



# Stephen F. Austin State University

Procurement and Business Services  
Nacogdoches, Texas 75962-3030  
Phone (936) 468-2206 \* Fax (936) 468-4282

PO Number: <b>P2302649</b>
PO Date: <b>05/24/23</b>
Delivery Date: <b>06/30/23</b>

**Supplier:**

Stephen Martin Construction LLC  
DBA: Stephen Martin  
2424 N Pecan St Ste 104  
Nacogdoches TX 75965-3589

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

martin-construction@hotmail.com

**Send Billing Invoice to:**  
Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable

**Ship to:** Bill Richardson  
Physical Plant  
Physical Plant 101  
2104 Wilson Dr  
SFA Box 13031  
  
Nacogdoches TX 75962

**Terms: Net 30**  
**FOB: Not Applicable**

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Item	Description	Quantity	Unit Cost	Total Cost
	Estimate # 1636 dated 04/27/2023 - line 1 Estimate # 1633 dated 04/18/2023 - line 2 Estimate # 1634 dated 04/18/2023 - line 3 ---- Construction Management House Renovations ---- Work Order: 23-277134-001 ---- TIPS Contract # 23010402 ---- Bid includes all materials and labor for the scope of work estimated. ---- Please note Stephen F. Austin State University will be closed for the following holidays:			

**Purchaser:** Lacey Bradshaw (936) 4684412  
Vendor ID: **20465788** Collegiate Licensed:  
Req No: **R0077998**  
Blanket Order: Employee/Employee Relationship:  
HUB Status: Purchase Class: **Coop - TIPS-TAPS**

**ADDITIONAL CHARGE:**  
**DISCOUNT/TRADE-IN:**  
**TOTAL: CONTINUED**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

920700-30220-773400	\$4,250.00
920700-30220-773400	\$54,000.00
920700-30220-773400	\$16,250.00



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1	Memorial Day 05/29/2023 and Juneteenth 6/19/2023. Please adjust your schedule accordingly. ---- Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received.  000P91484A CONSTRUCTION TRADE SERVICES (NOT OTHERWISE CLASS.) 1.00 SRV	1.00	4,250.0000	4,250.00
2	Move Construction Science shed to new location on Austin St. and bolt to concrete.  000P91484A CONSTRUCTION TRADE SERVICES (NOT OTHERWISE CLASS.) 1.00 SRV	1.00	54,000.0000	54,000.00

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Item	Description	Quantity	Unit Cost	Total Cost
	<ul style="list-style-type: none"> <li>- Demo all sheetrock studs, trim and electrical in areas listed below - Half wall in living room area</li> <li>East wall in kitchen, partition wall at East side side of living room area, half wall and desk area in West end of house, partition full wall in West side of house. (If any of these walls are found to be load bearing, we will have to re-bid the area)</li> <li>- Remove all electrical and data in these walls per code and move switching as necessary.</li> <li>- Sheetrock repair of all walls and ceilings where demo was done. Texture to match existing walls and ceiling. Take down wallpaper in half bath downstairs and texture walls.</li> <li>- Demo of all tile downstairs and prep for new</li> </ul>			

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	flooring. Haul off all debris. - Labor and material to install new click vinyl plank flooring downstairs. (\$3.00 per ft allowance on flooring material) Includes installation of new shoe mold where new flooring is installed. - Trim out and install new baseboards where walls were taken down. - Prep and paint all walls downstairs. Paint new moldings to match, touch up ceilings if needed where demo was done. - Demo old solid metal 4' front door, install new 3' front door and fur in to make it fit. (Allowance for new front door \$1200.00) Note- Existing front door is welded in place. - Take down track lighting in upstairs hallway and			

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3	install new strip LED lighting. -Clean up and haul off all construction debris from site.  000P91484A CONSTRUCTION TRADE SERVICES (NOT OTHERWISE CLASS.)  - Demo wooden gazebo and roof tying it to house. Take out ridge and re-frame to match existing roof repair roof with matching shingles, install new vinyl siding, metal fascia trim and new gutter where roof was tied in. Cut electrical from gazebo and terminate in box outside of house. - Remove excess dirt from site and cut down plumbing cleanout and irrigation valve. Dowel into	1.00 SRV	16,250.0000	16,250.00

