PC Ph kat	Stephen F. Austin State Univ Procurement and Property Services Nacogdoches, Texas 75962-3030 Phone (936) 468-2206 * Fax (936) 468-428 lier: rox Corporation D Box 827598 iladelphia PA 19182-7598 hy.durrett@sfasu.edu Billing Invoice to:	82	CONFIRM RE ACCE BY EMAI	ECEIP PTAN LING	PO Number: PO Date: Delivery Date: T OF PURCHA CE OF DELIV PURCHASE @	05/ ASE ERY	ORDER AND DATE
Ste P.0 Na	ephen F. Austin State University D. Box 6085 cogdoches, TX 75962-6085 TN: Accounts Payable		Austin Blo 2102 Alur SFA Box Nacogdoo	lg 206 nni Dr 13035	5		
Terms: Net 30     PURCHASE ORDER NO. MU       FOB:     Installed       SHIPPING DOCUMENTS						-	
Item	Description		Quantit	y	Unit Cost		Total Cost
1	Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received.  R0068079 & R0068081 000P98527A RENTAL/LEASE, COPIER Unit #1 Located in the Workroom  60 Month Lease of Xerox C8055H Copier - 55 ppm Black - 50 ppm Color - BR Finisher w/ 2-3 Hole Punch		60.00	) MTH	159.53	300	9,571.80
Pur	chaser: Kathy Durrett (936) 4684	4225	1		IONAL CHARGE OUNT/TRADE-IN TOTAL	:	CONTINUED

The University reserves the right to cancel this order if delivery is not made by agreed-upon delivery date.

### ADDITIONAL TERMS & CONDITIONS LISTED ON THE UNIVERSITY WEB SITE, http://www.sfasu.edu/purchasing/721.asp

This purchase order may be funded wholly or partially with federal funds subject to the American Recovery and Reinvestment Act of 2009 (ARRA). The vendor shall comply with all applicable provisions of ARRA, which may include, but are not limited to the provisions in Division A, Titles XV and XVI (e.g., audit provisions, whistleblower protection, and preferences for American products).

# **STEPHEN F. AUSTIN STATE UNIVERSITY**

Stephen F. Austin State Univ	ersitv		Page 2
Stephen F. Austin State Univ Procurement and Property Services Nacogdoches, Texas 75962-3030		PO Number:	B1900082
Phone (936) 468-2206 * Fax (936) 468-428	32	PO Date:	05/07/19
Supplier:		Delivery Date:	
Xerox Corporation PO Box 827598 Philadelphia PA 19182-7598	ACCI	ECEIPT OF PURCH EPTANCE OF DELIV ILING PURCHASE@	ERY DATE
kathy.durrett@sfasu.edu			
end Billing Invoice to: Stephen F. Austin State University P.O. Box 6085 Nacogdoches, TX 75962-6085 ATTN: Accounts Payable	Austin B 2102 Alu SFA Boy	imni Dr	
Ferms: Net 30 FOB: Installed		E ORDER NO. MUST A NG DOCUMENTS ANI	-
tem Description	Quant	ity Unit Cost	Total Cost
<ul> <li>1 Line Fax Includes all supplies and staples, except paper</li> <li>Includes BR Finisher-2/3 hole punch, 1 line fax, customer education, and analyst services.</li> <li>Per Region 4 ESC (formerly known as TCPN/IPA) contract R150302 Xerox Contract Number 072771400.</li> <li>Replacing Xerox 5845APT, serial #EX7006019 at time of delivery of new equipment.</li> <li>Serial # XXXXXXXX</li> </ul>			
Purchaser: Kathy Durrett (936) 4684	225	ADDITIONAL CHARGE	

The University reserves the right to cancel this order if delivery is not made by agreed-upon delivery date.

### ADDITIONAL TERMS & CONDITIONS LISTED ON THE UNIVERSITY WEB SITE, http://www.sfasu.edu/purchasing/721.asp

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# **STEPHEN F. AUSTIN STATE UNIVERSITY**

