

Index to Board Minutes 2005

February 2 & 3, 2005 (Volume No. 206)

| | |
|--|----|
| 05-16 Approval of Minutes | 4 |
| 05-17 Personnel..... | 4 |
| A. Faculty Appointments For 2004 – 2005 | 4 |
| B. Staff Appointments For 2004 – 2005..... | 5 |
| C. Changes of Status For 2004 – 2005 | 7 |
| D. Retirements | 9 |
| E. Voluntary Modification of Employment | 10 |
| F. Promotions | 10 |
| G. Administrative Leave For 2004-2005 | 10 |
| 05-18 Academic And Student Affairs..... | 11 |
| A. Faculty Workload Report For Fall 2004..... | 11 |
| B. Last Day Class Reports..... | 11 |
| C. Kinesiology Master’s Degree Name Change..... | 11 |
| 05-19 Financial Affairs | 11 |
| A. Student Financial Aid From Tuition Set-Asides..... | 12 |
| C. Banner Software Systems | 12 |
| D. Resolution To Review Qualified Investment Brokers And Financial Institutions | 12 |
| E. Resolution To Acknowledge Review Of Investment Policy And Strategy | 12 |
| F. Housing Software Purchase | 12 |
| G. Purchase of Band Uniforms | 12 |
| H. Approval For Purchase Over \$50,000 (Student Affairs - Jack Camp) | 12 |
| 05-20 Buildings and Grounds | 13 |
| A. Buildings and Grounds Projects..... | 13 |
| B. Architect/Engineer Project Management Firm | 13 |
| C. Real Estate Purchase | 13 |
| D. Request For Qualifications And Request For Proposals..... | 14 |
| 05-21 University Policies And Procedures | 14 |

March 8, 2005 (Volume No. 207)

| | |
|---|---|
| 05-22 University Residence Hall | 3 |
| 05-23 Resolution Authorizing A Request For Funding – Student Residence Hall | 3 |
| 05-24 Resolution Declaring Expectation To Reimburse Expenditures With Proceeds Of Future Debt..... | 3 |
| 05-25 Electric Utility Contract..... | 3 |
| 05-26 Baseball Program Expenditures..... | 4 |
| Appendix Section | |
| Resolution Authorizing A Request For Financing..... | 1 |
| Resolution Declaring Expectation To Reimburse Expenditures With Proceeds of Future Debt..... | 1 |

March 29, 2005 (Volume No. 208)

05-27 University Center Construction 3

April 18, 2005 (Volume No. 209)

05-28 Tuition And Fee Schedule 3
05-29 Repayment Agreement Fee And Interest Charges 3

April 27 and 28, 2005 (Volume No. 210)

05-30 Approval of Minutes 4
05-31 President..... 4
05-32 Personnel..... 4
 B. Faculty Appointments for 2005-2006 5
 C. Staff Appointments for 2005-2006 7
 D. Changes of Status for 2005-2006..... 8
 E. Retirements 8
 F. Voluntary Modification of Employment..... 9
 G. Promotions 9
 H. Tenure 10
 I. Faculty Development Leave for 2005-2006 11
05-33 Academic and Student Affairs 11
 A. Curriculum Changes 11
 B. Under-enrolled Classes 11
 C. Department Name Change 11
 D. Proposal to Move the Geographic Information Systems (GIS) Lab
 to the College of Forestry and Agriculture 12
 E. Proposal to Offer a Bachelor of Fine Arts in Creative Writing 12
 F. Proposal to Offer On-Line Biotechnology Graduate Program to
 University of Houston Downtown 12
 G. Academic Excellence Scholarship 12
05-34 Financial Affairs 12
 A. Adoption of Summer Budget 12
 B. Food Service Contract With Aramark..... 12
 C. Residence Halls Improvements 12
 D. Funding For Employee Training 12
05-35 University Policies And Procedures 13
 New: Academic Program Review..... 4
 New: Faculty Code of Conduct..... 9
 A-18 Faculty Workload..... 12
 A-38 Regents Professor..... 20
 A-51 Indirect Costs Distribution..... 23
 A-53 Assessment of Institutional Effectiveness 25
 C-5 Receipts and Deposits 26
 C-21 Moving Expenses..... 28

