, Robert Burpo

PROJECT: Renovation of the Griffith Building
(name, address) Stephen F. Austin State University
Nacogdoches, Texas

CHANGE ORDER NUMBER: Three (3)
INITIATION DATE: May 31, 1985

ARCHITECT'S PROJECT NO: FS 8237
CONTRACT FOR: General Construction

CONTRACT DATE: April 25, 1984

TO (Contractor):
Cecil Pond Construction Co.
1600 North Jackson
Jacksonville, Texas 75766

You are directed to make the following changes in this Contract:

Extend the Contract time by 71 calendar days to establish a new Date of Final Completion as October 10, 1985. The 71 calendar days are assigned to the Contract Time extension requests as follows:

1. Asbestos removal delay 14 days
2. October rain delay 12 days
3. Orchestra Pit delay 45 days

Total 71 days

Not valid until signed by both the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original (Contract Sum) was $3,388,200.00.
Net change by previously authorized Change Orders was $104,143.20.
The (Contract Sum) prior to this Change Order was $3,492,343.20.
The (Contract Sum) including this Change Order will be $3,492,343.20 (unchanged).
The Contract Time will be (increased) by 71 days.
The Date of Final Completion as of the date of this Change Order therefore is Oct. 10, 1985.

Authorized: Board of Regents
Stephen F. Austin State University
P.O. Box 6108, SFA Station
Nacogdoches, Texas 75962

F&S Partners Incorporated
3535 Travis St., Suite 201
Dallas, Texas 75204-1497

Cecil Pond Construction Co.
1600 North Jackson
Jacksonville, Texas 75766

Pat Y. Spillman, Chairman of the Board

DATE 7/11/85

DATE 7/22/85
PROJECT: Dorm 16 Repairs - 1985

(name, address) Stephen F. Austin State University

CHANGE ORDER NUMBER: One

INITIATION DATE: June 6, 1985

ARCHITECT'S PROJECT NO: 4621

TO (Contractor):

J.E. Kingham Construction Company Inc.
P.O. Box 632
Nacogdoches, Texas 75963

CONTRACT FOR:

P.O. Box 632
Nacogdoches, Texas 75963

CONTRACT DATE: May 22, 1985

You are directed to make the following changes in this Contract:

Remove shower walls and replace with new plaster and ceramic tile.
Insulate all water pipe after testing and repairing leaks, install chase drain, waterproof chases over new concrete sloped to drains: Architects Drawings P1, WD1, WD2, WD3, Ceramic Tile Specifications - 3 sheets.

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

| The original (Contract Sum) (Guaranteed Maximum Cost) was | $112,250.00 |
| Net change by previously authorized Change Orders | $0.00 |
| The (Contract Sum) (Guaranteed Maximum Cost) prior to this Change Order was | $112,250.00 |
| The (Contract Sum) (Guaranteed Maximum Cost) will be (increased) (decreased) (unchanged) by this Change Order | $78,740.00 |
| The new (Contract Sum) (Guaranteed Maximum Cost) including this Change Order will be | $190,990.00 |
| The Contract Time will be (increased) (decreased) (unchanged) by | ( ) Days. |
| The Date of Substantial Completion as of the date of this Change Order therefore is unchanged |

Marsellos and Scott
ARCHITECT 404 Perry Bldg.

J.E. Kingham Construction Co.
CONTRACTOR P.O. Box 632

Stephen F. Austin
OWNER State University

Address Rafkin, Texas 75901

Nacogdoches, Texas 75963

Address Nacogdoches Texas 75962

BY Ray Scott

DATE 7-8-85

BY W.F. Driver

DATE 7-22-85
Mr. Ray Scott  
Marsellos and Scott  
Architects - Engineers  
404 Perry Building  
Lufkin, Texas 75901

Re: Dormitory 16 Repairs

Dear Sir:

