



Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services

Nacogdoches, Texas 75962-3030

Phone (936) 468-2206 * Fax (936) 468-4282

Supplier:

Baker Distributing Company LLC
PO Box 848459
Dallas TX 75284-8459

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PO Number: **P2600780**

PO Date: **08/27/25**

Delivery Date: **08/31/26**

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

tsimms@bakerdist.com

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Amanda Willoughby
Physical Plant
Physical Plant 101
2104 Wilson Dr
SFA Box 13031
Nacogdoches TX 75962

Terms: Net 30

FOB: Vendor Delivery

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	<p>Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received.</p> <p>----</p> <p>BUYBOARD contract #720-23 exp. 11/30/2026.</p> <p>000P03167B HVAC PARTS</p> <p>Provide miscellaneous parts as needed for HVAC general maintenance and repairs during the period 09/01/2025 - 08/31/2026.</p> <p>----</p> <p>The following personnel are authorized to make purchases:</p>	58,000.00 UNT	1.0000	58,000.00

Purchaser: Kim Jones

(936) 4686551

ADDITIONAL CHARGE:

Vendor ID: **20004691**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No:

Employee/Employee Relationship:

TOTAL: **CONTINUED**

Blanket Order:

HUB Status:

Purchase Class: **Cooperative Purchase**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150016-30239-773300 \$58,000.00



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Item	Description	Quantity	Unit Cost	Total Cost
	-Kennith Hudson ---- Discount range 10% to 25% off of list price depending upon the item. ---- Delivery service as needed. ---- Special orders may incur freight charges. Restocking fees apply on all special orders.			

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