Ē	Stephen F. Austin State Univ	versitv			Page 3
Ċ	Stephen F. Austin State Univ Procurement and Property Services Nacogdoches, Texas 75962-3030	leieny		PO Number:	B1900082
	Phone (936) 468-2206 * Fax (936) 468-42	282		PO Date:	05/07/19
Supp	lier:			Delivery Date:	
PC	rox Corporation ) Box 827598 iladelphia PA 19182-7598	cc	ACCEPT	EIPT OF PURCHA ANCE OF DELIV IG PURCHASE@	
kat	hy.durrett@sfasu.edu				
Ste P.( Na	<b>Billing Invoice to:</b> ephen F. Austin State University O. Box 6085 icogdoches, TX 75962-6085 'TN: Accounts Payable	Ship to:	Controllers C Austin Bldg 2102 Alumni SFA Box 130 Nacogdoche	206 Dr )35	
Term FOB	ns: Net 30 : Installed	F		DER NO. MUST A	
tem	Description		Quantity	Unit Cost	Total Cost
2	Contract Effective Date: XX/XX/XXXX Installation Date: XX/XX/XXXX Contract term: XX/XX/XXXX This PO is for the period: XX/XX/XXXX - XX/XX/XX 000P98527B RENTAL/LEASE, COPY OVERAGE Unit #1 located in the Workroom Black Meter rate over allowance; Mo Black Print Allowance - 75,000	(XX	60,000.00 E	A .00	056 336.00
3	000P98527C RENTAL/LEASE, PER COPY CHARGES		2,000.00 E	A .0!	506 101.2
Pur	chaser: Kathy Durrett (936) 468	34225		DITIONAL CHARGE	

The University reserves the right to cancel this order if delivery is not made by agreed-upon delivery date.

### ADDITIONAL TERMS & CONDITIONS LISTED ON THE UNIVERSITY WEB SITE, http://www.sfasu.edu/purchasing/721.asp

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# **STEPHEN F. AUSTIN STATE UNIVERSITY**

G	Stephen F. Austin State Ur	niversitv			Page 4
Ċ	Stephen F. Austin State Un Procurement and Property Services Nacogdoches, Texas 75962-3030	liverency		PO Number:	B1900082
	Phone (936) 468-2206 * Fax (936) 468-	4282		PO Date:	05/07/19
Suppl	lier:			Delivery Date:	
PO	rox Corporation ) Box 827598 iladelphia PA 19182-7598	со	ACCEPTA	IPT OF PURCHA ANCE OF DELIV G PURCHASE@	
kat	hy.durrett@sfasu.edu				
Ste P.C Na	<b>Billing Invoice to:</b> ephen F. Austin State University D. Box 6085 cogdoches, TX 75962-6085 TN: Accounts Payable	Ship to:	Controllers Of Austin Bldg 2 2102 Alumni I SFA Box 1303 Nacogdoches	06 Dr 35	
Term FOB:	ns: Net 30 : Installed	Р		DER NO. MUST A DOCUMENTS AND	-
tem	Description		Quantity	Unit Cost	Total Cost
4	Unit #1 Located in the Workroom Color Meter rate over allowance; Mo Color Print Allowance - zero 000P98527A RENTAL/LEASE, COPIER Unit # 2 Located in the Business Office  60 Month Lease of Xerox C8055H Copier - 55 ppm Black - 50 ppm Color - BR Finisher w/ 2-3 Hole Punch - 1 Line Fax		60.00 MT	ГН 159.53	300 9,571.8
Purc	chaser: Kathy Durrett (936) 4	684225		DITIONAL CHARGE SCOUNT/TRADE-IN TOTAL	:

The University reserves the right to cancel this order if delivery is not made by agreed-upon delivery date.

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### **STEPHEN F. AUSTIN STATE UNIVERSITY**

Stephen F. Austin State Univ	/ersitv			Page 5
Stephen F. Austin State Univ Procurement and Property Services Nacogdoches, Texas 75962-3030	orony		PO Number:	B1900082
Phone (936) 468-2206 * Fax (936) 468-42	82		PO Date:	05/07/19
Supplier:			Delivery Date:	
Xerox Corporation PO Box 827598 Philadelphia PA 19182-7598		ACCEPT	IPT OF PURCH ANCE OF DELIV G PURCHASE@	
kathy.durrett@sfasu.edu				
Send Billing Invoice to: Stephen F. Austin State University P.O. Box 6085 Nacogdoches, TX 75962-6085 ATTN: Accounts Payable	Ship to:	Controllers O Austin Bldg 2 2102 Alumni SFA Box 130 Nacogdoches	206 Dr 35	
Ferms: Net 30 FOB: Installed	PU		DER NO. MUST A DOCUMENTS AND	
tem Description		Quantity	Unit Cost	Total Cost
Includes all supplies and staples, except paper				
Includes BR Finisher-2/3 hole punch, 1 line fax, customer education, and analyst services.  Per Region 4 ESC (formerly known as TCPN/IPA) contract R150302 Xerox Contract Number 072771400.				
 Replace Xerox WC5335PT, serial #AE9909921 at time of delivery of new equipment.				
Serial # XXXXXXXX 				
Purchaser: Kathy Durrett (936) 468	4225		DITIONAL CHARGE	
(930) 400	7220		SCOUNT/TRADE-IN	

The University reserves the right to cancel this order if delivery is not made by agreed-upon delivery date.