Listed below is an itemized cost breakdown for work in progress on Modification No. 1:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lath &amp; Plaster</td>
<td>$16,750.00</td>
</tr>
<tr>
<td>Ceramic Tile</td>
<td>$14,900.00</td>
</tr>
<tr>
<td>Soap Dishes</td>
<td>$3,200.00</td>
</tr>
<tr>
<td>Plumbing</td>
<td>$15,961.00</td>
</tr>
<tr>
<td>Demolition, cleaning, hoisting, hauling,</td>
<td></td>
</tr>
<tr>
<td>grouting, forming, shower pan, concrete</td>
<td></td>
</tr>
<tr>
<td>topping</td>
<td>$16,355.00</td>
</tr>
<tr>
<td>5% Overhead</td>
<td>$3,358.00</td>
</tr>
<tr>
<td>10% Profit</td>
<td>$7,052.00</td>
</tr>
<tr>
<td>Bond</td>
<td>$1,164.00</td>
</tr>
<tr>
<td>Total</td>
<td>$78,740.00</td>
</tr>
</tbody>
</table>

Respectfully submitted,

J. E. KINGHAM CONSTRUCTION CO.

James A. Kingham

JAK:gh
CHANGE ORDER

AIA DOCUMENT C701

PROJECT: Stadium / Coliseum Parking -1985
(name, address) Stephen F. Austin State University

TO (Contractor):

Claytor Blake III, Inc.
dba Blake Field Service
P. O. Box 1632
Nacogdoches, Texas 75962

You are directed to make the following changes in this Contract:

Deduct $7,863.00 from the Contingency Allowance

The original (Contract Sum) (Guaranteed Maximum Cost) was $306,863.00

The (Contract Sum) (Guaranteed Maximum Cost) prior to this Change Order was $306,863.00

The (Contract Sum) (Guaranteed Maximum Cost) will be increased by this Change Order $7,863.00

The new (Contract Sum) (Guaranteed Maximum Cost) including this Change Order will be $299,000.00

The Contract Time will be unchanged.

The Date of Substantial Completion as of the date of this Change Order therefore is unchanged.

Authorized:

Marsellos & Scott, Architects-Engineers
404 Perry Building
Lufkin, Texas 75901
BY Ray Scott
DATE 7/3/85

Blake Field Service
P. O. Box 1632
Nacogdoches, Texas 75962
BY Carla Miller
DATE 7/9/85

Stephen F. Austin State University
P. O. Box 6108
Nacogdoches, Texas 75962
BY W. E. Sann
DATE 7/22/85

Not valid until signed by both the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.
This agreement between Stephen F. Austin State University and the Stephen F. Austin State University Foundation, Inc. will become effective July 22, 1985, and will renew automatically each year thereafter until notice of termination is given in writing by either party to the other with at least thirty (30) days of advance notice. However, arrangements for modifications in the agreement may be worked out by mutual consent.

II.
SERVICES PROVIDED BY STEPHEN F. AUSTIN STATE UNIVERSITY FOUNDATION, INC.

The Stephen F. Austin State University Foundation, Inc. agrees:
1. To provide scholarship funds for students at SFASU;
2. To solicit and maintain endowment funds for academic excellence and achievement at SFASU;
3. To solicit and maintain funds for operational development expenses of the University;
4. To develop special program funding for University sponsored proposals or projects through private contributions;
5. To provide record maintenance and enhancement of donor lists;
6. To develop, maintain, and record management agreements between private donors and SFASU.

II.
SERVICES PROVIDED BY STEPHEN F. AUSTIN STATE UNIVERSITY

Stephen F. Austin State University agrees:
1. To provide office space and office equipment;
2. To provide telephone service;
3. To provide utilities;
4. To provide parking space for officers and employees of the SFASU Foundation, Inc.;
5. To provide custodial services.

SIGNED

Chairman, Board of Regents
Stephen F. Austin State University

Chairman, Board of Directors
Stephen F. Austin State University Foundation, Inc.
This agreement between Stephen F. Austin State University and the Stephen F. Austin State University Alumni Association will become effective July 22, 1985, and will renew automatically each year thereafter until notice of termination is given in writing by either party to the other with at least thirty (30) days of advance notice. However, arrangements for modifications in the agreement may be worked out by mutual consent.

I.