| | | |
|--------|--|----|
| C-27 | Purchases from Employees | 30 |
| C-29 | Purchase of Used Equipment or Supplies | 31 |
| C-49 | Travel Policy | 33 |
| C-50 | Tuition Rebate..... | 43 |
| D-24 | Parking and Traffic Regulations | 45 |
| D-42 | Digital Millennium Copyright | 63 |
| E-8N | Classified Pay Paln..... | 66 |
| E-32N | Longevity Pay/Hazardous Duty Pay | 78 |
| E-47.1 | Sick Leave Pool | 79 |
| E-58 | Family and Medical Leave..... | 85 |
| E-60 | Selective Service Registration | 89 |
| E-61 | Drug and Alcohol Testing..... | 91 |
| F-6 | Central Receiving..... | 96 |
| F-28 | Student Service Fee Allocation..... | 98 |
| 05-36 | Election Of Board Officers..... | 16 |

May 13, 2005 (Volume No. 211)

| | | |
|-------|---|---|
| 05-37 | Selection of Design-Build Firm for Phase II housing project..... | 3 |
| 05-38 | Phase II Housing Project..... | 3 |
| 05-39 | Daktronics Contract (Scoreboard/Marquee Athletic Sponsorship) | 4 |
| 05-40 | Student Recreation Center | 4 |
| 05-41 | Electricity Purchasing Authorization..... | 4 |
| 05-42 | Emerging Technology Funding Resolution..... | 4 |

June 8, 2005 (Volume No. 212)

| | | |
|-------|---|---|
| 05-43 | Resolution | 3 |
| | Authorizing the sale of the Texas Public Finance Authority Stephen F. Austin State University Revenue Financing System Revenue Bonds, Series 2005, in the aggregate principal amount of \$17,215,000; authorizing actions by the Texas Public Finance Authority, Stephen F. Austin State University, and representatives thereof in connection with the sale and delivery of said bonds; and resolving other matters related thereto. | |

July 14, 2005 (Volume No. 213)

| | | |
|-------|--|---|
| 05-44 | Approval of Minutes | 3 |
| | April 27 & 28, 2005, May 13, 2005, and June 8, 2005 | |
| 05-45 | Election of President, General Counsel, Director of Audit Services, and Assistant to the Board | 3 |
| 05-46 | Personnel..... | 3 |
| | A. Faculty Appointments for 2005-20063 | 4 |
| | B. Athletic Director | 6 |
| | C. Staff Appointments for 2005-2006 | 6 |
| | D. Changes of Status for 2005-2006..... | 7 |

