

STEPHEN F. AUSTIN
STATE UNIVERSITY

Office of the General Counsel

POLICY SUMMARY FORM

Policy Name: Out-of-State Electronic Fee

Policy Number: 3.24

Is this policy new, being reviewed/revised, or deleted? Review/Revise

Date of last revision, if applicable: 1/27/2015

Unit(s) Responsible for Policy Implementation: President and Provost and Vice President for Academic Affairs

Purpose of Policy (what does it do): To comply with state law on the assessment of a fee for courses taken by out-of-state students

Reason for the addition, revision, or deletion (check all that apply):

- ☒ Scheduled Review ☐ Change in law ☐ Response to audit finding
☐ Internal Review ☐ Other, please explain:

Please complete the appropriate section:

Specific rationale for new policy:

Specific rationale for each substantive revision: The wording of the previous policy seemed to be out of compliance with state law. After consulting with the General Counsel, the policy was revised to ensure that only non-residents taking electronic courses out-of-state are to be assessed a separate fee. Non-resident students taking courses in Texas, even though not on the SFA campus, are to be exempted from the fee.

Specific rationale for deletion of policy:

Additional Comments:

It is important to ensure that SFA offices are implementing the policy correctly. The committee contacted three SFA administrators and none were aware of how the fee was currently being assessed.

Reviewers:

Academic Affairs Policy Committee

STEPHEN F. AUSTIN
STATE UNIVERSITY

Office of the General Counsel

Steve Bullard, Provost and Vice President for Academic Affairs
Damon Derrick, General Counsel

Out-of-State Electronic Fee

Original Implementation: April 20, 2004

Last Revision: ~~January 27, 2015~~ April 24, 2018

The Texas Administrative Code *allows institutions to submit for formula funding academic credit courses delivered by distance education to any student located in Texas or to Texas residents located out-of-state or out-of-country. For courses not submitted for formula funding, institutions will charge fees that are equal to or greater than Texas resident tuition and applicable fees that are sufficient to cover the total cost of instruction and overhead, including administrative costs, benefits, computers and equipment, and other related costs.* ~~allows institutions' governing boards to set fees for non-resident students who reside out of Texas while taking distance education coursework. This rule allows the~~

Stephen F. Austin State University (SFA) Board of Regents ~~to set~~ *sets* an Out-of-State Electronic Fee for non-resident students who reside out of Texas while taking SFA distance education coursework. The Board of Regents-approved Out-of-State Electronic Fee replaces lost formula funding. Students paying these fees are eligible to pay in-state tuition rates plus an out-of-state electronic fee in lieu of non-resident out-of-state tuition.

Cross Reference: 19 Tex. Admin. Code § 4.264

Responsible for Implementation: Provost and Vice President for Academic Affairs

Contact for Revision: ~~Director of Instructional Technology~~ *Director of The Center for Teaching and Learning*

Forms: None

Board Committee Assignment: Academic and Student Affairs