SERVICES PROVIDED BY STEPHEN F. AUSTIN STATE UNIVERSITY ALUMNI ASSOCIATION

The Stephen F. Austin State University Alumni Association agrees:
1. To maintain records of former students of Stephen F. Austin State University, including, where possible, current names and addresses;
2. To provide scholarships for deserving students annually;
3. To provide a loan fund for students at Stephen F. Austin State University;
4. To provide awards for outstanding professors at Stephen F. Austin State University;
5. To provide funds to departments of Stephen F. Austin State University for certain University matters;
6. To provide funds to professors at Stephen F. Austin State University for certain University matters.

II.

SERVICES PROVIDED BY STEPHEN F. AUSTIN STATE UNIVERSITY

Stephen F. Austin State University agrees:
1. To provide office space and office equipment;
2. To provide telephone service;
3. To provide utilities;
4. To provide parking space for officers and employees of the SFASU Alumni Association;
5. To provide custodial services.

SIGNED

Chairman, Board of Regents
Stephen F. Austin State University

Date

Executive Director,
Stephen F. Austin State University Alumni Association

Date
VEHICLE TRAFFIC AND PARKING REGULATIONS

GENERAL INFORMATION

A. These regulations are approved by the Board of Regents of Stephen F. Austin State University.

B. The University Police Department has the responsibility and legal authority for the enforcement of the traffic and parking regulations listed in this booklet.

C. The University considers the use of a vehicle on campus a convenience and is not obligated to furnish unlimited parking space to accommodate all vehicles. The University will, however, attempt to provide a reasonable number of parking spaces in keeping with available resources.

D. Every person operating a motor vehicle on University property is held responsible for obeying all University traffic and parking regulations as well as all city and state parking and traffic regulations.

E. The term "University property" is interpreted to include all properties under the control and jurisdiction of the Board of Regents of Stephen F. Austin State University.

F. The term "visitor" is interpreted to mean an individual with no official connections with Stephen F. Austin State University as a student, faculty, staff member, or employee of private contractors assigned to Stephen F. Austin State University campus.

G. Visitor parking is set aside for special interest areas of the University. THESE SPACES MAY NOT BE UTILIZED BY UNIVERSITY PERSONNEL, STUDENTS, OR EMPLOYEES OF PRIVATE CONTRACTORS ASSIGNED TO STEPHEN F. AUSTIN STATE UNIVERSITY CAMPUS. These spaces are reserved for bonafide visitors to the University. Visitors should obtain a visitor parking permit from the University Permit & Citation Office or Information Booth on Vista Drive.

H. Handicapped parking is provided in many parking lots on campus. THESE SPACES ARE RESERVED 24 HOURS A DAY, SEVEN (7) DAYS A WEEK FOR THE HOLDERS OF HANDICAPPED PARKING PERMITS.
I. If a different vehicle must be registered, the remnants of the old permit must be presented to the University Permit & Citation Office to obtain a replacement permit for $1.00. If no old permit is presented, the regular fee will be charged.

J. Should a parking permit become mutilated or obliterated in any way, a new permit must be obtained from the University Permit & Citation Office. When the remnants of the old permit are presented, a replacement will be issued for $1.00.

K. The University Police Department offers escort service upon request between dusk and dawn to individuals requiring transportation to and from dorms, academic buildings and/or vehicles. To receive escort, request in person at the University Police Department, or by telephone at 569-2608.

The University Police Department also provides escort 24 hours a day to local hospitals for emergencies.

For further information on the escort service, call the University Police Department at 569-2608.

L. If a vehicle becomes disabled and cannot be parked in its assigned area, it must be reported to the University Police Department. The fact that the vehicle is disabled will be recorded and an officer will either render assistance or authorize temporary parking. Temporary parking will only be authorized for 24 hours or less. If parking for a longer period is necessary it must be renewed at 24 hour intervals. Temporary parking will not be authorized in areas that are not parking spaces (tow away or no parking zones, etc.) or in Handicap Parking.

M. Services such as jump starts and unlocking vehicles are offered by the University Police Department as time permits. The University Police Department does not change flats, push cars or perform any major automotive service.

VEHICLE REGISTRATION

A. All faculty, staff, students (full or part-time), or employees of private contractors assigned to Stephen F. Austin State University property, who operate a vehicle on University property, regularly or occasionally, are REQUIRED to obtain a parking permit. Vehicles may be
registered in the Permit & Citation Office at the University Police Department between 7:30 A.M. and 5:00 P.M. Monday through Friday.

