Academic Program Review (APR)

Self-Study Schedule and Contents Overview

10
Yr. APR

♦ **10 Year - Cumulative Review[1]**

- Written submission including:
    - Self-study
    - Program Faculty Feedback Summary
    - External Review Results
- Administrative Interaction and <u>Formal</u> Response Provided
- Action plan developed by:

(Program/Unit, College, and Provost's office)

♦ **1 Year - Annual Check-up[2]**

- Primarily verbal discussion

- Only written response required presents faculty feedback summary for trends and action plans

- Administrative Interaction and <u>Informal</u> Response Provided

Each Process Discusses/Documents:

*Key Metric Trends   *Program and Learning Outcomes   *Each Academic Degree Program   *Faculty Perceptions/Analyses

[1] Graduate degree programs only (pending SFA policy revision); uses THECB response and review forms.

[2] Academic degree programs at each level are involved (both undergraduate and graduate).

Prompts provided by the Office of the Provost.

May 2024

Supportive data and response prompts

- Certain supportive data and information are required for program review and determined by the Office of the Provost.

- Institutionally required data is published online with annual updates. The Office of the Provost maintains a link on the [program review webpage](#) to the latest available institutional data.

- Annual reviews only require use of institutionally-required information. As appropriate for individual academic degree programs, other supportive data may also be included. For decennial reviews of master's and doctoral programs, any additional data as required by [Texas Education Code 5.52](#) (Appendix B) should also be included.

- Specific annual prompts and program learning outcomes (PLOs) are available in the university assessment monitoring system.

- Decennial reviews: Use THECB Institutional Response Form and External Review Form templates. Document links are in the Academic Program Review (APR) Handbook (Office of the Provost website).

- Annual reviews: Discuss and/or document longitudinal trends, annual progress and action plans for the following topics:

  1. PLO attainment and plans

  2. Student achievement and headcount enrollment

  3. Students and faculty (program/unit-specific) demographics; recruitment and retention considerations

  4. Instructional salary cost per SCH and student-faculty ratio (SFR)

  5. Degree program impact to the university mission and the state (meaningful and sustained enrollment; institutional reputation; job development/quality of living; other impact topics).

  6. Overall challenges and opportunities related to the degree program