

AALT Meeting

1. CIP Code Information - *Stacy Hendricks & Tricia Cain*

- SH and TC are working with the Faculty Salary Committee regarding issues with CIP codes.
- CIP codes should reflect what faculty are teaching, not their academic discipline.

2. Faculty Offers - *Stacy Hendricks & Tricia Cain*

- Deans should consult with TC before making faculty offers; salary offers may not necessarily align with available line funding.
- Goal: bring all faculty to 85% of median salary.
- Any contract offered for other than 9 months requires approval.
- If contract periods overlap, funding sources for additional pay must be identified.
- Any offer of credit toward tenure must be verified with the Provost's Office and include justification.
- Unlikely that more than 2 years of credit toward tenure will be approved.
- Faculty should not go up for tenure without promotion; this will be clarified in the HOP.
- Once faculty salaries reach benchmark levels, merit can be evaluated.
- With this year's raises, all faculty should reach 85% of median.

3. DEI in Syllabi - *Jane Anne Bridges*

- A DEI audit was required by UTS and the State of Texas in 2024.
- Many syllabi included DEI statements, deans were asked to review.
- Legal guidance is needed regarding accreditor-required DEI statements.
- Syllabi should be released early enough for students to review before enrolling.

4. Early Registration Priority Request (HOP 04-107) - *Stacy Hendricks*

- A request was received from the COB Ambassador Program.

- Per HOP, such requests must be approved by DC.
- A list of current priority groups is needed; the list will be reviewed and guidance provided.

5. Horizon Curriculum Plan - *Forrest Lane & Marc Guidry*

- MG and FL presented the first draft of a 5-year academic portfolio optimization plan.
- Graduate enrollment is low; this plan may help identify growth opportunities.
- Collaboration with Hannover is ongoing.
- Focus areas include programs with strong growth potential.

6. OER Task Force - *Marc Guidry*

- MG and team attended the OER Task Force meeting in Austin in February.
- The task force will focus on core classes and is divided into four subcommittees:
 - Faculty Incentives & Recognition - Hannah Snavelly
 - Creation of OER - Jonathan Helmke
 - Assessment of OER - Marc Guidry
 - Student Engagement & Awareness - Cindy Kilpatrick

7. Any Other Business

FYE Experience

- Chay Runnels will launch the FYE experience for new students who have paid for orientation.
- Goal: 60% of students registered and advised by July 1.
- Customer service emphasized; four new advisors will be hired based on disposition.
- CR will meet with all advisors to determine assignments to the FYE Center.

Strategic Plan

- Strategic Plan Town Hall scheduled for today; Damon Derrick presenting.
- All divisions must create a strategic plan by December aligned with the university plan.
- Deans and directors will be expected to produce their own plans.
- JB requested a strategic enrollment strategy plan from Kent Willis.
- System expects regular reporting on strategic plan implementation.

Reorganization Update

- Mid-year changes to funding/organizational structures are difficult; changes will take effect 9/1.
- Administrative oversight changes may be considered sooner.
- No changes will be submitted to the Coordinating Board until 9/1.

Attendees: Jordan Barkley, Marc Guidry, Kim Childs, Forrest Lane, Gary Wurtz, Stacy Hendricks, Tricia Cain, Dustin Knepp, Matt McBroom, Jason Reese, Chay Runnels, Todd Brown, Karyn Hall, Matt McBroom, Christina Sinclair, Sharon Brewer