

Meeting Minutes – August 18, 2017

Present: Drs. Ric Berry, Todd Brown, Matthew McBroom, Debbie Pace, Mark Sanders, Christina Sinclair, Louise Stoehr; Mr. Jonathan Helmke, Mr. Scott Shattuck, Ms. Joann Black.

Guests: Drs. Steve Bullard and Mary Nelle Brunson

Dr. Pace opened the meeting at 10:00am.

Updates from the Office of the Provost

- Dr. Brunson highlighted outcomes from the SACS fifth year report that was submitted this past year. The areas of the report regarding research, the QEP and assessment were approved. However, SACS cited specific areas related to academic program coordination and core requirements that will require updated responses that are due on September 8.
- Dr. Bullard asked Dr. Brunson to speak to issues related to the Core Curriculum Assessment Committee. Dr. Brunson noted that the committee spent the entire last year looking at how the core is assessed and developing 2 viable proposals related to possible changes in how the core curriculum might be assessed. Additional discussions on the proposals will begin this fall.
- Dr. Pace informed the council that since registration for the SACS Summer Institute had closed before notification of travel support was secured, the provost had approved transferring that funding to support travel to the annual SACS conference in December. In addition to general information about accreditation, there will be workshops related directly to core assessment. As a member of both this council and the Core Curriculum Assessment Committee, Dr. Courtney Wooten will be using that funding to support attendance at the conference.
- Dr. Bullard noted that he has asked the associate deans to serve as a team to assist with analyzing data to support informed decision making. He shared several charts illustrating data from the THECB 2017 Higher Education Almanac and provided handouts from the University of Central Oklahoma's Center for Excellence in Transformative Teaching & Learning on assessment of transformative experiences.
- Dr. Bullard discussed the recommendations provided by the council last spring. His intent is not to create a new position in the OSLIA but to realign Mr. John Calahan's position; he added that Mr. Calahan will continue to serve in an interim role until his position can be reclassified with assistance from the Office of Human Resources. In reference to the proposed faculty fellows, Dr. Bullard suggested investigating how these positions are selected and supported in the Center for Teaching and Learning (CTL). In answer to questions regarding selection and monetary compensation for faculty fellow positions, he suggested that the council make recommendations. Dr. Brown offered to research how Texas Women's University compensates their fellow positions.

Approval of Minutes: Minutes from the May 12, 2017, meeting were approved and will be posted on the UASC website.

Other discussion:

- The council discussed the possibility of having a third faculty fellow who could serve as a liaison to the CTL.
- Members approved minor editing of the guiding principles document and briefly discussed the most efficient options for reporting structures for the faculty fellows.

Next steps:

- Dr. Brown will investigate how the faculty fellows are compensated at TWU.
- Mr. Helmke will communicate with Ms. Mary Smith in the CTL regarding how faculty fellows are selected and compensated. He will also contact TWU to see if job descriptions for their faculty fellows are available.
- Dr. Pace will communicate with the provost for updates on job descriptions within the OSLIA and will distribute a poll for planning the next council meeting in approximately one month.

The meeting was adjourned at 11:20am.