| | | |
|---------|--|------------|
| | E. Retirements | 8 |
| | F. Voluntary Modification of Employment..... | 9 |
| | G. Promotions | 9 |
| | H. Holiday Schedule for 2005-2006 | 9 |
| 05-47 | Academic and Student Affairs | 9 |
| | A. Under-enrolled Classes | 10 |
| | B. Proposal To Offer a Bachelor of Arts Degree in Philosophy..... | 10 |
| | C. Early Childhood Laboratory Quality Improvements | 10 |
| | D. Intercollegiate Athletic Policy and Procedure Manual | 10 |
| 05-48 | Financial Affairs | 10 |
| | A. Adoption of Fiscal Year 2006 Budget | 10 |
| | B. Concrete Contract..... | 11 |
| | C. Directors and Officers Liability Insurance..... | 11 |
| | D. Wrongful Acts Liability Insurance..... | 11 |
| | E. Property, Boiler, and Machinery, Inland Marine, and General Liability Insurance..... | 11 |
| | F. Fuel Cards for Retail Gasoline Purchases..... | 11 |
| | G. Cable Television Services..... | 12 |
| | H. Budget Changes Less Than \$50,000..... | 12 |
| | I. Approval of Purchases over \$50,000 | 12 |
| | Arthur Temple College of Forestry and Agriculture-Laboratory Analysis of Water | |
| Samples | | |
| | J. Approval of Purchases over \$50,000 | 12 |
| | Arthur Temple College of Forestry and Agriculture-Computer Purchases | |
| | K. Approval of Purchases over \$50,000 | 12 |
| | Arthur Temple College of Forestry and Agriculture-Chemical Isolation Equipment | |
| | L. Approval of Purchases over \$50,000 | 12 |
| | Arthur Temple College of Forestry and Agriculture-In Vitro Testing Equipment | |
| | M. Approval of Purchases over \$50,000 | 12 |
| | Arthur Temple College of Forestry and Agriculture-Columbia Geospatial Service Center Computer Hardware and Software Items | |
| | N. Internet Service | 13 |
| | O. Hardware Maintenance | 13 |
| | P. Internet2 Network Access | 13 |
| | Q. Voice and Data Telecommunications Services..... | 13 |
| | R. Administrative Software Systems Maintenance | 13 |
| | S. Intranet Software Maintenance | 13 |
| | T. Database Management Software Maintenance | 13 |
| | U. Microsoft Office and Microsoft Operating Systems License | 14 |
| | V. Automobile Insurance | 14 |
| 05-49 | Buildings and Grounds | 14 |
| | A. Real Estate Purchase | 14 |
| | B. Mineral Rights Right-of-Way | 14 |
| | C. Electric Utilities | 14 |
| | D. Water, Sanitary Sewer, and Landfill Services | 15 |
| | E. Natural Gas Utilities..... | 15 |
| 05-50 | University Policies and Procedures | Appendix 4 |
| | A-34 Off-Campus Credit Classes..... | 1 |

| | | |
|--------|--|------------|
| A-39 | Research Enhancement Program | 2 |
| A-51 | Indirect Costs Distribution | 5 |
| A-64 | Academic Program Review | 7 |
| B-16 | Kennedy Auditorium | 12 |
| B-20 | Norton HPE Complex | 13 |
| B-26 | Piney Woods Conservation Center | 15 |
| B-28 | Turner Auditorium | 17 |
| C-10 | Delegated Purchasing Authority | 26 |
| C-17 | Memberships | 28 |
| C-18 | Interagency and Interlocal Contracts | 29 |
| C-40 | Year End Purchasing | 31 |
| C-42 | Property Inventory and Management | 33 |
| D-4 | Appearances Before the Board of Regents | 40 |
| D-16 | Hazing | 42 |
| D34 | Student Discipline | 45 |
| D-34.1 | Student Conduct Code | 62 |
| E-14A | Emeritus | 68 |
| E-47.1 | Sick Leave Pool | 71 |
| E-72 | Faculty Code of Conduct | 76 |
| F-11 | Express Mail Services | 78 |
| F-13 | Faculty/Staff ID Cards | 79 |
| F-16 | Accessibility for Persons with Disabilities | 80 |
| F-27 | Student ID Cards | 82 |
| | Under-Enrolled Classes Summer I, 2005 | Appendix 1 |
| | HEAF Requests for Fiscal Year 2006 | Appendix 2 |
| | Schedules of Budget Changes June 2004-September 2005 | Appendix 3 |
| | Board Rules and Regulations | Appendix 5 |

July 13, 2005 (Volume No. 214)

Executive Session only. No action items.

October 19, 2005 (Volume No. 215)

| | | |
|-------|---|---|
| 06-01 | Resolution | 1 |
| | Adoption of resolution authorizing sale of the Texas Public Finance Authority Stephen F. Austin State University Revenue Financing System Revenue Bonds, Series 2005A, in an aggregate principal amount not to exceed \$59,000,000. | |

