



Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 * Fax (936) 468-4282

Ruffalo Noel Levitz LLC
DBA: Ruffalo Noel Levitz
PO Box 718
Des Moines IA 50303-0718

PO Number: **B2400248**

PO Date: **11/02/23**

Delivery Date:

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

lacey.bradshaw@sfasu.edu

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Admissions
Rusk Bldg 206
2008 Alumni Dr N
SFA Box 13051
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	In accordance with RFP#SCHOLARSHIP ASSESSMENT-2023 opened 09/29/2023, Master Services Agreement, Amendment, and Statement of Work per iContracts #784893. ---- Contract period : 10/01/2023 - 09/30/2024 with option to renew for 3 additional 1 year periods ---- RE: R0079813 000P91832A CONSULTING SERVICES (NOT OTHERWISE CLASSIFIED) Year 1 of Evaluation and Review of Financial Aid and Scholarship Program	62,370.00 SRV	1.0000	62,370.00

Purchaser: Lacey Bradshaw

(936) 4684412

ADDITIONAL CHARGE:

Vendor ID: **20022967**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL:

CONTINUED

Blanket Order: **B2400248**

HUB Status:

Purchase Class: **Competitive Solicitation**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.



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Item	Description	Quantity	Unit Cost	Total Cost
2	(includes all time, labor, materials, and reimbursable expenses) ---- Payment Schedule: October 1, 2023 - \$43,659.00 December 1, 2023 - \$18,711.00 ---- For the period: 10/01/2023 - 09/30/2024 000P91832A CONSULTING SERVICES (NOT OTHERWISE CLASSIFIED) Optional Year ---- Year 2 of Evaluation and Review of Financial Aid	64,241.00 SRV	1.0000	64,241.00

Purchaser: Lacey Bradshaw

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Collegiate Licensed:

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Employee/Employee Relationship:

TOTAL:

CONTINUED

Blanket Order: **B2400248**

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3	and Scholarship Program (includes all time, labor, materials, and reimbursable expenses) ---- Payment Schedule: October 1, 2024 - \$44,968.70 December 1, 2024 - \$19,272.30 ---- For the period: 10/01/2024 - 09/30/2025 000P91832A CONSULTING SERVICES (NOT OTHERWISE CLASSIFIED) Optional Year ----	66,168.00 SRV	1.0000	66,168.00

Purchaser: Lacey Bradshaw

(936) 4684412

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Collegiate Licensed:

DISCOUNT/TRADE-IN:

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Employee/Employee Relationship:

TOTAL:

CONTINUED

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Item	Description	Quantity	Unit Cost	Total Cost
4	Year 3 of Evaluation and Review of Financial Aid and Scholarship Program (includes all time, labor, materials, and reimbursable expenses) ---- Payment Schedule: October 1, 2025 - \$46,317.60 December 1, 2025 - \$19,850.40 ---- For the period: 10/01/2025 - 09/30/2026 000P91832A CONSULTING SERVICES (NOT OTHERWISE CLASSIFIED) Optional Year	68,153.00 SRV	1.0000	68,153.00

Purchaser: Lacey Bradshaw

(936) 4684412

ADDITIONAL CHARGE:

Vendor ID: **20022967**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL:

CONTINUED

Blanket Order: **B2400248**

HUB Status:

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Item	Description	Quantity	Unit Cost	Total Cost
	<p>----- Year 4 of Evaluation and Review of Financial Aid and Scholarship Program (includes all time, labor, materials, and reimbursable expenses) ----- Payment Schedule: October 1, 2026 - \$47,707.00 December 1, 2026 - \$20,446.00 ----- For the period: 10/01/2026 - 09/30/2027</p>			

Purchaser: Lacey Bradshaw (936) 4684412	ADDITIONAL CHARGE: .00
Vendor ID: 20022967 Collegiate Licensed:	DISCOUNT/TRADE-IN: .00
Req No: Blanket Order: B2400248 Employee/Employee Relationship:	TOTAL: 260,932.00
HUB Status: Purchase Class: Competitive Solicitation	

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