



Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 * Fax (936) 468-4282

StudentUniverse.com Inc.
130 Turner St Ste 700
Waltham MA 02453-8930

PO Number: **P2401880**

PO Date: **12/07/23**

Delivery Date: **05/28/24**

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

grouptravel@studentuniverse.com

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Heather Catton
Office of International Programs
Steen Library 103
905 E Library Dr
SFA Box 6152

Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	Exempt Policy 05-301 - Group Travel ---- Study abroad program to Ghana from May 12, 2024 - May 28, 2024 led by Ms. Cordova & Dr. Antwi-Boasiako with estimated 15 students and 2 faculty airfare seats needed ---- In accordance with iContracts #732181 ---- TA #: TBD ---- 000P96178A TRAVEL AGENCY SERVICES	15.00 SRV	100.0000	1,500.00

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20366196**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No: **R0079978**

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order:

HUB Status:

Purchase Class: **Exempt per SFA Policy**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150013-29130-772990 \$1,500.00

150013-29130-772990 \$20,820.00



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Item	Description	Quantity	Unit Cost	Total Cost
2	Deposit Amount \$1,500 or \$100 x 15 seats due 12/08/2023 000P96178A TRAVEL AGENCY SERVICES Final balance due 03/28/2024 for 15 seats ---- Total does not include \$100 deposit per person	15.00 SRV	1,388.0000	20,820.00

Purchaser: Nicole Ivancic (936) 4684472	ADDITIONAL CHARGE: .00
Vendor ID: 20366196 Collegiate Licensed:	DISCOUNT/TRADE-IN: .00
Req No: R0079978 Employee/Employee Relationship:	TOTAL: 22,320.00
Blanket Order:	
HUB Status:	Purchase Class: Exempt per SFA Policy

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150013-29130-772990 \$1,500.00
150013-29130-772990 \$20,820.00