



Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services

Nacogdoches, Texas 75962-3030

Phone (936) 468-2206 * Fax (936) 468-4282

Supplier:

Study Abroad Association LLC
2920 Forestville Rd Ste 100
Raleigh NC 27616-8774

Page 1

PO Number: **P2601260**

PO Date: **09/24/25**

Delivery Date: **08/02/26**

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

alessio@studyabroadassociation.com

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Heather Catton
Office of International Programs
Steen Library 103
905 E Library Dr
SFA Box 6152
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
	EXEMPT POLICY 05-301 - Group travel ---- Travel number #TBD ---- Study abroad program to Latvia from July 22 - August 2, 2026 Leaders: Dr. Thornley & Dr. Phelps and estimated 15 students and 2 faculty airfare seats needed ---- In accordance with iContracts #1014530 ---- Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received.			

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20398800**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No: **R0084733**

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order:

HUB Status:

Purchase Class: **Exempt per SFA Policy**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150013-29114-772990	\$7,500.00
150013-29114-772990	\$16,912.50
150013-29114-772990	\$16,912.50



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Item	Description	Quantity	Unit Cost	Total Cost
1	000P96178A TRAVEL AGENCY SERVICES Payment 150 days prior to departure \$500 per person Due by February 22, 2026	15.00 SRV	500.0000	7,500.00
2	000P96178A TRAVEL AGENCY SERVICES Payment due 90 days prior to departure the second payment in the amount of 50% of the remaining amount due April 23, 2026	15.00 SRV	1,127.5000	16,912.50

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

Vendor ID: **20398800**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No: **R0084733**

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order:

HUB Status:

Purchase Class: **Exempt per SFA Policy**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150013-29114-772990 \$7,500.00
150013-29114-772990 \$16,912.50
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FOB: Not Applicable

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Item	Description	Quantity	Unit Cost	Total Cost
3	----- Does not include initial payment amount 000P96178A TRAVEL AGENCY SERVICES Payment due 60 days prior to departure the third and final payment in the amount of the remaining amount is due by May 23, 2026	15.00 SRV	1,127.5000	16,912.50

Purchaser: Nicole Ivancic

(936) 4684472

ADDITIONAL CHARGE:

.00

Vendor ID: **20398800**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

.00

Req No: **R0084733**

Employee/Employee Relationship:

TOTAL:

41,325.00

Blanket Order:

HUB Status:

Purchase Class: **Exempt per SFA Policy**

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150013-29114-772990 \$7,500.00
150013-29114-772990 \$16,912.50
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