



Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services

Nacogdoches, Texas 75962-3030

Phone (936) 468-2206 * Fax (936) 468-4282

Supplier:

WorkQuest
1011 E 53rd 1/2 St
Austin TX 78751-1703

Page 1

PO Number: **B2600653**

PO Date: **08/26/25**

Delivery Date:

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

ivancickn@sfasu.edu

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Donna Shelton
Procurement and Business Svcs
Austin Bldg 131
2102 Alumni Dr
SFA Box 13030
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
	<p>Provide temporary staffing services, in accordance with WorkQuest State Contract #962-S3, for the period 09/01/2002 - 11/30/2026</p> <p>-----</p> <p>EMAIL PO TO: tempservicepo@workquesttx.com CC: tjordan@workquesttx.com</p> <p>-----</p> <p>District 11</p> <p>-----</p> <p>Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received.</p> <p>-----</p> <p>RE: B2600653</p> <p>-----</p>			

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20357381**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order: **B2600653**

HUB Status:

Purchase Class: **TIBH**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.



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Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL
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Item	Description	Quantity	Unit Cost	Total Cost
1	08/26/2025 ADD LINES 5 AND 6 000P96269A TEMPORARY PERSONNEL SERVICES Provide temporary staffing services, in accordance with WorkQuest State Contract #962-S3, for the period 09/01/2002 - 11/30/2026 ----- EMAIL PO TO: tempservicepo@workquesttx.com PO REQUIREMENTS: -SFA Contact: Ryan Dietrich, 936.468.7261 or Ryan.Dietrich@sfasu.edu ----- -Accounts Payable Contact: (936) 468-2432 or accountspayable@sfasu.edu	5,120.00 HRS	26.9400	137,932.80

Purchaser: Nicole Ivancic

(936) 4684472

Vendor ID: **20357381**

Collegiate Licensed:

Req No:

Employee/Employee Relationship:

Blanket Order: **B2600653**

HUB Status:

Purchase Class: **TIBH**

ADDITIONAL CHARGE:

DISCOUNT/TRADE-IN:

TOTAL: CONTINUED

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Item	Description	Quantity	Unit Cost	Total Cost
	<p>-NIGP 962-69 with Job Class #8003 -Job Class Title Custodian I -Confirmation Date 09/01/2025 -Estimated # work hours: 5,120 hrs. -Rate: Experienced ----</p> <p>THERE ARE 2 VENDOR OPTIONS: 1) Goodwill Industries of Central East TX (Lufkin) CONTACT: Michelle Guzman, office 936-632-8838 michelle.guzman@lufkingoodwill.org ----</p> <p>2) Rising Star CONTACT: Heather Mills, office-(972) 905-1290, cell-(972) 679-2960 Heather.mills@risingstarcorp.org</p>			

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20357381**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order: **B2600653**

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Item	Description	Quantity	Unit Cost	Total Cost
2	----- WorkQuest CONTACT: Taylor Jordan, tjordan@workquest.com, 817-232-8836 000P96269A TEMPORARY PERSONNEL SERVICES Provide temporary staffing services, in accordance with WorkQuest State Contract #962-S3, for the period 09/01/2002 - 11/30/2026 ----- EMAIL PO TO: tempservicepo@workquesttx.com -SFA Contact: Stina Herrera, 936-468-5537, sherrera@sfasu.edu ----- -Accounts Payable Contact:	4,143.00 HRS	24.8400	102,912.12

Purchaser: Nicole Ivancic

(936) 4684472

Vendor ID: **20357381**

Collegiate Licensed:

Req No:

Blanket Order: **B2600653**

Employee/Employee Relationship:

HUB Status:

Purchase Class: **TIBH**

ADDITIONAL CHARGE:

DISCOUNT/TRADE-IN:

TOTAL: CONTINUED

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Item	Description	Quantity	Unit Cost	Total Cost
	(936) 468-2432 or accountspayable@sfasu.edu -NIGP 962-69 with Job Class #8032 -Job Class Title Groundskeeper I -Confirmation Date 09/01/2025 -Estimated # work hours: 4,143 -Rate: Entry ----- THERE ARE 2 VENDOR OPTIONS: 1) Goodwill Industries of Central East TX (Lufkin) CONTACT: Michelle Guzman, office 936-632-8838 michelle.guzman@lufkingoodwill.org ----- 2) Rising Star CONTACT: Heather Mills, office-(972) 905-1290, cell-(972) 679-2960			

