



Stephen F. Austin State University

Procurement and Business Services
Nacogdoches, Texas 75962-3030
Phone (936) 468-2206 * Fax (936) 468-4282

PO Number: **B2400653**

PO Date: **08/30/23**

Delivery Date:

Supplier:

WorkQuest
1011 East 53 1/2 Street
Austin TX 78751-1703

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

ivancickn@sfasu.edu

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Procurement and Business Svcs
Austin Bldg 131
2102 Alumni Dr
SFA Box 13030
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	Provide temporary staffing services, in accordance with WorkQuest State Contract #962-S3, for the period 09/01/2002 - 11/30/2026 ---- EMAIL PO TO: tempservicepo@workquesttx.com CC: tjordan@workquesttx.com ---- District 11 ---- Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received. ---- RE: B2400653 000P96269A TEMPORARY PERSONNEL SERVICES	69,000.00 HRS	1.0000	69,000.00

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20357381**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL:

CONTINUED

Blanket Order: **B2400653**

HUB Status:

Purchase Class: **Other State Agency Contracts**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.



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Item	Description	Quantity	Unit Cost	Total Cost
	<p>----- Provide temporary staffing services, in accordance with WorkQuest State Contract #962-S3, for the period 09/01/2002 - 11/30/2026 ----- EMAIL PO TO: tempservicepo@workquesttx.com PO REQUIREMENTS: -SFA Contact: Jakey Sampson, 936.468.3906 or sampsonjj@sfasu.edu ----- -Accounts Payable Contact: Brittney Goad (936) 468-2432 or bmgoad@sfasu.edu -NIGP 962-69 with Job Class #XXXXX -Job Class Title XXXXX -Confirmation Date XXXXX</p>			

Purchaser: Nicole Ivancic (936) 4684472
Vendor ID: **20357381** Collegiate Licensed:
Req No: Employee/Employee Relationship:
Blanket Order: **B2400653**
HUB Status: Purchase Class: **Other State Agency Contracts**

ADDITIONAL CHARGE:
DISCOUNT/TRADE-IN:
TOTAL: CONTINUED

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Item	Description	Quantity	Unit Cost	Total Cost
	-Estimated # work hours XXXXX -Rate, indicate level: base/mid/max XXXXX xx Hours x 15.37/hour = \$xxxx ---- EMPLOYEE NAME: XXX ---- THERE ARE 2 VENDOR OPTIONS: 1) Goodwill Industries of Central East TX (Lufkin) CONTACT: Michelle Bentley , office 936-632-8838 michelle.bentley@lufkingoodwill.org 2) Rising Star CONTACT: Heather Mills, office-(972) 905-1290, cell-(972) 679-2960 Heather.mills@risingstarcorp.org ----			

Purchaser: Nicole Ivancic (936) 4684472
Vendor ID: **20357381** Collegiate Licensed:
Req No: Employee/Employee Relationship:
Blanket Order: **B2400653**
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Item	Description	Quantity	Unit Cost	Total Cost
2	WorkQuest CONTACT: Taylor Jordan, tjordan@workquest.com, 817-232-8836 ----- 000P96269A TEMPORARY PERSONNEL SERVICES Provide temporary staffing services, in accordance with WorkQuest State Contract #962-S3, for the period 09/01/2002 - 11/30/2026 ---- EMAIL PO TO: tempservicepo@workquesttx.com PO REQUIREMENTS: -SFA Contact: Kathryn Salas/Nick Stallworth, 936.468.5103 or nstallworth@sfasu.edu -Accounts Payable Contact: Brittney Goad	75,000.00 HRS	1.0000	75,000.00

