



# Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services  
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 \* Fax (936) 468-4282

Littler Mendelson, P.C.  
PO Box 207137  
Dallas TX 75320-7137

PO Number: **P2401906**

PO Date: **09/20/23**

Delivery Date: **08/31/24**

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

joneskk2@sfasu.edu

**Send Billing Invoice to:**

Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable

**Ship to:**

April Smith  
General Counsel  
Austin Bldg 310  
2102 Alumni Dr  
SFA Box 13065

Nacogdoches TX 75962

**Terms: Net 30**

**FOB: Not Applicable**

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	<p>Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received.</p> <p>000P96150A LEGAL SERVICES</p> <p>Outside Counsel representation as needed during the period of 09/01/2023 - 08/31/2024 in accordance with Outside Counsel Contract # 2024-720-0300 fully executed by the UT System and (Internal contract # iContracts #1007691). ---- Hourly rates not to exceed: Attorney - Partner: \$525.00</p>	50,000.00 SRV	1.0000	50,000.00

**Purchaser:** Kim Jones

(936) 4686551

**ADDITIONAL CHARGE:**

Vendor ID: **20342348**

Collegiate Licensed:

**DISCOUNT/TRADE-IN:**

Req No: **R0079818**

Employee/Employee Relationship:

**TOTAL: CONTINUED**

Blanket Order:

Purchase Class: **Other State Agency Contracts**

HUB Status:

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150002-11014-772580 \$50,000.00



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Item	Description	Quantity	Unit Cost	Total Cost
	Attorney - Of Counsel: \$525.00 Attorney - Associate: \$425.00 Non-Attorney Legal Work - Paralegal: \$225.00 Attorney - Shareholder: \$525.00 Attorney - eDiscovery Attorney: \$525.00 Other - Data and ESI Professionals : \$225.00 Travel rate may not exceed on-half of that attorney's hourly rate. Meals reimbursed at the expense rate of \$100.00 ---- Please refer to contract for further detail.			

<b>Purchaser:</b> Kim Jones	(936) 4686551	<b>ADDITIONAL CHARGE:</b>	<b>.00</b>
Vendor ID: <b>20342348</b>	Collegiate Licensed:	<b>DISCOUNT/TRADE-IN:</b>	<b>.00</b>
Req No: <b>R0079818</b>	Employee/Employee Relationship:	<b>TOTAL:</b>	<b>50,000.00</b>
Blanket Order:			
HUB Status:	Purchase Class: <b>Other State Agency Contracts</b>		

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150002-11014-772580 \$50,000.00