



# Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services

Nacogdoches, Texas 75962-3030

Supplier:

Phone (936) 468-2206 \* Fax (936) 468-4282

P and J Huggins, LLC  
141 N Church St  
Nacogdoches TX 75961-5201

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PO Number: **P2601372**

PO Date: **09/24/25**

Delivery Date: **10/24/25**

**CONFIRM RECEIPT OF PURCHASE ORDER AND  
ACCEPTANCE OF DELIVERY DATE  
BY EMAILING PURCHASE@SFASU.EDU.**

Lacey.Bradshaw@sfasu.edu

**Send Billing Invoice to:**

Stephen F. Austin State University  
P.O. Box 6085  
Nacogdoches, TX 75962-6085  
ATTN: Accounts Payable

**Ship to:**

Brittney Goad  
VP Advancement  
Austin Bldg 303  
2102 Alumni Dr  
SFA Box 6092  
Nacogdoches TX 75962

**Terms: Net 30**

**FOB: Vendor Delivery**

**PURCHASE ORDER NO. MUST APPEAR ON ALL  
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
1	PO CREATED TO PAY INVOICE, DO NOT DUPLICATE 000P96260A DECORATING SERVICES: PARTY, HOLIDAY, AND EVENTS  Invoice# INV0170 dated 09/24/2025 ---- Various flower arrangements and decorations for Lumberjack Legacies event on 09/19/2025	1.00 SRV	15,635.0000	15,635.00

**Purchaser:** Lacey Bradshaw

(936) 4684412

**ADDITIONAL CHARGE:**

**.00**

Vendor ID: **20465789**

Collegiate Licensed:

**DISCOUNT/TRADE-IN:**

**.00**

Req No: **R0084892**

Employee/Employee Relationship:

**TOTAL:**

**15,635.00**

Blanket Order:

HUB Status:

Purchase Class: **NonCompetitive**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

150001-40030-772990 \$15,635.00