Stephen F. Austin State University

MINUTES OF THE BOARD OF REGENTS

Nacogdoches, Texas
December 17, 2010
Meeting 264

BOARD MINUTES FOR DECEMBER 17, 2010
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Stephen F. Austin State University
Minutes of the Board of Regents Special Meeting
Nacogdoches, Texas
December 17, 2010
Meeting 264
Austin Building Room 307

A special meeting of the Board of Regents was called to order in open session at 3:03 p.m., Friday, December 17, 2010, by Chair Melvin White.

PRESENT:

Board Members:	Mr. Melvin White, Chair Mr. Carlos Amaral Dr. Scott Coleman Mr. James Dickerson Mr. Bob Garrett Mr. Steve McCarty Ms. Sydni Mitchell
President:	Dr. Baker Pattillo
Vice-Presidents:	Dr. Richard Berry Mr. Danny Gallant Mr. Steve Westbrook
Staff Attorney:	Mr. Damon Derrick

Other SFA administrators, staff, and visitors

The chair immediately called for an executive session to consider the following items:

Consultation with Attorney Regarding Legal Advice or Pending and/or Contemplated Litigation or Settlement Offers, including but not limited to employee contracts and potential patent applications. (Texas Government Code, Section 551.071)

Consideration of Individual Personnel Matters Relating to Appointment, Employment, Evaluation, Assignment, Duties, Discipline, or Dismissal of an Officer or Employee, including but not limited to the director and all other employees of the Columbia Regional Geospatial Service Center. (Texas Government Code, Section 551.074)

The executive session ended at 4:00 p.m. The board convened in open session at 4:10 p.m. to consider adoption of new university policy, Administrative Evaluation of Adjunct Faculty Performance (E-21A).

BOARD ORDER 11-07
Upon motion by Regent McCarty, seconded by Regent Dickerson, with all members voting aye, it was ordered that the following policy be adopted:

Administrative Evaluation of Adjunct Faculty Performance (E-21A)

Original Implementation: December 17, 2010
Last Revision: None

Stephen F. Austin State University recognizes that faculty performance should be regularly and systematically evaluated. Adjunct faculty administrative evaluations should be used when considering reappointment.

Adjunct Faculty Evaluation

Adjunct faculty members shall be evaluated annually for their performance of assigned duties, which will include teaching and may include other activities. For the evaluation, the academic unit chair/director will review student evaluations of teaching and gather and review all available information and material relevant to the performance of the adjunct faculty member.

The academic unit chair/director shall review with each adjunct faculty member the information being considered and the administrative evaluation. A copy of the administrative evaluation shall be provided to the adjunct faculty member. After the administrative reviews are completed, the chair/director may meet with the college dean to review adjunct faculty evaluations.

Adjunct faculty members are not eligible for merit pay increases.

Cross Reference: Faculty Handbook

Responsible for Implementation: Provost and Vice President for Academic Affairs

Contact for Revision: Provost and Vice President for Academic Affairs

Forms: Adjunct Faculty Administrative Evaluation Form (available online from the Office of the Provost)

The president gave a report including plans for possible budget reductions in the current fiscal year. The meeting was adjourned at 4:35 p.m.