



# Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services

Nacogdoches, Texas 75962-3030

Supplier:

Phone (936) 468-2206 \* Fax (936) 468-4282

MaxQ Ventures, LLC  
DBA: Startup High  
2019 Peninsula Ln  
Hillsborough NC 27278-7935

skelly@startuphigh.com

Page 1

PO Number: **P2601043**

PO Date: **08/15/25**

Delivery Date: **09/04/25**

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

**Send Billing Invoice to:**

Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable

**Ship to:**

Matthew Smilor/Gloria Montes  
Arnold Center for Entrepreneurship  
Business Bldg 377  
1908 Raguet St N.  
SFA Box 13004  
Nacogdoches TX 75962

**Terms: Net 30**

**FOB: Not Applicable**

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	EXEMPT POLICY 05-301 - Other Professional Services  000P96258A PROF SRV, NOT OTHERWISE CLASSIFIED  Contractor will perform the following responsibilities: -Work with School Districts to recruit teachers to lead sessions -Provide additional programming and supplemental curriculum -Train teachers on logistics and curriculum -Create logistical schedule and prepare host companies to welcome students -Create content such as flyers/schedules/	1.00 SRV	24,250.0000	24,250.00

**Purchaser:** Teresa Rhodes

(936) 4684460

Vendor ID: **20508087**

Collegiate Licensed:

Req No: **R0084433**

Employee/Employee Relationship:

Blanket Order:

HUB Status:

Purchase Class: **Exempt per SFA Policy**

**ADDITIONAL CHARGE:**

**DISCOUNT/TRADE-IN:**

**TOTAL: CONTINUED**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

240081-21006-772530 \$24,250.00



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	registration forms to share with districts/ families -Communicate with students/parents when they have questions -Manage registration process -Provide help desk service to teachers during the sessions -Ongoing support and guidance to faculty, facilitators, parents, and participants before, during and after camp sessions. ----- This agreement shall begin on June 16, 2025 and shall terminate on July 17, 2025. In accordance with iContracts #1254190 signed on 8/15/2025.			

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