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	existing slab, install highway mats and pour 4" pour of concrete to existing concrete where gazebo was located for new parking. - Note there will be small chain wall where house slab meets new concrete. - Clean up and haul off all construction debris from site. ----- All work is to be performed in a neat and workmanlike manner, site kept clean at all times, protection provided to avoid damage to landscaping and all adjoining property, including improvements, performed as quickly as possible consistent with best industry construction practices, and guaranteed for one (1) full year			

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	<p>from date of completion against all defects. Contractor shall comply with all local, state and federal orders, ordinances, laws, rules, and regulations of duly constituted authorities having jurisdiction over this work. All work is to be completed as mutually agreed by and between the University and the Contractor. Failure to complete work (including clean-up) by the mutually agreed date shall be deemed as a breach of contract. Liquidated damages in the amount of \$500.00 per calendar day will be assessed, not as a penalty, but as liquidated damages for such breach of contract. Safe working conditions must be maintained on and around work site at all times. Barricades and</p>			

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	<p>other protective devices are to be used as necessary to prevent injury to persons or property. All reasonable precautions are to be taken. Payment will be made lump-sum upon completion or as otherwise mutually agreed between Contractor and the University.</p> <p>----- The Contractor shall not commence work under this Contract until Contractor has obtained all the insurance required hereunder and certificates of such insurance have been filed with and reviewed by SFASU. Acceptance of the insurance certificates by SFASU shall not relieve or decrease the liability of the Contractor.</p>			

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	<p>If policies are not written for the amounts specified below (except Workers' Compensation and Employer's Liability), Contractor shall carry Excess Liability insurance for any difference in amounts specified. If Excess Liability insurance is provided, it shall follow the form of the primary policy.</p> <p>This insurance shall not be canceled, limited in scope of coverage, or non-renewed until after thirty (30) days prior written notice, or ten (10) days for non-payment of premium, has been given to the University.</p> <p>Contractor's insurance shall be deemed primary with respect to any insurance carried by Stephen F. Austin State University for liability</p>			

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	<p>arising out of operations under this Contract. Stephen F. Austin State University, its officials, directors, employees, representatives and volunteers shall be named as additional insured. This is not applicable to the Workers' Compensation policy. The Workers' Compensation and Employer's Liability policy will provide a waiver of subrogation in favor of the University. The Workers' Compensation insurance coverage must include the responsibility of the Contractor to provide coverage for every worker either under the Contractor's policy or under the policy provided by a subcontractor. The Contractor's policy shall provide that, in the event that a</p>			

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	<p>subcontractor's policy fails to provide workers' compensation coverage of a worker, that such insurance coverage is provided by the Contractor's policy.</p> <p>Unless otherwise provided for herein, the Contractor shall provide and maintain, until the Work covered in this Contract is completed and accepted by SFASU, the minimum insurance coverage as follows:</p> <p>----</p> <p>TYPE OF COVERAGE / LIMITS OF LIABILITY Workers' Compensation Coverage OR Employer's Liability - \$1,000,000 occur/aggregate Comprehensive General Liability -\$1,000,000 each occurrence</p>			

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 SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
	-\$2,000,000 general aggregate -\$2,000,000 products/completed operations aggr Comprehensive Automobile Liability -\$1,000,000 ea accident- Combined Single Limit ----			

**Purchaser:** Lacey Bradshaw (936) 4684412  
 Vendor ID: **20465788** Collegiate Licensed:  
 Req No: **R0077998**  
 Blanket Order: Employee/Employee Relationship:  
 HUB Status: Purchase Class: **Coop - TIPS-TAPS**

<b>ADDITIONAL CHARGE:</b>	<b>.00</b>
<b>DISCOUNT/TRADE-IN:</b>	<b>.00</b>
<b>TOTAL:</b>	<b>74,500.00</b>

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

920700-30220-773400	\$4,250.00
920700-30220-773400	\$54,000.00
920700-30220-773400	\$16,250.00