### ADDITIONAL TERMS & CONDITIONS LISTED ON THE UNIVERSITY WEB SITE, http://www.sfasu.edu/purchasing/721.asp

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### **STEPHEN F. AUSTIN STATE UNIVERSITY**

	Stephen F. Austin State Univ	/ersitv			Page 6
Ċ	Stephen F. Austin State Univ Procurement and Property Services Nacogdoches, Texas 75962-3030	lorency		PO Number:	B1900082
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PC	rox Corporation ) Box 827598 iladelphia PA 19182-7598	со	ACCEPTA	PT OF PURCHA NCE OF DELIV G PURCHASE@	
kat	hy.durrett@sfasu.edu				
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Term FOB	ns: Net 30 : Installed	Р		DER NO. MUST A OCUMENTS AND	
tem	Description		Quantity	Unit Cost	Total Cost
5	Contract Effective Date: XX/XX/XXXX Installation Date: XX/XX/XXXX Contract term: XX/XX/XXXX  This PO is for the period: XX/XX/XXXX - XX/XX/XX 000P98527B RENTAL/LEASE, COPY OVERAGE Unit #2 located in the Business Office  Black Meter rate over allowance; Mo Black Print	xx	90,000.00 EA	.00	056 504.
6	Allowance - 75,000				
6	Allowance - 75,000 000P98527C RENTAL/LEASE, PER COPY CHARGES		2,000.00 EA		506 101.
	Allowance - 75,000 000P98527C	4225	ADD	DITIONAL CHARGE	::

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### **STEPHEN F. AUSTIN STATE UNIVERSITY**

Stephen F. Aug	stin State University			Page 7
Procurement and Pro Nacogdoches, Texas	operty Services	Γ	PO Number:	B1900082
	6 * Fax (936) 468-4282		PO Date: 05/0	05/07/19
Supplier:			Delivery Date:	
Xerox Corporation PO Box 827598 Philadelphia PA 19182-7598	со	ACCEPTA	PT OF PURCH NCE OF DELIV PURCHASE@	
kathy.durrett@sfasu.edu				
Send Billing Invoice to: Stephen F. Austin State University P.O. Box 6085 Nacogdoches, TX 75962-6085 ATTN: Accounts Payable	Ship to:	Controllers Off Austin Bldg 20 2102 Alumni D SFA Box 1303 Nacogdoches	06 )r 5	
Terms: Net 30 FOB: Installed	P		ER NO. MUST A OCUMENTS AND	-
tem Descrip	otion	Quantity	Unit Cost	Total Cost
Unit #2 Located in the Busines	s Office			
Color Meter rate over allowanc Allowance - zero	e; Mo Color Print			
All work is to be performed in a workmanlike manner, site kept protection provided to avoid da and all adjoining property, inclu improvements, performed as q consistent with best industry co practices, and guaranteed for o from date of completion agains Contractor shall comply with and federal orders, ordinances	clean at all times, mage to landscaping iding uickly as possible onstruction one (1) full year it all defects. n all local, state			
Purchaser: Kathy Durrett	(936) 4684225		ITIONAL CHARGE	

The University reserves the right to cancel this order if delivery is not made by agreed-upon delivery date.

### ADDITIONAL TERMS & CONDITIONS LISTED ON THE UNIVERSITY WEB SITE, http://www.sfasu.edu/purchasing/721.asp

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# **STEPHEN F. AUSTIN STATE UNIVERSITY**

