

Stephen F. Austin State University
Teaching Load Credit Calculation for Fall or Spring Faculty Workload
Based on Board-approved Policy, 4-28-2005

Course Type	Level	Basis	Calculation (Teaching Load Credit = TLC)*
LEC - Lecture			
SEM - Seminar			
LAB - Laboratory			
<i>Credit hour course value greater than or equal to contact hour course value</i>			
	UG	Credit Hour	1 SCH = 1 TLC
	G	Credit Hour	1 SCH = 1.5 TLC
	Section w/ 100-119 enrolled	Credit Hour	1 SCH = 1.5 TLC
	Section w/ 120 or > enrolled	Credit Hour	1 SCH = 2.0 TLC
<i>Credit hour course value less than contact hour course value</i>			
	UG	Contact Hour	1 Contact Hour = 0.667 TLC
	G	Contact Hour	1 Contact Hour = 1 TLC
	Section w/ 100-119 enrolled	Credit Hour	1 SCH = 1.5 TLC
	Section w/ 120 or > enrolled	Credit Hour	1 SCH = 2.0 TLC
Note: Maximum TLC per course section is 6.			
PRA - Practicum			
<i>Music, Art and Nursing</i>			
	UG	Contact Hour	1 Contact Hour = 0.667 TLC
	G	Contact Hour	1 Contact Hour = 0.667 TLC
<i>Student Teaching (AGD491, ELE440, ELE441, ELE542, ELE543, HMS447, SED442, SED542, SPE443)</i>			
	UG	Contact Hour	1 Student = 0.5 TLC
	G	Contact Hour	1 Student = 0.5 TLC
<i>All Others</i>			
	UG	Contact Hour	1 Contact Hour = 0.5 TLC
	G	Contact Hour	1 Contact Hour = 0.75 TLC
Note: Maximum TLC per course section is 6.			
PRL - Private Lesson			
<i>Music</i>			
	UG	Per Student	# Enrolled x (Contact Hours x 0.667)
	G	Per Student	# Enrolled x (Contact Hours x 0.667)
MST - Master's Thesis	G	Per Student	1 Student = 0.6 TLC
DSR - Dissertation	G	Per Student	Varies by program
Note: A student enrolled in MST courses may be counted no more than twice - once each in two different enrollment periods; a student enrolled in DSR courses may be counted no more than five times - once each in five different enrollment periods.			
IND - Independent Study (minimum class size required for full TLC credit (Undergraduate = 10; Graduate = 5))			
	UG (0.10 per student multiplied by the maximum TLC calculated for the course if minimum class size not met)		Credit Hour
	G (0.20 per student multiplied by the maximum TLC calculated for the course if minimum class size not met)		Credit Hour
			1 SCH = 1 TLC
			1 SCH = 1 TLC
Note: Maximum TLC per course is 3.			

* Cross-listed or variable credit course characteristics may also affect the TLC calculation