



Stephen F. Austin State University

Member of The University of Texas System

Procurement and Business Services

Nacogdoches, Texas 75962-3030

Supplier:

Phone (936) 468-2206 * Fax (936) 468-4282

Academic Search Inc.
1015 18th St NW Ste 510
Washington DC 20036-5227

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PO Number: **P2601753**

PO Date: **08/29/25**

Delivery Date: **03/31/26**

**CONFIRM RECEIPT OF PURCHASE ORDER AND
ACCEPTANCE OF DELIVERY DATE
BY EMAILING PURCHASE@SFASU.EDU.**

joneskk2@sfasu.edu

Send Billing Invoice to:

Stephen F. Austin State University
P.O. Box 6085
Nacogdoches, TX 75962-6085
ATTN: Accounts Payable

Ship to:

Mollie Rhodes
Student Center Administration
BP Student Ctr 1.309
222 Vista Dr
SFA Box 6094
Nacogdoches TX 75962

Terms: Net 30

FOB: Not Applicable

**PURCHASE ORDER NO. MUST APPEAR ON ALL
SHIPPING DOCUMENTS AND INVOICES**

Item	Description	Quantity	Unit Cost	Total Cost
	In accordance with Executive Search Contract Addendum dated 08/12/2025 per iContracts #1287490 ---- Re: Dean of Student search ---- Fee Cap: Not to exceed \$100,000.00 Expense Cap: Not to exceed \$25,000.00			
1	000P96130C SEARCH FIRM SERVICES Professional Fee: \$50,000.00	50,000.00 SRV	1.0000	50,000.00
2	000P96130C SEARCH FIRM SERVICES	10,000.00 SRV	1.0000	10,000.00

Purchaser: Kim Jones

(936) 4686551

ADDITIONAL CHARGE:

Vendor ID: **20507316**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

Req No: **R0085339**

Employee/Employee Relationship:

TOTAL: CONTINUED

Blanket Order:

HUB Status:

Purchase Class: **Other State Agency Contracts**

Vendor Warrant Hold process runs nightly and terminates any vendors on hold. Vendor EPLS status verified by Purchaser.

291090-29250-772400 \$50,000.00

291090-29250-772400 \$10,000.00



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Item	Description	Quantity	Unit Cost	Total Cost
	Estimate of reimbursable expenses-to-include consultant travel, advertising, video conferencing, background investigations and candidate expenses. ---- Quantity and units shown are estimates for internal purposes only. Payment shall be made only for actual goods or services received. ----			

Purchaser: Kim Jones

(936) 4686551

ADDITIONAL CHARGE:

.00

Vendor ID: **20507316**

Collegiate Licensed:

DISCOUNT/TRADE-IN:

.00

Req No: **R0085339**

Employee/Employee Relationship:

TOTAL:

60,000.00

Blanket Order:

HUB Status:

Purchase Class: **Other State Agency Contracts**

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