B. The registration of all vehicles operated on campus is required, but registration in itself is no guarantee of a parking space near the place where one works, resides or attends classes. The responsibility of finding a LEGAL parking space rests with the vehicle operator and lack of space is not a valid excuse for violations of any parking regulations. Visitors will be provided permits as required by Rule E, pg. 4.

C. A permit must be obtained for each academic year or portion thereof.

D. Permits for the current academic year may be obtained at any time during the academic year. Persons may obtain permits for the next academic year beginning July 1 for faculty, staff, and employees of private contractors assigned to campus and August 1 for students.

E. A permit must be displayed on the vehicle no later than the first University business day that the vehicle is brought on campus.

P. A permit must be displayed as designated by the University Police Department. Only the permit for the current academic year should be displayed.

G. Vehicles owned by students may not normally be registered in the name of a faculty or staff member.

H. Faculty, staff, or employees of private contractors assigned to Stephen F. Austin State University campus changing permit status or students changing permit status or vehicles must obtain a new permit no later than the first University business day after the change takes place.

If an identifying portion of the original permit is presented at the time of replacement, replacement permits will be issued for $1.00 each. Otherwise the regular fee will be charged. A vehicle should not be sold with the parking permit still displayed.

I. The permit holder is held responsible for all violations. A citation is not excused on the plea that another person was driving the vehicle.
J. Fee for vehicle registration:

1. Faculty, Staff, or Private Contractor
   a. Full Year First Vehicle $25.00
      Second Vehicle 15.00
   b. After Jan. 1 First Vehicle 15.00
      Second Vehicle 10.00
   c. Summer 3.00

2. Residence Hall
   a. Full Year First Vehicle $15.00
      Second Vehicle 10.00
   b. After Jan. 1 First Vehicle 10.00
      Second Vehicle 5.00
   c. Summer 3.00

3. Units I, II, III and University Apartments
   a. Full Year First Vehicle $15.00
      Second Vehicle 10.00
   b. After Jan. 1 First Vehicle 10.00
      Second Vehicle 5.00
   c. Summer 3.00

4. Commuters (Off Campus Residents)
   a. Full Year $ 5.00
   b. After Jan. 1 5.00
   c. Summer 3.00

REQUIRED DISPLAY OF PERMIT

Registration is not complete until a current registration permit is properly displayed as follows:

A. Proper Display
   To be properly displayed, the permit must be permanently affixed in the position listed below for vehicle type. Taping or clipping the permit is not considered as permanent placement (except visitor permit and temporary permit).

1. Pickups with screens in rear windows or campers, convertibles, vehicles with tinted rear glass or rear window louvers must display an exterior parking permit. Permit must be displayed in the lower left-hand corner (driver’s side) of rear window or the left side of rear bumper.

2. Motorcycles must display an exterior permit. Permit must be displayed where it can be seen without difficulty.
3. All other vehicles must display a permit on the inside, in the lower left-hand corner (driver's side) of rear window.

4. Faculty and staff permits shall be displayed from the rear view mirror in a manner to be visible from both the front and rear of the vehicle. Faculty and staff permits may be displayed on any vehicle to be used by the permit holder.

B. Permit Not Transferable
A permit is not transferable from the person to whom it is issued. A student permit is not transferable from the vehicle for which it is issued. Faculty, Staff, or Private Contractor permits may be moved from one vehicle to another and can be displayed on any vehicle used by the permit holder. Resale of parking permits is prohibited and will be considered as a false or fictitious permit.

TYPES OF PERMITS

A. Permanent Permits

1. Faculty, Staff, or Private Contractor

These permits are issued to full-time employees of the University, to full-time employees of private contractors assigned to the campus or as authorized by the Chief of Police. These permits designate a particular lot assignment. Holders of this type of permit may use available faculty and staff spaces outside their assigned lots to conduct University business on a temporary basis.

2. Residence Hall

These permits are issued to students who live in residence halls. Holders of these permits may park in any area designated as "Residence Hall" parking or "All permit" area parking.

