



Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services

Nacogdoches, Texas 75962-3030

Phone (936) 468-2206 * Fax (936) 468-4282

Supplier:

Study Abroad Association LLC
2920 Forestville Rd Ste 100
Raleigh NC 27616-8774

Page 1

PO Number: **P2601259**

PO Date: **09/23/25**

Delivery Date: **05/28/26**

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

alessio@studyabroadassociation.com

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Heather Catton
Office of International Programs
Steen Library 103
905 E Library Dr
SFA Box 6152
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
	EXEMPT POLICY 05-301 - Group travel ---- Study abroad program to Italy from May 18 - May 28, 2026 Leader: Dr. Erin Childress with estimated 25 students and 1 faculty airfare seat needed ---- In accordance with iContracts #1014530 ---- Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received. ---- Travel number #TBD			

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20398800**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No: **R0084655**

Employee/Employee Relationship:

TOTAL: **CONTINUED**

Blanket Order:

HUB Status:

Purchase Class: **Exempt per SFA Policy**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150013-29124-772990 \$2,500.00

150002-29124-772990 \$43,625.00



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Item	Description	Quantity	Unit Cost	Total Cost
1	000P96178A TRAVEL AGENCY SERVICES Deposit \$100 per person Due by December 19, 2025	25.00 SRV	100.0000	2,500.00
2	000P96178A TRAVEL AGENCY SERVICES Final payment in the amount of the remaining amount is due 03/19/2026 ----	25.00 SRV	1,745.0000	43,625.00

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20398800**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No: **R0084655**

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order:

HUB Status:

Purchase Class: **Exempt per SFA Policy**

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Item	Description	Quantity	Unit Cost	Total Cost
	Does not include initial payment amount			

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

.00

Vendor ID: **20398800**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

.00

Req No: **R0084655**

Employee/Employee Relationship:

TOTAL:

46,125.00

Blanket Order:

HUB Status:

Purchase Class: **Exempt per SFA Policy**

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