



Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services

Nacogdoches, Texas 75962-3030

Phone (936) 468-2206 * Fax (936) 468-4282

Supplier:

Ellucian Company LLC
2003 Edmund Halley Dr Ste 500
Reston VA 20191-1108

Page 1

PO Number: **B23A0045**

PO Date: **05/14/25**

Delivery Date:

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

ivancickn@sfasu.edu

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Ralph W Steen Library
Steen Library 104
905 E Library Dr W
SFA Box 13055
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	EXEMPT POLICY 05-301 - Direct Publications ---- RE: B23A0045, REPLACES B2300045 000P20911D SOFTWARE - ANNUAL SUBSCRIPTION Annual software subscription to Digital Commons, in accordance with iContracts #231579, Order Form #1-24522029177, signed 05/08/2025 ---- For the period: 04/04/2025 - 04/03/2026	1.00 YRS	33,000.0000	33,000.00

Purchaser: Nicole Ivancic (936) 4684472

Vendor ID: **20075943**

Collegiate Licensed:

Req No:

Blanket Order: **B23A0045**

Employee/Employee Relationship:

HUB Status:

Purchase Class: **Exempt per SFA Policy**

ADDITIONAL CHARGE: .00

DISCOUNT/TRADE-IN: .00

TOTAL: 33,000.00

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.