3. Units and University Apartments

These permits are issued to residents of Units I, II, and III, Starr, Garner, Old Raguet, New Raguet, Clark, and University Woods Apartments. Holders of these permits may park in any area designated as "Apartment" parking or "All Permit" area parking.
4. Commuters (Students Not Living in University Housing)

These permits are issued to students not living in University housing or faculty, staff or students who wish to park in areas designated as "All Permit" parking areas. Holders of these permits may park in areas designated as "All Permit" area parking.

B. Handicapped Permits

1. Handicapped Permits are issued by the County Tax Assessor-Collector in the Nacogdoches County Courthouse.

2. Only vehicles displaying a Handicapped Permit may park in "Reserved for Handicapped" parking spaces.

C. Temporary Permits

1. Substitute Vehicle

If a vehicle other than the vehicle registered with the University must be parked on campus, a temporary permit must be obtained at the Permit & Citation Office no later than the first University business day the vehicle is brought on campus. These permits are free of charge to holders of regular parking permits.

2. Short Term Vehicle

Operators not having a vehicle registered with the University who need to operate a vehicle on campus for a short period of time may purchase a temporary permit for $1.00 per week. This permit must be obtained at the Permit & Citation Office no later than the first University business day the vehicle is brought on campus.

3. Loading and Unloading Permit

A temporary permit may be obtained at no charge for loading or unloading heavy equipment, supplies, bulky class projects, etc., in an area other than the area designated on one's regular permit. These permits may be obtained at the Permit & Citation Office.
4. Temporarily Disabled Permit

A temporary permit may be obtained to allow persons who are temporarily disabled to park in areas other than the area designated on one’s regular permit. Applications for this permit must be accompanied by a medical form available at the Permit & Citation Office. Parking assignments will be made in keeping with available resources.

D. Visitor Parking

Visitors should obtain a "Visitor Permit" from the Permit and Citation Office or Information Booth and display it on their vehicle while parking on campus. There is no charge for this permit.

E. Bicycle Permits

The University does not require bicycles to be registered, however, the University Police Department encourages bicycle owners to obtain a bicycle permit for identification purposes. There is a $1.00 charge for this permit.

PARKING REGULATIONS

A. The University reserves the right to enforce parking and traffic regulations:

1. through the issuance of citations and the collection of fees for offenses.

2. through the impoundment of vehicles in place or the removal by towing of vehicles interfering with the movement of vehicular or pedestrian traffic or involved in specified parking offenses.

3. by the suspension or revocation of permits for repeated offenses.

4. by barring re-admission of any student for non-payment of outstanding fees.

5. by withholding a student’s official transcript and diploma.
6. by other such methods as are commonly employed by
city or state police in the control of traffic.

B. Responsibility for finding authorized parking space
rests with the motor vehicle operator.

C. Parking areas are designated by metal signs. These
signs indicate the type of permit holder for which the
area is reserved. Certain lots are reserved for permit
holders assigned to that lot only.

D. Parking areas are generally reserved for the type of
permit holder indicated by signs from 6:00 A.M. to 4:00
P.M., Monday through Friday, except as otherwise
designated.

E. Unpaid charges for parking offenses are recorded in the
name of the person who has registered the vehicle with
the University Police Department or in the name of the
person in whose name the vehicle is registered with
some official state motor vehicle registration
department or agency.
NOTE: If a student has the same family name and/or
home address as the registered owner, then the
unpaid charges on non-permitted vehicles will be
recorded in the student’s name.

F. A physically disabled person with a temporary "Special"
permit may park only in those areas specified on the
permit by the Permit & Citation Office.

G. Several curb-side spaces, regardless of the type area
in which they are located, are reserved 24 hours a day,
seven (7) days a week for holders of "Handicapped"
permits.

H. Several curb-side spaces regardless of the type area in
which they are located, are reserved 24 hours a day,
seven (7) days a week for service vehicles, Residence
Hall Directors, or as loading zones.

I. Several curb-side spaces too small for conventional
vehicles have been designated for motorcycles by curb
markings. Spaces so marked are for two-wheeled motor
vehicles only.

J. Certain parking spaces have been designated as "20
minute" parking spaces. These spaces are so designated
to provide short-term parking for business access to
the post office, University Center offices and other
designated areas. Over-parking in these spaces is prohibited.

