Grants and Contracts Administration

Original Implementation: August 1, 2000
Last Revision: July 29, 2014 / July 28, 2015

The provost and vice president for academic affairs establishes and makes available procedures for the programmatic administration of grants, contracts and other sponsored agreements. These procedures are outlined in the Grants and Contracts Procedures Manual published by the Office of Research and Sponsored Programs (ORSP). The controller establishes internal controls for the fiscal administration and reporting of grants, contracts and other sponsored agreements and is responsible for the negotiation of facilities and administrative (indirect) cost rate agreements with the federal cognizant agency.

These controls and procedures are designed to ensure that all research and sponsored programs activities are conducted in accordance with other university policies and procedures, with laws and regulations, and with the provisions of the grants, contracts and sponsored agreements themselves. These procedures are outlined in the Grants and Contracts Procedures Manual published by the Office of Research and Sponsored Programs (ORSP).

Cross Reference: Financial Conflict of Interest in Sponsored Activities (8.2); Misconduct in Federally Funded Research (8.7); Human Research Subjects Protection (8.4); Salary Supplements, Stipends and Additional Compensation (12.16); Effort Reporting and Certification for Sponsored Activities (8.1); 2 C.F.R. Part 200; ORSP Grants and Contracts Procedures Manual.

Responsible for Implementation: Provost and Vice President for Academic Affairs

Contact for Revision: Provost and Vice President for Academic Affairs; Director, Office of Research and Sponsored Programs

Forms: None

Board Committee Assignment: Academic and Student Affairs