



Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 * Fax (936) 468-4282

Study Abroad Association LLC
2920 Forestville Rd
Ste 100 Apt 3060
Raleigh NC 27616-8774

PO Number: **P2402017**

PO Date: **12/22/23**

Delivery Date: **07/31/24**

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

antonio@studyabroadassociation.com

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Ine's Maxit
Office of International Programs
Steen Library 103
905 E Library Dr
SFA Box 6152

Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
	EXEMPT POLICY 05-301 - Group travel ---- Travel number #3Q7V ---- Study abroad program to Croatia from July 23, 2024 - July 31, 2024 led by Dr. Phelps and Dr. Thornley with estimated 15 students and 2 faculty airfare seats needed. ---- In accordance with iContracts #1014530 ---- Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received.			

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20398800**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No: **R0079731**

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order:

Purchase Class: **Exempt per SFA Policy**

HUB Status:

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150013-29118-772990	\$7,500.00
150013-29118-772990	\$14,970.00
150013-29118-772990	\$22,455.00

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Nacogdoches TX 75962**Terms: Net 30****FOB: Not Applicable****PURCHASE ORDER NO. MUST APPEAR ON ALL
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Item	Description	Quantity	Unit Cost	Total Cost
1	000P96178A TRAVEL AGENCY SERVICES \$500/person flight reservation due February 28, 2024	15.00 SRV	500.0000	7,500.00
2	000P96178A TRAVEL AGENCY SERVICES Payment due 70 days prior to departure 40% of the remaining amount Due May 13, 2024 ---- 40% does not include first payment of \$500/person	15.00 SRV	998.0000	14,970.00

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:Vendor ID: **20398800**

Collegiate Licensed:

DISCOUNT/TRADE-IN:Req No: **R0079731**

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order:

HUB Status:

Purchase Class: **Exempt per SFA Policy**

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150013-29118-772990 \$7,500.00
150013-29118-772990 \$14,970.00
150013-29118-772990 \$22,455.00



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Item	Description	Quantity	Unit Cost	Total Cost
3	000P96178A TRAVEL AGENCY SERVICES Payment due 32 days prior to departure Payment of the remaining amount Due June 25, 2024	15.00 SRV	1,497.0000	22,455.00

Purchaser: Nicole Ivancic (936) 4684472	ADDITIONAL CHARGE: .00
Vendor ID: 20398800 Collegiate Licensed:	DISCOUNT/TRADE-IN: .00
Req No: R0079731 Employee/Employee Relationship:	TOTAL: 44,925.00
Blanket Order:	
HUB Status:	Purchase Class: Exempt per SFA Policy

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150013-29118-772990	\$7,500.00
150013-29118-772990	\$14,970.00
150013-29118-772990	\$22,455.00