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20357381**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order: **B2600653**

HUB Status:

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Terms: Net 30

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Item	Description	Quantity	Unit Cost	Total Cost
3	Heather.mills@risingstarcorp.org ---- WorkQuest CONTACT: Taylor Jordan, tjordan@workquest.com, 817-232-8836 ---- 000P96269A TEMPORARY PERSONNEL SERVICES Provide temporary staffing services, in accordance with WorkQuest State Contract #962-S3, for the period 09/01/2002 - 11/30/2026 ---- Authorized Overtime -NIGP 962-69 with Job Class #8032 -Job Class Title Groundskeeper I	1.00 HRS	35.5200	35.52

Purchaser: Nicole Ivancic

(936) 4684472

Vendor ID: **20357381**

Collegiate Licensed:

Req No:

Blanket Order: **B2600653**

Employee/Employee Relationship:

HUB Status:

Purchase Class: **TIBH**

ADDITIONAL CHARGE:

DISCOUNT/TRADE-IN:

TOTAL: CONTINUED

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Item	Description	Quantity	Unit Cost	Total Cost
4	000P96269A TEMPORARY PERSONNEL SERVICES Provide temporary staffing services, in accordance with WorkQuest State Contract #962-S3, for the period 09/01/2002 - 11/30/2026 ----- Authorized Overtime -NIGP 962-69 with Job Class #8003 -Job Class Title Custodian I	1.00 HRS	38.5200	38.52
5	000P96269A TEMPORARY PERSONNEL SERVICES Provide temporary staffing services, in accordance with WorkQuest State Contract #962-S3, for the	20.00 HRS	28.4000	568.00

Purchaser: Nicole Ivancic

(936) 4684472

Vendor ID: **20357381**

Collegiate Licensed:

Req No:

Employee/Employee Relationship:

Blanket Order: **B2600653**

HUB Status:

Purchase Class: **TIBH**

ADDITIONAL CHARGE:

DISCOUNT/TRADE-IN:

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Item	Description	Quantity	Unit Cost	Total Cost
	period 09/01/2002 - 11/30/2026 ---- EMAIL PO TO: tempservicepo@workquesttx.com -SFA Contact: Stina Herrera, 936-468-5537, sherrera@sfasu.edu ---- -Accounts Payable Contact: (936) 468-2432 or accountspayable@sfasu.edu -NIGP 962-69 with Job Class #9041 -Job Class Title Maintenance Specialist I -Confirmation Date 09/01/2025 -Estimated # work hours: 20 -Rate: Entry ---- THERE ARE 2 VENDOR OPTIONS:			

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20357381**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL: CONTINUED

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6	1) Goodwill Industries of Central East TX (Lufkin) CONTACT: Michelle Guzman, office 936-632-8838 michelle.guzman@lufkingoodwill.org ---- 2) Rising Star CONTACT: Heather Mills, office-(972) 905-1290, cell-(972) 679-2960 Heather.mills@risingstarcorp.org ---- WorkQuest CONTACT: Taylor Jordan, tjordan@workquest.com, 817-232-8836 ---- 000P96269A TEMPORARY PERSONNEL SERVICES	1.00 HRS	40.6100	40.61

Purchaser: Nicole Ivancic

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Vendor ID: **20357381**

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DISCOUNT/TRADE-IN:

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	Provide temporary staffing services, in accordance with WorkQuest State Contract #962-S3, for the period 09/01/2002 - 11/30/2026 ---- Authorized Overtime -NIGP 962-69 with Job Class #9041 -Job Class Title: Maintenance Specialist I			

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

.00

Vendor ID: **20357381**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

.00

Req No:

Employee/Employee Relationship:

TOTAL:

241,527.57

Blanket Order: **B2600653**

HUB Status:

Purchase Class: **TIBH**

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