Running Your Student Degree Evaluation

1. In mySFA, navigate to the Advising tab and select the ‘Degree Evaluation (CAPP)’ link in the Educational Planning section.

2. Select the current term and click Submit.

3. Your Curriculum Information will display. Click on the Generate New Evaluation link to view your current program’s degree audit.

4. Click on the circle next to your current program and then select ‘Generate Request’
5. You will see your UNOFFICIAL degree audit information displayed.

A REG (registered) in the ‘Courses Not Used’ section ‘Source’ field is a red flag that you are registered in a course that is not in your plan of study.
Running A What-If Analysis to View Other Degree Programs

1. Select the What-if Analysis link to view other degree programs.

2. Select the catalog term you want to use and select ‘Continue’.

3. Find the program to evaluate and click ‘Continue’.

4. Choose the major

5. If you wish to add a concentration and/or minor to the degree audit, select ‘Add More’ to add them from the drop down lists.

6. Click the ‘Submit’ button.

7. Select Generate Request and wait for the degree audit to populate: