



# Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services  
Nacogdoches, Texas 75962-3030

Supplier: Phone (936) 468-2206 \* Fax (936) 468-4282

Study Abroad Association LLC  
2920 Forestville Rd  
Ste 100 Apt 3060  
Raleigh NC 27616-8774

PO Number: **P2402050**

PO Date: **12/20/23**

Delivery Date: **07/31/24**

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

antonio@studyabroadassociation.com

**Send Billing Invoice to:**

Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable

**Ship to:**

Heather Catton  
Office of International Programs  
Steen Library 103  
905 E Library Dr  
SFA Box 6152  
  
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
	EXEMPT POLICY 05-301 - Group travel ---- Travel number #3Q7V ---- Study abroad program to Croatia from July 23, 2024 - July 31, 2024 led by Dr. Phelps and Dr. Thornley with estimated 15 students and 2 faculty airfare seats needed. ---- In accordance with iContracts #1014530 ---- Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received.			

Purchaser: Nicole Ivancic

(936) 4684472

**ADDITIONAL CHARGE:**

Vendor ID: **20398800**

Collegiate Licensed:

**DISCOUNT/TRADE-IN:**

Req No: **R0079811**

Employee/Employee Relationship:

**TOTAL: CONTINUED**

Blanket Order:

HUB Status:

Purchase Class: **Exempt per SFA Policy**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150013-29128-772990	\$1,700.00
150013-29128-772990	\$28,662.00



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Item	Description	Quantity	Unit Cost	Total Cost
1	000P96178A TRAVEL AGENCY SERVICES  \$100/person flight reservation due February 28, 2024	17.00 SRV	100.0000	1,700.00
2	000P96178A TRAVEL AGENCY SERVICES  Payment due 70 days prior to departure the second and final payment for the group flight of the remaining amount Due May 13, 2024 ----	17.00 SRV	1,686.0000	28,662.00

Purchaser: Nicole Ivancic

(936) 4684472

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Collegiate Licensed:

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Employee/Employee Relationship:

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Item	Description	Quantity	Unit Cost	Total Cost
	Does not include first payment of \$100/person			

<b>Purchaser:</b> Nicole Ivancic	(936) 4684472	<b>ADDITIONAL CHARGE:</b>	<b>.00</b>
Vendor ID: <b>20398800</b>	Collegiate Licensed:	<b>DISCOUNT/TRADE-IN:</b>	<b>.00</b>
Req No: <b>R0079811</b>	Employee/Employee Relationship:	<b>TOTAL:</b>	<b>30,362.00</b>

Blanket Order:

HUB Status:

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