



Stephen F. Austin State University

Procurement and Business Services
Nacogdoches, Texas 75962-3030
Phone (936) 468-2206 * Fax (936) 468-4282

PO Number: P2400453
PO Date: 09/01/23
Delivery Date: 08/31/24

Supplier:

Complete Supply
13821 Diplomat Dr
Farmers Branch TX 75234-8813

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

orders@c-supply.com

Send Billing Invoice to:
Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to: Jakey Sampson
Central Stores
Receiving Dock CTR Stores
1924 N. University Dr.
SFA Box 13031

Nacogdoches TX 75965

Terms: Net 30
FOB: Destination Prepaid

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	BuyBoard Contract #649-21 ----- Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received. ----- Orders will be placed as-needed by Jakey Sampson, SFA Central Stores Supervisor. 000P48511A JANITORIAL SUPPLIES, ALL TYPES Provide various supplies for the Central Stores department as needed during the period: 9/1/2023 - 8/31/2024	75,000.00 EA	1.0000	75,000.00

Purchaser: Kim Jones (936) 4686551
Vendor ID: **20434360** Collegiate Licensed:
Req No: Employee/Employee Relationship:
Blanket Order:

ADDITIONAL CHARGE:
DISCOUNT/TRADE-IN:
TOTAL: CONTINUED

HUB Status: **Female Woman Owned** Purchase Class: **Cooperative Purchase**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

156001-30210-773000 \$75,000.00



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Item	Description	Quantity	Unit Cost	Total Cost
	----- ONLY the following personnel are authorized to make purchases: - Jakey Sampson			

Purchaser: Kim Jones (936) 4686551
Vendor ID: **20434360** Collegiate Licensed:
Req No: Employee/Employee Relationship:
Blanket Order:

ADDITIONAL CHARGE: .00
DISCOUNT/TRADE-IN: .00
TOTAL: 75,000.00

HUB Status: **Female Woman Owned** Purchase Class: **Cooperative Purchase**
Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

156001-30210-773000 \$75,000.00