STUDENT SCHEDULE PLANNER

1. **LOGIN**
   - Visit mySFA and Login
   - Enter your username and password
   - Click the “Login” button

2. **CLICK “SCHEDULE PLANNER”**
   - Click on the Registration Tab,
   - Click on Build & Submit Schedule

3. **ADD COURSES**
   - To Take Next Term

4. **ADD BREAKS**
   - To Block Off Times For No Class

5. **GENERATE**
   - All Possible Schedules

6. **VIEW**
   - To See Each Schedule

7. **SEND TO SHOPPING CART**
   - From the “View” Screen, Click the “Shopping Cart” Button to Begin Registration!