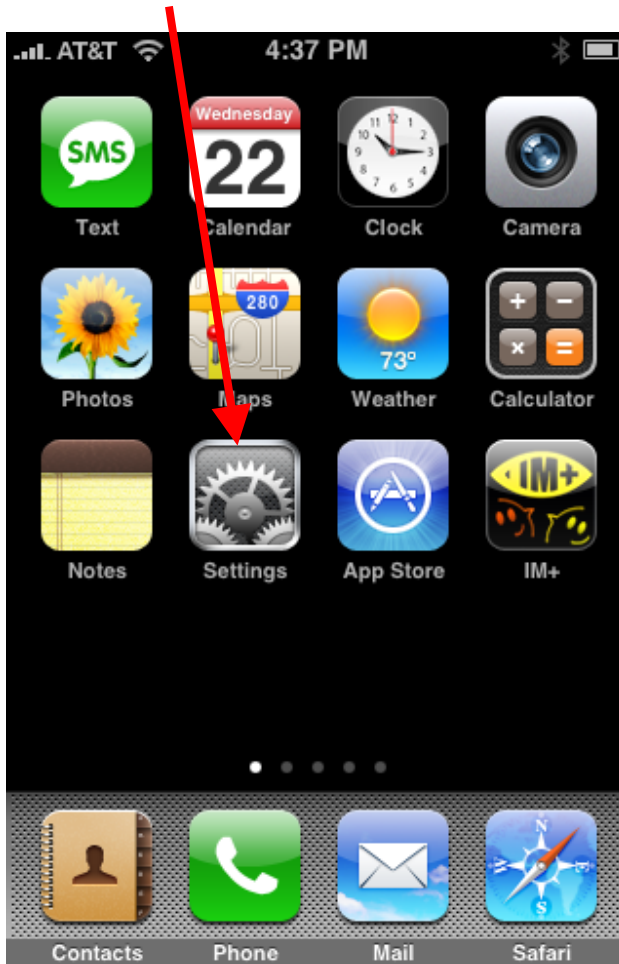


# Setting up an iPhone to check mail from the SFA Mail server.

NOTE: These instructions are for an iPhone on the AT&T Wireless Network.

1. Select "Settings" from the Main Menu



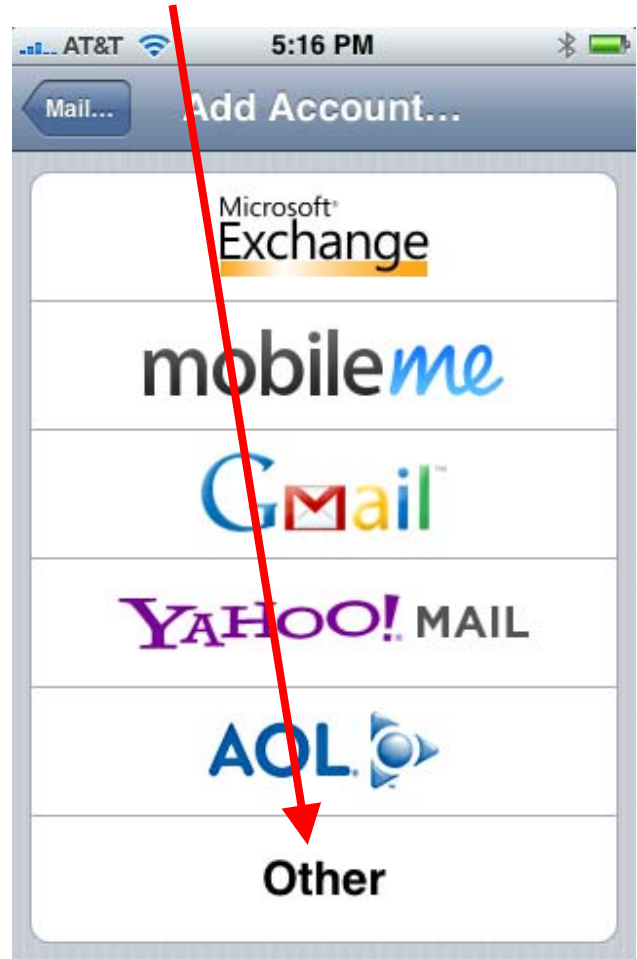
2. Select, "Mail, Contacts, Calendars"



3. Select, "Add Account..."



4. Select, "Other"



5. Enter your name, SFA e-mail address, and email password. Then tap, "Save". Then select POP (not IMAP) at the top of the screen.



6. Slide down to, "Incoming Mail Server" and tap on, "Host Name".



**7(a).** For Incoming Mail Server, enter the Host Name, “sfaadm.sfasu.edu” for Faculty/Staff accounts and “titan.sfasu.edu” for Students.

**7(b).** For Outgoing Mail Server Host Name, enter “sfaadm.sfasu.edu” for Faculty/Staff accounts and “titan.sfasu.edu” for Students.

