

**Stephen F. Austin State University**

Procurement and Property Services

Nacogdoches, Texas 75962-3030

Phone (936) 468-2206 \* Fax (936) 468-4282

PO Number: **B2000899**PO Date: **06/17/20**

Delivery Date:

**Supplier:**Project Travel, LLC  
DBA: Via TRM  
5600 Arapahoe Ave  
Boulder CO 80303-1372**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

ivancickn@sfasu.edu

**Send Billing Invoice to:**Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable**Ship to:**Office of Intrntl Programs  
Dugas Lib Arts 402  
404 Aikman Dr  
SFA Box 6152  
Nacogdoches TX 75962**Terms: Net 30****FOB: Not Applicable****PURCHASE ORDER NO. MUST APPEAR ON ALL  
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	Exempt Policy 17.1-Direct Publications ---- In accordance with iContracts #723979 for the period 05/14/2020-05/13/2025 ---- RE: B2000899 / R0071058  000P20911I SOFTWARE LICENSE - ANNUAL FEE Via TRM Annual License ---- Pricing Bracket based on up to 200 Travelers sent abroad last year ---- Year 1: 05/14/2020-05/13/2021	1.00 YRS	6,000.0000	6,000.00

**Purchaser:** Nicole Ivancic

(936) 4684472

**ADDITIONAL CHARGE:****DISCOUNT/TRADE-IN:****TOTAL: CONTINUED**

Stephen F. Austin State University is a tax exempt entity under Subtitle E, Chapter 151, Section 151.309 of the Tax Code, for purchases of tangible personal property herein purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**The University reserves the right to cancel this order if delivery is not made by agreed-upon delivery date.****ADDITIONAL TERMS & CONDITIONS LISTED ON THE UNIVERSITY WEB SITE,  
<http://www.sfasu.edu/purchasing/721.asp>**

This purchase order may be funded wholly or partially with federal funds subject to the American Recovery and Reinvestment Act of 2009 (ARRA). The vendor shall comply with all applicable provisions of ARRA, which may include, but are not limited to the provisions in Division A, Titles XV and XVI (e.g., audit provisions, whistleblower protection, and preferences for American products).

**STEPHEN F. AUSTIN STATE UNIVERSITY**

Purchasing Officer

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Item	Description	Quantity	Unit Cost	Total Cost
2	---- Includes: Up to 10 Admin Users Unlimited Applications Unlimited Profiles Unlimited Messages Unlimited Programs Unlimited Applications and Forms Unlimited Reports Technical and Customer Support Web Hosting and Server Maintenance New Features and Upgrades 000P96339A FEES (NOT OTHERWISE CLASS.)	1.00 SRV	2,100.0000	2,100.00

**Purchaser:** Nicole Ivancic

(936) 4684472

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Item	Description	Quantity	Unit Cost	Total Cost
3	One Time Account Set Up and Training ---- Includes up to 10 hours for: Account Creation and Support Custom Subdomain Custom Implementation Plan IT and Business Implementation Project Management Realtime Training  000P96339A FEES (NOT OTHERWISE CLASS.)  Data Integration and Single Sign On ----	1.00 SRV	5,000.0000	5,000.00

**Purchaser:** Nicole Ivancic

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Item	Description	Quantity	Unit Cost	Total Cost
4	Includes: Implementation of single sign on and data Integration with Banner Project Management Testing on staging and production  000P96339A FEES (NOT OTHERWISE CLASS.)  Online Payment Integration ---- Includes: Implementation of data integration with TouchNet Project Management Testing on staging and production	1.00 SRV	5,000.0000	5,000.00

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Item	Description	Quantity	Unit Cost	Total Cost
5	000P20911E SOFTWARE - MAINTENANCE  Data Integrations Maintenance and Upgrades Fee: Banner and Touchnet ---- Includes: Upgrades and maintenance of servers, authentication, and data transfer for single sign on, SIS integration, and payment integration ---- Year 1: 05/14/2020-05/13/2021 ---- Included for one year:	1.00 EA	600.0000	600.00