October 20, 2005 (Volume No. 216)

| | | |
|-------|--|---|
| | Oath of Office and Recognitions | 1 |
| 06-02 | Approval of July 13 and 14, 2005 Minutes | 2 |

| | |
|---|----|
| 06-03 Approval of Personnel Items | 2 |
| A. Faculty Appointments for 2005-2006..... | 2 |
| B. Staff Appointments for 2005-2006..... | 4 |
| C. Changes of Status for 2005-2006..... | 6 |
| D. Retirements | 8 |
| E. Leave of Absence..... | 9 |
| 06-04 Approval of Academic and Student Affairs Items | 9 |
| A. Fall, 2005 Underenrolled Classes | 9 |
| 06-05 Approval of Financial Affairs Items..... | 10 |
| A. Endowment Investment Fund Manager Change..... | 10 |
| B. Oracle Maintenance (Amended)..... | 10 |
| C. Hotel Contracts | 10 |
| D. Payment Options for Students with Delayed Financial Aid | 10 |
| E. Approval of Annual Audit Report | 11 |
| F. Addendum to Agreement for Advertising Consultant Services Between Stephen F. Austin State University and AMS Production Group | 11 |
| G. Dishwashing Machine Replacements | 11 |
| H. Approval for Purchases over \$50,000 (Arthur Temple College of Forestry and Agriculture)—Columbia Geospatial Service Center—Two-Year Lease of Office Space | 11 |
| I. Approval for Purchases over \$50,000 (Arthur Temple College of Forestry and Agriculture)—Columbia Geospatial Service Center—Renovations of Office Space..... | 11 |
| J. Approval for Purchases over \$50,000 (Arthur Temple College of Forestry and Agriculture)—Columbia Geospatial Service Center—Furnishings for office space | 12 |
| K. Approval for Purchases over \$50,000 (Division of Biotechnology, College of Sciences and Mathematics)—Purchase of a Typhoon Trio Plus Imager As Awarded by the National Science Foundation ... | 12 |
| L. Research Development Fund | 12 |
| M. Expend Funds from Rural Nursing Initiative..... | 12 |
| 06-06 Approval of Buildings and Grounds Items..... | 13 |
| A. Baseball Softball Complex—Approval of Site..... | 13 |
| B. Request for Proposal-Baseball/Softball Complex Architect..... | 13 |
| C. Request for Proposal-Baseball/Softball Complex- Construction Manager at Risk | 13 |
| D. House Sale | 13 |
| E. Boiler Replacements | 13 |
| F. Outside Cable Plant Upgrade..... | 14 |
| G. Chemistry Building Improvements..... | 14 |
| H. Selection of Electricity Provider..... | 14 |

| | |
|---|----|
| 06-07 Approval of University Policies and Procedures Items..... | 14 |
| A. Appointment of Public Information Coordinator for the Board of Regents..... | 14 |
| B. Policy Revisions..... | 14 |
| C. Board Rules and Regulations..... | 14 |
| Reports | 15 |
| A. Faculty Senate | |
| B. Student Government Association | |
| C. College of Sciences and Mathematics Report | |
| D. Building Construction Report | |
| E. Enrollment Management | |
| F. Audit Services Report | |
| G. Vice President for University Advancement | |
| H. President | |

Appendix 1 – Underenrolled Classes for Fall, 2005

Appendix 2 – Policy Revisions

| | |
|---|----|
| B-16 Kennedy Auditorium..... | 3 |
| B-29 University Center Operations..... | 4 |
| C-17 Memberships | 12 |
| C-33 Purchasing Ethics and Confidentiality | 13 |
| C-41.A Investments—Endowment Funds | 15 |
| C-46 Fraud Policy | 23 |
| C-49 Travel | 30 |
| D-4 Appearances before the Board of Regents..... | 41 |
| D-11 Emergency Management Plan | 43 |
| D-22 Naming Guidelines | 52 |
| E-56 Ethics | 54 |
| F-16 Accessibility for Persons with Disabilities..... | 63 |

Appendix 3 – Board of Regents Rules and Regulations

November 12, 2005 (Volume No. 217)

| | |
|---|---|
| 06-08 House and Sale Land from O. W. Randall Survey | 1 |
| 06-09 Recreational Sports Fee | 2 |
| Report on Information Technology | 2 |

December 9, 2005 (Volume No. 218)

Executive Session only. No action items.

December 14, 2005 (Volume No. 219)

06-10 Architect/Engineer Services for Baseball/Softball Complex.....1
06-11 Architect/Engineer Services for Long-Range Plan.....2
06-12 Replacement of Track Surface in Homer Bryce Stadium.....2