



Stephen F. Austin State University

Procurement and Business Services
Nacogdoches, Texas 75962-3030
Phone (936) 468-2206 * Fax (936) 468-4282

PO Number: P2303117
PO Date: 07/27/23
Delivery Date: 08/11/23

Supplier:

4imprint Inc
101 Commerce St
Oshkosh WI 54901-4864

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

jbudde@4imprint.com

Send Billing Invoice to:
Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to: Dora Luna
Admissions
Rusk Bldg 206
2008 Alumni Dr N
SFA Box 13051

Nacogdoches TX 75962

Terms: Net 30
FOB: Destination Prepay & Add (QTD)

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	Quote# 25503929 dated 07/26/2023 ---- BuyBoard Contract# 671-22 ---- Promotional swag for 2023-2024 recruitment and in-house events (Showcase Saturday, Aaccepted, etc.) 000P03752A ADVERTISING/MARKETING/PROMOTIONAL PRODUCTS DESCRIPTION Document Portfolio - 10" x 13" - Opaque ITEM # 103676-1013-S ITEM COLOR Purple/Purple ----	2,000.00 EA	1.2100	2,420.00

Purchaser: Lacey Bradshaw (936) 4684412
Vendor ID: **20003195** Collegiate Licensed: **CL**
Req No: **R0078674**
Blanket Order: Employee/Employee Relationship:
HUB Status: Purchase Class: **Coop - Buyboard**

ADDITIONAL CHARGE:
DISCOUNT/TRADE-IN:
TOTAL: CONTINUED

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150015-29302-773000	\$2,420.00
150015-29302-773000	\$4,750.00
150015-29302-773000	\$1,190.00
150015-29302-773000	\$9,950.00
150015-29302-772180	\$185.00
150015-29302-773000	\$631.61



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Item	Description	Quantity	Unit Cost	Total Cost
3	Imprint Location: Front-Lower Right Corner Imprint Colors: White 000P03752A ADVERTISING/MARKETING/PROMOTIONAL PRODUCTS DESCRIPTION Economy Lanyard - 1/2" - Metal Swivel Snap Hook ITEM# 6513-MSS ITEM COLOR Purple/Black ---- Imprint Location: Front - Left & Right Imprint Colors: White	5,000.00 EA	.9500	4,750.00
4	000P03752A ADVERTISING/MARKETING/PROMOTIONAL PRODUCTS	1,000.00 EA	1.1900	1,190.00

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Item	Description	Quantity	Unit Cost	Total Cost
5	DESCRIPTION Media Stand with Adhesive Notes - Opaque ITEM# 116520-S ITEM COLOR White/White ---- Imprint Location: Lower Front Imprint Colors: Black (standard) 000P03752A ADVERTISING/MARKETING/PROMOTIONAL PRODUCTS	5,000.00 EA	1.9900	9,950.00
	DESCRIPTION Pennant 9" x 24" - Colors ITEM# 8820-924-C			

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ADDITIONAL CHARGE:
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Item	Description	Quantity	Unit Cost	Total Cost
7	ITEM COLOR Purple/Gold ---- Imprint Location: Front-from any edge Imprint colors: White 000P96603C PRINTING SET-UP/PLATE FEE Set-up charge for lines 1, 3, 4, 5 ---- Line 1 - \$50.00 Line 3 - \$45.00 Line 4 - \$35.00 Line 5 - \$55.00	1.00 SRV	185.0000	185.00
8	000P96286A FREIGHT, QUOTED	631.61 FRT	1.0000	631.61

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	Freight for lines 1-5 ----- Line 1 - \$279.42 Line 3 - \$87.56 Line 4 - \$111.54 Line 5 - \$153.09			

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ADDITIONAL CHARGE:	.00
DISCOUNT/TRADE-IN:	.00
TOTAL:	19,126.61

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