

Business Communication and Corporate Education

This is a suggested sequence. It is subject to change based on a student's prior credit and course availability.

Freshman Year				
Fall Semester			Spring Semester	
ENG 131	3		ENG 132	3
MTH 143	3		MGT 272	3
Science with Lab	3-4		Science with Lab	3-4
HIS or PSC	3		HIS or PSC	3
COM 111	3		ART, MUS, THR, or DAN	3
Total Hours		15-16	Total Hours	
			15-16	
Sophomore Year				
Fall Semester			Spring Semester	
ACC 231	3		ACC 232	3
ECO 231 or 232	3		ECO 231 or 232	3
HIS or PSC	3		HIS or PSC	3
MTH 220	3		ENG, HIS, or PHI	3
BCM 247	3		Elective	3
Total Hours		15	Total Hours	
			15	
Junior Year				
Fall Semester			Spring Semester	
GBU 325	3		FIN 333	3
BLW 335	3		MGT 371	3
MGT 370	3		BCM 347	3
MKT 351	3		GBU 321	3
ECO 339	3		GBU 345	3
Total Hours		15	Total Hours	
			15	
Senior Year				
Fall Semester			Spring Semester	
BCM 447	3		MGT 463	3
BCM 450	3		Major Requirement *	3
GBU 330	3		Major Requirement *	3
Major Requirement *	3		Elective	3
Elective	3		Elective	1-3
Total Hours		15	Total Hours	
			13-15	

Total Hours required for Degree = 120

GPA must be 2.0 or better in the Major, in the Foundations of Knowledge, and Overall

* Choose Major Requirement from the following: BLW 456; GBU 310, 400, 440, 461; 485; MGT 373

Business Communication & Corporate Education Worksheet

I. CORE CURRICULUM (42 HOURS)	II. FOUNDATION OF KNOWLEDGE (39 hours + 6 core hours)
A. Communication Component Area (6 hours) 1. <i>English Rhetoric / Composition (3 hours):</i> ____ ENG 131 ____ ENG 133H (C or better required in ENG 131) 2. <i>Communication Skills (3 Hours)</i> ____ COM 111 B. Mathematics Component Area (3 hours) ____ MTH 143 C. Life and Physical Science (6 Hours) ____ AGN 110 ____ AST 105 ____ BIO 121 ____ BIO 123 ____ BIO 125 ____ BIO 131 ____ BIO 133 ____ BIO 225 ____ BIO 238 ____ CHE 101 ____ CHE 111 ____ CHE 133 ____ CHE 134 ____ ENV 110 ____ GOL 101 ____ GOL 131 ____ GOL 132 ____ PHY 100 ____ PHY 101 ____ PHY 102 ____ PHY 110 ____ PHY 118 ____ PHY 131 ____ PHY 132 ____ PHY 241 ____ PHY 242 D. Language, Philosophy, and Culture (3 hours) ____ ENG 200 ____ ENG 221 ____ ENG 233H ____ ENG 209 ____ ENG 222 ____ HIS 151 ____ HIS 161 ____ ENG 211 ____ ENG 229 ____ HIS 152 ____ HIS 162 ____ ENG 212 ____ ENG 230 ____ PHI 153 ____ PHI 223 E. Creative Arts (3 Hours): ____ ART 280 ____ ART 282 ____ MHL 245 ____ THR 161 ____ ART 281 ____ DAN 140 ____ MUS 140 ____ THR 163 F. American History (6 hours): ____ HIS 133 ____ HIS 134 G. Government / Political Science (6 Hours) ____ PSC 141 ____ PSC 142 H. Social and Behavioral Science (3 Hours) ____ ECO 231 (ECO 231 is required in the business foundation) I. Component Area Option (6 Hours) ____ ENG 132 ____ BCM 247 (BCM is required in the business foundation) (C or better required in ENG 132)	____ MTH 220* ____ ACC 231 ____ ACC 232 ____ BCM 247** ____ BLW 335 ____ MGT 272 ____ ECO 231** ____ ECO 232 ____ ECO 339 ____ FIN 333 ____ GBU 325 ____ MKT 351 ____ MGT 370 ____ MGT 371 ____ MGT 463 *Not Calculated in Foundation GPA **Taken in University Core FOUNDATION HOURS ON TRANSCRIPT III. MAJOR : BCCE (27 hours) ____ BCM 347 ____ BCM 447 ____ BCM 450 ____ GBU 321 ____ GBU 330 ____ GBU 345 9 Hours from: ____ GBU 310 ____ GBU 400 ____ BLW 456 ____ MGT 373 ____ GBU 485 ____ GBU 440 ____ GBU 461 MAJOR HOURS ON TRANSCRIPT IV. ELECTIVE HOURS (12 hours) / MINOR Advanced hours to fulfill degree _____ No more than 4 Hours KIN activity electives ELECTIVE HOURS ON TRANSCRIPT NON DEGREE HOURS ON TRANSCRIPT
CORE HOURS ON TRANSCRIPT	NON DEGREE HOURS ON TRANSCRIPT

Running Your Student Degree Evaluation

- 1 In mySFA, navigate to the Advising tab and select the 'Degree Evaluation (CAPP)' link in the Educational Planning section .
- 2 Select the current term and click Submit.
- 3 Your Curriculum Information will display. Click on the Generate New Evaluation link to view your current program's degree audit
- 4 Click on the circle next to your current program and then select 'Generate Request'
- 5 You will see your UNOFFICIAL degree audit information displayed
- 6 A REG (registered) in the 'Courses Not Used' section 'Source' field is a red flag that you are registered in a course that is not in your plan of study.