Purchaser: Nicole Ivancic (936) 4684472
 Vendor ID: **20357381** Collegiate Licensed:
 Req No: Employee/Employee Relationship:
 Blanket Order: **B2400653**
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ADDITIONAL CHARGE:
DISCOUNT/TRADE-IN:
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Item	Description	Quantity	Unit Cost	Total Cost
	(936) 468-2432 or bmgoad@sfasu.edu -NIGP 962-69 with Job Class # -Job Class Title -Confirmation Date -Estimated # work hours -Rate, indicate level: base/mid/max xx Hours x 15.37/hour = \$xxxx ---- EMPLOYEE NAME: XXX ---- THERE ARE 2 VENDOR OPTIONS: 1) Goodwill Industries of Central East TX (Lufkin) CONTACT: Michelle Bentley , office 936-632-8838 michelle.bentley@lufkingoodwill.org 2) Rising Star			

Purchaser: Nicole Ivancic (936) 4684472
Vendor ID: **20357381** Collegiate Licensed:
Req No: Employee/Employee Relationship:
Blanket Order: **B2400653**
HUB Status: Purchase Class: **Other State Agency Contracts**

ADDITIONAL CHARGE:
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Item	Description	Quantity	Unit Cost	Total Cost
3	CONTACT: Heather Mills, office-(972) 905-1290, cell-(972) 679-2960 Heather.mills@risingstarcorp.org ---- WorkQuest CONTACT: Taylor Jordan, tjordan@workquest.com, 817-232-8836 ----- 000P96269A TEMPORARY PERSONNEL SERVICES Provide temporary staffing services, in accordance with WorkQuest State Contract #962-S3, for the period 09/01/2002 - 11/30/2026 ---- EMAIL PO TO: tempservicepo@workquesttx.com	58,000.00 HRS	1.0000	58,000.00

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20357381**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL:

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Item	Description	Quantity	Unit Cost	Total Cost
	PO REQUIREMENTS: -SFA Contact: Stina Herrera, 936-468-5537, sherrera@sfasu.edu -Accounts Payable Contact: Brittney Goad (936) 468-2432 or bmgoad@sfasu.edu -NIGP 962-69 with Job Class # -Job Class Title -Confirmation Date -Estimated # work hours -Rate, indicate level: base/mid/max xx Hours x xxx/hour = \$xxxx ---- EMPLOYEE NAME: XXX ---- THERE ARE 2 VENDOR OPTIONS:			

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20357381**

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4	1) Goodwill Industries of Central East TX (Lufkin) CONTACT: Michelle Bentley , office 936-632-8838 michelle.bentley@lufkingoodwill.org 2) Rising Star CONTACT: Heather Mills, office-(972) 905-1290, cell-(972) 679-2960 Heather.mills@risingstarcorp.org ---- WorkQuest CONTACT: Taylor Jordan, tjordan@workquest.com, 817-232-8836 ----- 000P96269A TEMPORARY PERSONNEL SERVICES Provide temporary staffing services, in accordance	6,000.00 HRS	1.0000	6,000.00

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20357381**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

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Employee/Employee Relationship:

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Item	Description	Quantity	Unit Cost	Total Cost
	with WorkQuest State Contract #962-S3, for the period 09/01/2002 - 11/30/2026 ---- WorkQuest job class code: XXXX WorkQuest job description: XXXXX Authorized overtime for XXXXX XXXXXX ---- EMPLOYEE NAME: XXX ---- THERE ARE 2 VENDOR OPTIONS: 1) Goodwill Industries of Central East TX (Lufkin) CONTACT: Michelle Bentley , office 936-632-8838 michelle.bentley@lufkingoodwill.org 2) Rising Star CONTACT: Heather Mills, office-(972) 905-1290,			

Purchaser: Nicole Ivancic (936) 4684472
Vendor ID: **20357381** Collegiate Licensed:
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Item	Description	Quantity	Unit Cost	Total Cost
	cell-(972) 679-2960 heather.mills@risingstarcorp.org ---- WorkQuest CONTACT: Taylor Jordan, tjordan@workquest.com, 817-232-8836			

Purchaser: Nicole Ivancic	(936) 4684472	ADDITIONAL CHARGE:	.00
Vendor ID: 20357381	Collegiate Licensed:	DISCOUNT/TRADE-IN:	.00
Req No:	Employee/Employee Relationship:	TOTAL:	208,000.00
Blanket Order: B2400653			
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