K. All vehicles, except motorcycles, must park head-in and within a defined space in lots and streets having angle or head-in parking.

L. Vehicles are prohibited at all times from parking in reserved spaces without a proper permit, no parking zones, tow-away zones, fire lanes, crosswalks, loading zones or service driveways, on lawns, curbs or sidewalks, barricaded areas or in any manner which obstructs the flow of vehicular or pedestrian traffic.

M. Students, faculty, staff and employees of private contractors assigned to Stephen F. Austin State University are expected to be familiar with and abide by these regulations at all times. The fact that a certain citation is not issued when a vehicle is illegally parked does not mean or imply that the regulation or law is no longer in effect.

N. The responsibility for obtaining knowledge of all laws and regulations in force rests with the motor vehicle operator.

VIOLATIONS AND ENFORCEMENT OF PARKING REGULATIONS

A. General Violations

1. Parks a vehicle displaying a valid permit, but in violation of lot or area assignment
   Fee: $3.00 plus impounding fee if vehicle is impounded in place

   ABOVE PARKING CONTROL WILL APPLY FROM 6:00 A.M. TO 4:00 P.M., MONDAY THROUGH FRIDAY.

2. Parks backwards in a parking space
   Fee: $3.00
3. Fails to properly display a valid parking permit
   Fee: $3.00 plus impounding fee if vehicle is
   impounded in place and vehicle must be
   registered if owner or operator is faculty,
   staff, student, or employee of a private
   contractor assigned to campus.

4. Does not park properly within the lines of a
   parking space.
   Fee: $3.00

ABOVE PARKING CONTROLS WILL APPLY 24 HOURS A DAY, SEVEN
(7) DAYS A WEEK.

5. Parks in a space designated "20 minute parking"
   for more than 20 minutes
   Fee: $3.00 plus impounding fee if vehicle is
   impounded in place

ABOVE PARKING CONTROL WILL APPLY FROM 6:00 A.M. TO 4:00
P.M., MONDAY THROUGH FRIDAY.

B. Flagrant Violations

1. Parks in a reserved space without displaying a
   proper permit.
   Fee: $6.00 plus impounding fee if vehicle is
   impounded in place or tow fee if vehicle is
   removed by tow away.

2. Parks a vehicle in a no parking zone.
   Fee: $6.00 plus impounding fee if vehicle is
   impounded in place or tow fee if vehicle is
   removed by tow away.

3. Parks in any manner which obstructs vehicular
   traffic.
   Fee: $6.00 plus impounding fee if vehicle is
   impounded in place or tow fee if vehicle is
   removed by tow away.
4. Parks in any manner which obstructs a crosswalk.

   Fee: $6.00 plus impounding fee if vehicle is impounded in place or tow fee if vehicle is removed by tow away.

5. Parks in a fire lane.

   Fee: $6.00 plus impounding fee if vehicle is impounded in place or tow fee if vehicle is removed by tow away.

6. Parks in a tow away zone.

   Fee: $6.00 plus impounding fee if vehicle is impounded in place or tow fee if vehicle is removed by tow away.

7. Parks in a loading zone or service driveway.

   Fee: $6.00 plus impounding fee if vehicle is impounded in place or tow fee if vehicle is removed by tow away.

8. Parks on a lawn, curb, sidewalk or other area not set aside for parking.

   Fee: $6.00 plus impounding fee if vehicle is impounded in place or tow fee if vehicle is removed by tow away.

9. Parks on campus while parking privileges are suspended.

   Fee: $6.00 plus impounding fee if vehicle is impounded in place or tow fee if vehicle is removed by tow away.

10. Moves any barricade or parks within any barricaded area.

    Fee: $6.00 plus impounding fee if vehicle is impounded in place or tow fee if vehicle is removed by tow away.

11. Uses a forged, altered, false or fictitious permit.

    Fee: $6.00 plus impounding fee if vehicle is impounded in place or tow fee if vehicle is removed by tow away.
12. Falsifies or alters vehicle registration information.

Fee: $6.00 plus impounding fee if vehicle is impounded in place or tow fee if vehicle is removed by tow away.

