

Academic Affairs Council

January 30, 2013

1. Update from Office of High-Impact Practices

Tara Newman

Tara announced that applications for Faculty Learning Communities (FLC) VI, emphasizing Mentored Undergraduate Scholarship, are now open. Applications are due March 1. Application can be accessed on the Office of High-Impact Practices website.

2. Upcoming Assessment Dates

Larry

King

Dr King announced that February 1st is due date for college review. Annual departmental assessment reports are also due on February 1st, Deans can issue a different due date if necessary.

March 1st core assessment data for fall should be entered into Trac-Dat.

The graduate exit survey for departments will be distributed, if you have questions to add please advise Dr. King.

3. Faculty Research Grant Competition

Carrie

Brow

Faculty research grant competition deadline Friday March 8th 12 copies to ORSP.

We have joined the CITI (Collaborate Institutional Training Initiative) Research Ethics Training Program. Students, faculty and staff can earn certificates, more information available on website.

PIVOT, a grant search tool, Carrie reminded the committee that this

tool is available to help faculty find grants.

Spring workshop schedule – a list of ORSP workshops is available on line at ORSP web page.

4. **Showcase Saturday** Monique Cossich
Showcase Saturday is scheduled for February 24, 2013.

Convocation will run the same as last year and Monique will provide funds to each dean.

5. **University Emergency Plans** Geraline Franklin
Emergency operations are handled by Steve Westbrook, but Dr Franklin asked for specific information on what to do in case of an emergency. We do have a network of building contact information, but the deans and faculty are unsure of the exact procedure, should there be an emergency.

Dr Berry agreed this information needs to be passed on and will talk to Dr Westbrook and arrange a presentation at our next meeting.

6. **Policies** Judy Abbott
Access Secure Computing Facilities (F-32)
Paul Davis was involved in discussion with Policy Committee.
Policy Approved
Active Military Service (A-74)
Damon Derrick reviewed and added language and title was changed. **Policy Approved**
Administrative Systems Software Changes (F-36)

Paul Davis involved in discussion with Policy Committee. **Policy Approved**

Communication services (F-29)

Paul Davis involved in discussion with Policy Committee. **Policy Approved**

Email Accounts for University Communication (F-41)

Establishing email as formal use of on- campus communication.

Policy Approved.

Emeritus (E-14A)

Policy has been seen twice before, final changes made. **Policy Approved**

Policies will be submitted for approval at the April board meeting.

7. Any other business

Dr Himes made contact with Lone Star College and visited them yesterday, believes there is potential for lot of transfer students in all areas. 14,000 students at Montgomery and there are other campuses. He would encourage other deans to visit. Thanks to Monique for the tip.

OIT are launching OIT Roadshow 1/31/13, each month visit area of campus, the first one is 10:00 a.m. to 2:00 p.m. in McKibben, 4th floor. Looking for other engagements if anyone is interested contact Randy McDonald.

Deans Only

8. TSI Mandates/Changes

Debbie

Kiesel

Debbie Kiesel gave the deans hand-outs, detailing the new TSI assessment changes. This is a glimpse of what the Coordinating

Board are sharing around the State.

Starting fall 2013 - first day class. All other tests will be accepted until then. This will influence our early college high school.

Debbie also provided some information on current Accuplacer test and some reasoning why this has been changed

They are going to one test and having more information, which will be a good thing.

9. Announcements

Dr Berry reported that Regents Amaral, Garrett and Dickerson will rotate off the Board of Regents this month. It is believed Regent Garrett may be reappointed but this has not been confirmed.

Kathleen Kennedy Townsend arrives Sunday, February 3.

Encourage students to attend big meeting on Wednesday, February 6.

Dr Berry and Dr Brunson recently attend TCAO meeting and CB in Austin. Request to increase the number of low producing programs was tabled to future meeting.

10. Date of Next Meetings

Deans Council, February 13

Academic Affairs Council, February 27