Stephen F. Austin State University				Page 8
Procurement and Property Services	orony		PO Number:	B1900082
Nacogdoches, Texas 75962-3030 Phone (936) 468-2206 * Fax (936) 468-424	32		PO Date:	05/07/19
Supplier:			Delivery Date:	
Xerox Corporation PO Box 827598 Philadelphia PA 19182-7598 kathy.durrett@sfasu.edu		ACCEPTA	PT OF PURCHANCE OF DELIV	
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Send Billing Invoice to: Stephen F. Austin State University P.O. Box 6085 Nacogdoches, TX 75962-6085 ATTN: Accounts Payable	Ai 2^ Si	controllers Offi Justin Bldg 20 102 Alumni D FA Box 1303 lacogdoches	6 r 5	
Terms: Net 30			ER NO. MUST A	
FOB: Installed		Shipping DC	OCUMENTS AND	INVOICES
Item Description		Quantity	Unit Cost	Total Cost
regulations of duly constituted authorities having jurisdiction over this work. All work is to be completed as mutually agreed by and between the University and the Contractor. Failure to complete work (including clean-up) by the mutually agreed date shall be deemed as a breach of contract. Liquidated damages in the amount of \$500.00 per calendar day will be assessed, not as a penalty, but as liquidated damages for such breach of contract. Safe working conditions must be maintained on and around work site at all times. Barricades and other protective devices are to be used as necessary to prevent injury to persons or property. All reasonable precautions are to be	/			
Purchaser: Kathy Durrett (936) 4684	1225		TIONAL CHARGE COUNT/TRADE-IN TOTAL	:

The University reserves the right to cancel this order if delivery is not made by agreed-upon delivery date.

### ADDITIONAL TERMS & CONDITIONS LISTED ON THE UNIVERSITY WEB SITE, http://www.sfasu.edu/purchasing/721.asp

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# **STEPHEN F. AUSTIN STATE UNIVERSITY**

Stephen F. Austin State Univ Procurement and Property Services Nacogdoches, Texas 75962-3030 Phone (936) 468-2206 * Fax (936) 468-42 Supplier: Xerox Corporation PO Box 827598 Philadelphia PA 19182-7598 kathy.durrett@sfasu.edu	CONFIRM RECE ACCEPT BY EMAILIN	PO Date: Delivery Date: EIPT OF PURCH ANCE OF DELIV G PURCHASE@			
Send Billing Invoice to: Stephen F. Austin State University P.O. Box 6085 Nacogdoches, TX 75962-6085 ATTN: Accounts Payable	Ship to: Controllers C Austin Bldg 2 2102 Alumni SFA Box 130 Nacogdoche	206 Dr 35 s TX 75962			
Terms: Net 30 FOB: Installed		PURCHASE ORDER NO. MUST APPEAR ON ALL SHIPPING DOCUMENTS AND INVOICES			
Item Description	Quantity	Unit Cost	Total Cost		
taken. Payment will be made lump-sum upon completion or as otherwise mutually agreed between Contracto and the University.  The Contractor shall not commence work under this Contract until Contractor has obtained all the insurance required hereunder and certificates of such insurance have been filed with and reviewed by SFASU. Acceptance of the insurance certificates by SFASU shall not relieve or decrease the liability of the Contractor. If policies are not written for the amounts specified below (except Workers' Compensation an Employer's Liability), Contractor shall carry	d				
Purchaser: Kathy Durrett (936) 4684	0	DITIONAL CHARGE SCOUNT/TRADE-IN TOTAL	:		

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### **STEPHEN F. AUSTIN STATE UNIVERSITY**

Purchasing Officer

oing Officer

Stephen F. Austin State University         Procurement and Property Services         Nacogdoches, Texas 75962-3030         Phone (936) 468-2206 * Fax (936) 468-424         Supplier:         Xerox Corporation         PO Box 827598         Philadelphia PA 19182-7598         kathy.durrett@sfasu.edu         Send Billing Invoice to:	CONFIRM RECE	PO Date: Delivery Date: EIPT OF PURCH ANCE OF DELIV IG PURCHASE@	
Stephen F. Austin State University P.O. Box 6085 Nacogdoches, TX 75962-6085 ATTN: Accounts Payable Terms: Net 30	Austin Bldg 2102 Alumni SFA Box 130 Nacogdoche PURCHASE OR	206 Dr 35 s TX 75962 <b>DER NO. MUST A</b>	
FOB: Installed	SHIPPING	DOCUMENTS AND	
Item Description	Quantity	Unit Cost	Total Cost
Excess Liability insurance for any difference in amounts specified. If Excess Liability insurance is provided, it shall follow the form of the primary policy. This insurance shall not be canceled, limited in scope of coverage, or non-renewed until after thirty (30) days prior written notice, or ten (10) days for non-payment of premium, has been given t the University. Contractor's insurance shall be deemed primary with respect to any insurance carried by Stephen F. Austin State University for liability arising out of operations under this Contract. Stephen F. Austin State University, its officials, directors, employees, representatives			
Purchaser: Kathy Durrett (936) 4684	220	DITIONAL CHARGE SCOUNT/TRADE-IN TOTAL	:

The University reserves the right to cancel this order if delivery is not made by agreed-upon delivery date.