13. Parks in a "Reserved for Handicapped" parking space without displaying a proper permit.

Fee: $6.00 plus impounding fee if vehicle is impounded in place or tow fee if vehicle is removed by tow away.


Fee: $6.00 plus impounding fee if vehicle is impounded in place or tow fee if vehicle is removed by tow away.

ABOVE PARKING CONTROLS WILL APPLY 24 HOURS A DAY, SEVEN (7) DAYS A WEEK.

C. Citations for Parking Violations

1. Citations will be issued to vehicles for violation of parking regulations.

2. Fees for parking violations may be paid in person at the University Permit & Citation Office located in the University Police Department Building between 7:30 A.M. and 5:00 P.M. Monday through Friday or mailed to:

   University Permit & Citation Office
   P.O. Box 13062 SPA
   Nacogdoches, Texas 75962

D. Impoundment in Place

1. A vehicle may be impounded in place if:
   a. it is engaging in a violation; or
   b. the owner or operator violates the terms of a conditional release.

2. A vehicle impounded in place shall be released if:
   a. the owner or operator pays for all outstanding citations on the vehicle plus a fee of $7.50.
b. the University Chief of Police authorizes the release of the vehicle.

3. Fees for impoundment in place must be paid in person at the Permit and Citation Office between 7:30 A.M. and 5:00 P.M. Monday through Friday or the Police Dispatch Office after 5:00 P.M. and on Saturday and Sunday.

E. Tow Away

1. A vehicle impounded in place may be towed away if:
   a. disposition of all citations for the vehicle is not made within three (3) days of the impoundment;
   b. the owner or operator removes or attempts to remove the impounding equipment attached to the vehicle.

2. A vehicle may be towed away if the owner or operator:
   a. parks in any manner which obstructs vehicular traffic;
   b. parks in any manner which obstructs a crosswalk;
   c. parks in a loading zone or service driveway;
   d. parks in a no parking zone;
   e. parks in a fire lane;
   f. parks in a tow away zone;
   g. parks on campus while parking privileges are suspended;
   h. moves any barricade or parks in any barricaded area;
   i. parks in a reserved space without displaying proper permit;
   j. parks in a "Reserved for Handicapped" space without displaying a proper permit;
   k. violates the terms of a conditional release;
   l. parks in violation of the directions of a Traffic Control Officer; or
   m. is engaging in a violation and has been previously impounded during the current academic year.

3. A vehicle that has been removed by tow away shall be released if:
   a. the owner or operator of the vehicle pays the fees for all outstanding citations on the vehicle plus a commercial wrecker service fee
of $30.00 and storage charges of $3.00 per day after the first 48 hours; or
b. the University Chief of Police authorizes the release of the vehicle.

4. When the removal of a vehicle has been authorized and the owner or operator of the vehicle appears at the vehicle after the wrecker has arrived and the wrecker driver has made a hook-up or signed the tow order for custody of the vehicle, the vehicle shall not be towed away if the owner or operator:
   a. presents proof of the proper disposition of all outstanding citations on the vehicle;
   b. pays the wrecker driver a fee of $10.00 in lieu of towing; and
   c. agrees to move the vehicle.

5. When the removal of a vehicle has been authorized and the owner or operator appears at the vehicle before the arrival of the wrecker, the vehicle shall not be towed if the owner or operator:
   a. presents proof of the proper disposition of all outstanding citations on the vehicle; and
   b. agrees to move the vehicle.

6. No vehicle may be towed away without the express authority of the University Chief of Police or his designated representative.

7. Fees for tow away must be paid in person at the Permit and Citation Office between 7:30 A.M. and 5:00 P.M. Monday through Friday or the Police Dispatch Office after 5:00 P.M. and on Saturday and Sunday.

F. Suspension of Parking Privileges

1. Traffic and Parking Regulations are rules and regulations adopted by the Board of Regents under the authority of the Education Code. All vehicles operated on the properties of the University are required by law to comply with University Rules and Regulations.

   Notices of parking violations constitute a suspension of parking privileges and any fee assessed is for reinstatement of parking privileges for operators of vehicles registered with the University.
All violations involving registration of vehicles operated on the properties of the University are violations of the law and University Rules and Regulations. Disposition of these citations at the University is a privilege extended by the University which may be withdrawn at the University's option.

