Stephen F. Austin State University

Procurement and Business Services
Nacogdoches, Texas 75962-3030
Phone (936) 468-2206 * Fax (936) 468-4282

PO Number:	**P2303025**
PO Date:	**08/09/23**
Delivery Date:	**12/31/23**

Supplier:

Stephen Martin Construction LLC
DBA: Stephen Martin
2424 N Pecan St Ste 104
Nacogdoches TX 75965-3589

martin-construction@hotmail.com

CONFIRM RECEIPT OF PURCHASE ORDER AND ACCEPTANCE OF DELIVERY DATE BY EMAILING PURCHASE@SFASU.EDU.

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Bill Richardson
Physical Plant
Physical Plant 101
2104 Wilson Dr
SFA Box 13031

Nacogdoches TX 75962

Terms: Net 30

FOB: Installed

PURCHASE ORDER NO. MUST APPEAR ON ALL SHIPPING DOCUMENTS AND INVOICES

Item	Description	Quantity	Unit Cost	Total Cost
1	Estimate #1645 dated 06/08/2023 ---- TIPS #23010402 ---- Work Order: 23-279500-001 000P91484A CONSTRUCTION TRADE SERVICES (NOT OTHERWISE CLASS.) 1.00 SRV Scope of Work Labor and material to construct partition wall at both sides of curtain at room 463/469 Prep and Paint new sheetrock to match existing walls Labor and material to install Tectum wall panels,		103,250.0000	103,250.00

Purchaser: Kim Jones	(936) 4686551	**ADDITIONAL CHARGE:**
Vendor ID: **20465788**	Collegiate Licensed:	**DISCOUNT/TRADE-IN:**
Req No: **R0078782**	Employee/Employee Relationship:	**TOTAL:** **CONTINUED**
Blanket Order:		
HUB Status:	Purchase Class: **Coop - TIPS-TAPS**	

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

130471-30220-773420 $103,250.00

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Item	Description	Quantity	Unit Cost	Total Cost
	owners specified color in rooms 451, 457, 463			
	Music Offices - 404 A, B, C, D, Q, P, O			
	Build wall for new office at front desk. Hang tape and float sheetrock, prep and paint to match existing walls. (Install owner provided door and jamb, owner will provide door hardware and install.)			
	Build demising wall in hallway. Hang tape and float sheetrock, prep and paint to match existing walls.			
	Labor and material to install Tectum wall panels in offices, owners specified color.			
	Clean up and haul off all construction debris from site.			

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	All work is to be performed in a neat and workmanlike manner, site kept clean at all times, protection provided to avoid damage to landscaping and all adjoining property, including improvements, performed as quickly as possible consistent with best industry construction practices, and guaranteed for one (1) full year from date of completion against all defects. Contractor shall comply with all local, state and federal orders, ordinances, laws, rules, and regulations of duly constituted authorities having jurisdiction over this work. All work is to be completed as mutually agreed by and between the University and the Contractor. Failure to complete work (including			

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	clean-up) by the mutually agreed date shall be deemed as a breach of contract. Liquidated damages in the amount of $500.00 per calendar day will be assessed, not as a penalty, but as liquidated damages for such breach of contract. Safe working conditions must be maintained on and around work site at all times. Barricades and other protective devices are to be used as necessary to prevent injury to persons or property. All reasonable precautions are to be taken. Payment will be made lump-sum upon completion or as otherwise mutually agreed between Contractor and the University. ----			

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Item	Description	Quantity	Unit Cost	Total Cost
	The Contractor shall not commence work under this Contract until Contractor has obtained all the insurance required hereunder and certificates of such insurance have been filed with and reviewed by SFASU. Acceptance of the insurance certificates by SFASU shall not relieve or decrease the liability of the Contractor. If policies are not written for the amounts specified below (except Workers' Compensation and Employer's Liability), Contractor shall carry Excess Liability insurance for any difference in amounts specified. If Excess Liability insurance is provided, it shall follow the form of the primary policy. This insurance shall not be canceled, limited			

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	in scope of coverage, or non-renewed until after thirty (30) days prior written notice, or ten (10) days for non-payment of premium, has been given to the University. Contractor's insurance shall be deemed primary with respect to any insurance carried by Stephen F. Austin State University for liability arising out of operations under this Contract. Stephen F. Austin State University, its officials, directors, employees, representatives and volunteers shall be named as additional insured. This is not applicable to the Workers' Compensation policy. The Workers' Compensation and Employer's Liability policy will provide a waiver of			

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	subrogation in favor of the University. The Workers' Compensation insurance coverage must include the responsibility of the Contractor to provide coverage for every worker either under the Contractor's policy or under the policy provided by a subcontractor. The Contractor's policy shall provide that, in the event that a subcontractor's policy fails to provide workers' compensation coverage of a worker, that such insurance coverage is provided by the Contractor's policy. Unless otherwise provided for herein, the Contractor shall provide and maintain, until the Work covered in this Contract is completed and accepted by SFASU, the minimum insurance			

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	coverage as follows:			

	TYPE OF COVERAGE / LIMITS OF LIABILITY			
	Workers' Compensation Coverage OR			
	Employer's Liability - $1,000,000 occur/aggregate			
	Comprehensive General Liability			
	-$1,000,000 each occurrence			
	-$2,000,000 general aggregate			
	-$2,000,000 products/completed operations aggr			
	Comprehensive Automobile Liability			
	-$1,000,000 ea accident- Combined Single Limit			

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