To whom it may concern,

Health Horizons of East Texas, Inc. (HHET) is posting a job opening for a Medical Case Manager. HHET is a rural health clinic, devoted to providing quality medical care to the East Texas community. Services provided include the management of acute and chronic illnesses, minor surgical procedures, preventative care services, school and sports physicals and women’s health. HHET is proud to offer quality service, caring providers, and a compassionate support staff. Competitive prices, cash lab, and clinic services, with walk-ins-welcome are also part of the many services that HHET offers. Clinic hours are Monday through Thursday 8:00am-5:00pm and Friday’s 8:00am to 12 Noon. Prevention hours are Monday through Friday 9:00am to 5:00pm.

The following is information regarding the job opportunity.

**Description of Job**

Medical Case Management consists of services that help clients gain access to needed medical, social, and other services. This includes direct assistance in gaining access to services, coordination of care, oversight of the client’s case, and linkage to appropriate services. Case Management includes: (1) assessment of clients to determine service needs; (2) development of an individualized care plan; (3) referrals and related activities to help the client obtain needed services; (4) monitoring and follow-up; and (5) evaluation.

**Required Skills**

Excellent verbal and written skills; excellent people skills; highly motivated; proven leader; innovative; team player; and a self-starter.

**Salary**

Competitive

**Education/Certification Requirement**

Licensed Bachelor of social work (Master’s degree preferred)

**How to apply**

Submit Resume to:

PO Box 635022 Nacogdoches, TX 75963

Fax: (936)569-2217 or

Email: hhet@sbcglobal.net
Contact Information

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1407 East Main St.
Nacogdoches, Tx 75961
hhet@sbcglobal.net