Violation of University Traffic and Parking Regulations is a misdemeanor punishable by a fine of up to $200.00.

Any parking violation may be filed in a Justice or Municipal court as a violation of University Rules and Regulations.

2. Violation of suspension of parking privileges shall result in impoundment in place or removal of the vehicle by tow away.

G. Appeal of Citation

If a person receives a citation and believes it is unwarranted, he or she may enter a plea of not guilty at the University Police Department. All pleas must be entered at the University Police Department within seven (7) class days of the date of the citation. Appeal forms and other information may be obtained at the Permit & Citation Office in the University Police Department.

Student citations shall be appealed through the Student Traffic Appeals Board. Faculty and staff citations shall be appealed through the Faculty/Staff Appeals Board.

BICYCLE REGISTRATION AND REGULATIONS

A. Registration

1. The University does not require the registration of bicycles, however, owners are encouraged to have bicycles marked for identification purposes at the University Police Department.
   a. The University Police Department will record bicycle serial number and description and issue a bicycle permit for a $1.00 charge; or
b. The University Police Department will record bicycle serial number and description and make available an engraving tool to mark bicycles for identification. There is no charge for this service.

B. Regulations

1. Every person operating a bicycle on University property must give the right-of-way to pedestrians at all times, keep to the right of the roadway and obey all traffic signals.

2. Bicycles may not be parked on sidewalks or in University buildings at any time. Bicycles are to be parked in bicycle racks or chained to light poles or other stationary structures. Bicycles may not be left on porches or walkways and may not be chained to trees, shrubs, art objects, handrails or stairways.

3. Bicycles parked in violation may be impounded and removed to the University Police Department and a $5.00 fee charged for its release.

TRAFFIC REGULATIONS

A. Speed Limits: The speed limit within the campus area is 20 MPH unless otherwise posted, except the speed limit for all parking lots is 10 MPH.

B. Moving Violations: All vehicles driven on SFASU property are subject to all University traffic regulations, State of Texas Motor Vehicle Codes and City of Nacogdoches Motor Vehicle Laws. Moving violations may be issued on a City of Nacogdoches Traffic Citation or filed in the office of the Justice of the Peace Precinct #1.

C. Right-of-Way: Pedestrians have the right-of-way at all marked crosswalks. Motor vehicle operators must yield the right-of-way to pedestrian traffic in marked crosswalks.
UNIVERSITY POLICE

The governing board of Stephen F. Austin University is authorized to employ campus police personnel. Such officers are commissioned as peace officers and are vested with all powers, privileges and immunities of peace officers in the performance of their duties.

All persons on University property are required to identify themselves to such officers when requested. Failure to produce identification upon request of an officer may result in arrest and appearance before a magistrate.

The University Police shall be vested with the authority to refuse to allow persons having no legitimate business to enter upon any property under the control and jurisdiction of Stephen F. Austin State University and to eject any unauthorized persons from said property upon their refusal to leave peaceably upon request.

The University Police are authorized to enforce the Texas Motor Vehicle Code, the Texas Penal Code, the applicable Ordinances of the City of Nacogdoches, the parking and traffic regulations of the University and all other laws.

All accidents, thefts, and other offenses that occur on University property or anywhere within the campus area should be reported to the University Police immediately. Accident reports should be made prior to moving vehicles. One vehicle accidents should also be reported. ALWAYS KEEP YOUR VEHICLE LOCKED. The University Police are anxious to assist any student, faculty or staff member, or visitor at anytime. The University Police Number is 569-2608.
FOR EMERGENCIES

SPASU Police * 569-2608

IMPORTANT TELEPHONE NUMBERS

Campus Operator * Dial "0" 569-2608
SFA Health Clinic * 569-4008
University Police Department Administrative Numbers * 569-2613
* 569-2617
* 569-2607
* 569-2615
* 569-2616

Permit & Citation Office

Nacogdoches Fire Department 564-4621
Nacogdoches Police Department 564-0404
Highway Patrol 560-7777
Ambulance 564-1173
Memorial Hospital 564-4611
Medical Center Hospital 569-9841

* Numbers on Campus Centrex - Dial last four digits only if calling from an on-campus phone.