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Item	Description	Quantity	Unit Cost	Total Cost
6	Travel Plans (beta) Includes up to unlimited Travelers: Unlimited Travel Plans New Feature Updates and Releases IT support and Bug Fixing Unlimited Email Support  000P20911I SOFTWARE LICENSE - ANNUAL FEE Via TRM Annual License ---- Pricing Bracket based on up to 200 Travelers sent abroad last year ---- Year 2: 05/14/2021-05/13/2022	1.00 YRS	6,000.0000	6,000.00

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Item	Description	Quantity	Unit Cost	Total Cost
7	---- Includes: Up to 10 Admin Users Unlimited Applications Unlimited Profiles Unlimited Messages Unlimited Programs Unlimited Applications and Forms Unlimited Reports Technical and Customer Support Web Hosting and Server Maintenance New Features and Upgrades  000P20911I SOFTWARE LICENSE - ANNUAL FEE	4.00 YRS	600.0000	2,400.00

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Item	Description	Quantity	Unit Cost	Total Cost
8	Data Integrations Maintenance and Upgrades Fee: Banner and Touchnet ---- Includes upgrades and maintenance of servers, authentication, and data transfer for single sign on, SIS integration, and payment integration. ---- Year 2: 05/14/2021-05/13/2022 Year 3: 05/14/2022-05/13/2023 Year 4: 05/14/2023-05/13/2024 Year 5: 05/14/2024-05/13/2025  000P209111 SOFTWARE LICENSE - ANNUAL FEE Via TRM Annual License	1.00 YRS	6,180.0000	6,180.00

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Item	Description	Quantity	Unit Cost	Total Cost
	---- Pricing Bracket based on up to 200 Travelers sent ---- Year 3: 05/14/2022-05/13/2023 ---- Includes: Up to 10 Admin Users Unlimited Applications Unlimited Profiles Unlimited Messages Unlimited Programs Unlimited Applications and Forms Unlimited Reports Technical and Customer Support Web Hosting and Server Maintenance			

**Purchaser:** Nicole Ivancic

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Item	Description	Quantity	Unit Cost	Total Cost
9	New Features and Upgrades 000P20911I SOFTWARE LICENSE - ANNUAL FEE Via TRM Annual License ---- Pricing Bracket based on up to 200 Travelers sent ---- Year 4: 05/14/2023-05/13/2024 ---- Includes: Up to 10 Admin Users Unlimited Applications Unlimited Profiles Unlimited Messages	1.00 YRS	6,365.0000	6,365.00

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Item	Description	Quantity	Unit Cost	Total Cost
10	Unlimited Programs Unlimited Applications and Forms Unlimited Reports Technical and Customer Support Web Hosting and Server Maintenance New Features and Upgrades  000P20911I SOFTWARE LICENSE - ANNUAL FEE Via TRM Annual License ---- Pricing Bracket based on up to 200 Travelers sent ---- Year 5: 05/14/2024-05/13/2025 ----	1.00 YRS	6,556.0000	6,556.00

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404 Aikman Dr  
SFA Box 6152  
Nacogdoches TX 75962**Terms: Net 30****FOB: Not Applicable****PURCHASE ORDER NO. MUST APPEAR ON ALL  
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
	Includes: Up to 10 Admin Users Unlimited Applications Unlimited Profiles Unlimited Messages Unlimited Programs Unlimited Applications and Forms Unlimited Reports Technical and Customer Support Web Hosting and Server Maintenance New Features and Upgrades			

**Purchaser:** Nicole Ivancic

(936) 4684472

**ADDITIONAL CHARGE:****.00****DISCOUNT/TRADE-IN:****.00****TOTAL:****46,201.00**

Stephen F. Austin State University is a tax exempt entity under Subtitle E, Chapter 151, Section 151.309 of the Tax Code, for purchases of tangible personal property herein purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**The University reserves the right to cancel this order if delivery is not made by agreed-upon delivery date.**

**ADDITIONAL TERMS & CONDITIONS LISTED ON THE UNIVERSITY WEB SITE,  
<http://www.sfasu.edu/purchasing/721.asp>**

This purchase order may be funded wholly or partially with federal funds subject to the American Recovery and Reinvestment Act of 2009 (ARRA). The vendor shall comply with all applicable provisions of ARRA, which may include, but are not limited to the provisions in Division A, Titles XV and XVI (e.g., audit provisions, whistleblower protection, and preferences for American products).

**STEPHEN F. AUSTIN STATE UNIVERSITY***Kelly Johnson*

Purchasing Officer