**NOTE:** For Incoming AND Outgoing Mail Server User Name, use your SFA e-mail name (do not include @sfasu.edu). Tap, “Save”.

**Note to Faculty\Staff:** This password WILL expire every two months and you MUST come back and change this password on your phone after you have reset your password on the SFASU server, or you will be locked out of your e-mail account.

**Note to Students:** Be aware that your e-mail password is NOT THE SAME PASSWORD AS YOUR 6-DIGIT mySFA PIN!!! However, students can set their e-mail password to match their PIN by going to <http://mysfa.sfasu.edu> and clicking on the link, “Reset e-mail password” under “Student E-mail”.

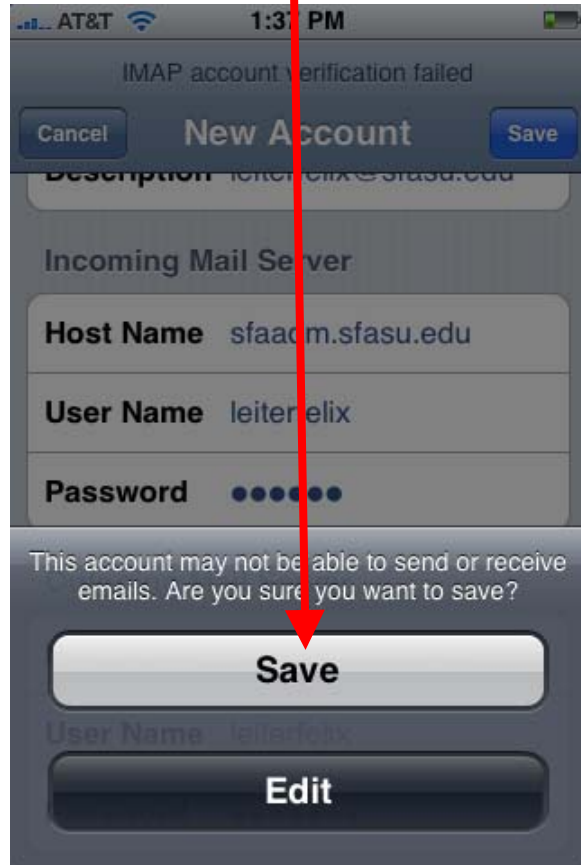


8. When you save your settings, the iPhone will ask if you want to set up the account without SSL. Tap, "No". Then tap, "Save".



9. If notified that you may not be able to send or receive emails, save anyway.

NOTE: If you get any other error message, or are asked to try again with other settings, say no.



10. If the iPhone tries and fails to get mail, tap, "OK".

NOTE: If you get any other error message, or are asked to try again with other settings, say no.



11. Select the account that you just created from the list of email accounts on your iPhone.



12. Slide down to and tap, "Advanced"



13. Turn on SSL by sliding the button to, "ON" by, "Use SSL".



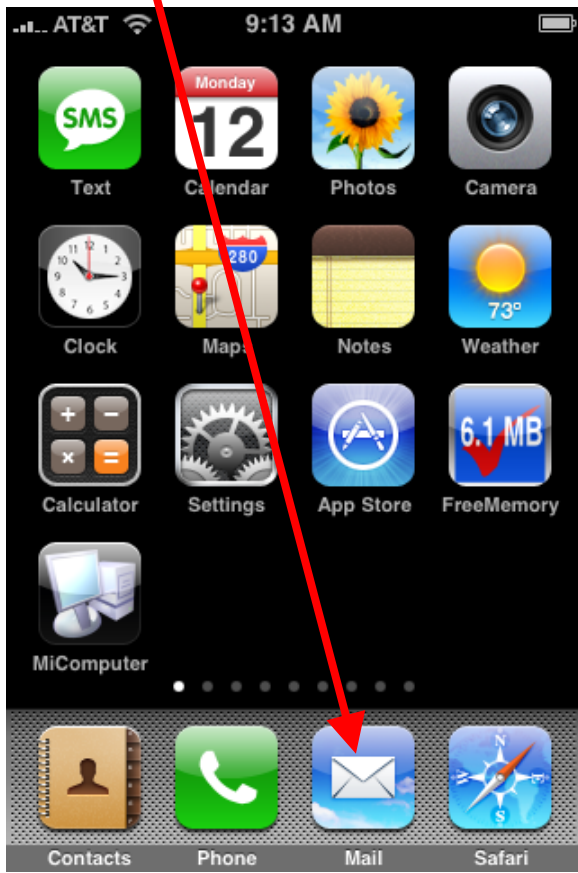
14. Change the Server Port to 465.



15. Mail has now been set up to send\receive email from the SFA Servers. Return to the main menu.



16. Open Mail.



17. Select account you just created and the iPhone will connect to the SFASU servers and start downloading your email.

