Academic Program Learning Objectives
Revision Checklist
(To be used when revising objectives and assessment methods)

Goals:
_____ Are the goals clearly stated?
_____ Are the goals specific to the program?
_____ Do the goals support the core objectives of the program?

Objectives:
_____ Are at least two and less than seven objectives presented?
_____ Do the objectives focus on issues that are pertinent and important to
the program, as specifically stated in the goals?
_____ Do the objectives concentrate on key areas where objective assessment will
enable the program to improve student learning, with a focus on the end
result and not the means to get there?
_____ Is it possible to measure achievement of the objectives?
_____ Do the objectives clearly articulate the intended result or benefit?
_____ If applicable, do revisions to objectives align with last year’s action plans (close the loop)?

Methods/Measures:
_____ Is there an assessment method provided for each objective?
_____ Do the methods selected align with the intent of the objective?
_____ Do the methods address all of the following?
   _____ WHO will be assessed (if applicable)?
   _____ WHAT will be assessed?
   _____ HOW will the assessment be conducted?
   _____ WHEN will the assessment take place?
_____ Do the methods include performance targets such as percentages and
numbers?
_____ Can the methods be implemented within the academic year?
_____ Can the methods be implemented in a reasonably efficient manner?
_____ Do the methods use direct, or indirect when necessary, means of acquiring
data to support the objectives?
_____ If applicable, do revisions to methods align with last year’s action plans?

Source: Texas State University, Institutional Effectiveness