### ADDITIONAL TERMS & CONDITIONS LISTED ON THE UNIVERSITY WEB SITE, http://www.sfasu.edu/purchasing/721.asp

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### **STEPHEN F. AUSTIN STATE UNIVERSITY**

Stephen F. Austin State University				Page 11
Procurement and Property Services Nacogdoches, Texas 75962-3030		5	PO Number:	B1900082
Phone (936) 468-2206 * Fax (936) 468-424	82		PO Date:	05/07/19
Supplier:			Delivery Date:	
Xerox Corporation PO Box 827598 Philadelphia PA 19182-7598 kathy.durrett@sfasu.edu	(	ACCEP	EIPT OF PURCH TANCE OF DELIV NG PURCHASE@	
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Send Billing Invoice to: Stephen F. Austin State University P.O. Box 6085 Nacogdoches, TX 75962-6085 ATTN: Accounts Payable	Ship t	Austin Bldg 2102 Alumr SFA Box 13	206 ii Dr	
Terms: Net 30			RDER NO. MUST A DOCUMENTS AND	
FOB: Installed				
Item Description		Quantity	Unit Cost	Total Cost
and volunteers shall be named as additional insured. This is not applicable to the Workers' Compensation policy. The Workers' Compensation and Employer's Liability policy will provide a waiver of subrogation in favor of the University. The Workers' Compensation insurance coverage must include the responsibility of the Contractor to provide coverage for every worker either under the Contractor's policy or under the policy provided by a subcontractor. The Contractor's policy shall provide that, in the event that a subcontractor's policy fails to provide workers' compensation coverage of a worker, that such insurance coverage is provided by the Contractor's				
<b>Purchaser:</b> Kathy Durrett (936) 4684	4225		DDITIONAL CHARGE DISCOUNT/TRADE-IN TOTAL	:

The University reserves the right to cancel this order if delivery is not made by agreed-upon delivery date.

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# **STEPHEN F. AUSTIN STATE UNIVERSITY**

Stephen F. Austin State Univ         Procurement and Property Services         Nacogdoches, Texas 75962-3030         Phone (936) 468-2206 * Fax (936) 468-428         Supplier:         Xerox Corporation         PO Box 827598         Philadelphia PA 19182-7598         kathy.durrett@sfasu.edu         Send Billing Invoice to:	CONFIRM RECE	PO Date: Delivery Date: EIPT OF PURCHA ANCE OF DELIV IG PURCHASE @	
Stephen F. Austin State University P.O. Box 6085 Nacogdoches, TX 75962-6085 ATTN: Accounts Payable Terms: Net 30 FOB: Installed	Austin Bldg 2102 Alumni SFA Box 130 Nacogdoches PURCHASE OR	206 Dr )35	
Item Description	Quantity	Unit Cost	Total Cost
policy. Unless otherwise provided for herein, the Contractor shall provide and maintain, until the Work covered in this Contract is completed and accepted by SFASU, the minimum insurance coverage as follows: TYPE OF COVERAGE / LIMITS OF LIABILITY Workers' Compensation Coverage OR Employer's Liability - \$1,000,000 occur/aggregate Comprehensive General Liability -\$1,000,000 each occurrence -\$2,000,000 general aggregate -\$2,000,000 products/completed operations aggr Comprehensive Automobile Liability			
Purchaser: Kathy Durrett (936) 4684	220	DITIONAL CHARGE SCOUNT/TRADE-IN TOTAL	:

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#### ADDITIONAL TERMS & CONDITIONS LISTED ON THE UNIVERSITY WEB SITE, http://www.sfasu.edu/purchasing/721.asp

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# **STEPHEN F. AUSTIN STATE UNIVERSITY**

	Stephen F. Au	stin State Unive	rsitv					Page 13
	Procurement and Pr Nacogdoches, Texa	stin State Unive				PO Number:	B190	0082
		6 * Fax (936) 468-4282	2			PO Date:	05/07	/19
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Xerox Corp PO Box 82 Philadelphi	ooration 7598 a PA 19182-7598		CO	ACCEF	ΤΑΝ	OF PURCHA CE OF DELIVI PURCHASE@		TE
kathy.durrett	t@sfasu.edu							
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Stephen F. Austin State University P.O. Box 6085 Nacogdoches, TX 75962-6085 ATTN: Accounts Payable			Austin Bldg 206 2102 Alumni Dr					
			SFA Box 13035 Nacogdoches TX 75962					
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