

Academic Affairs Council

February 2, 2011

1. Policies Buddy Himes
 - (E-24A) Faculty Search
 - (E-59) Selection of Academic Deans
 - (A-20) Graduate Assistantships
 - (E-31A) Library Faculty
 - (C-52) Out-of-State Electronic Fee

All policies were discussed and approved, with minor changes. They will be submitted for board approval at the April meeting.

2. Revision Policy A32 Continuing Education

As a result of the recent SACS compliance report policy A32 continuing education was revised. There is nothing in the policy about assessment, this will be added and brought back to the next meeting.

3. Assessment Workshops Larry King

Dr. King will be hosting three workshops next week as a response to SACS off-site review and concerns expressed - administrative and education support service assessment. The workshops will focus on closing the loop in those areas.

The workshops will be held in Regents Suite B at the following times:

 - February 8th at 3:00 p.m.
 - February 9th at 3:00 p.m.
 - February 10th at 9:00 a.m.

4. ETS Proficiency Profile Testing, Spring 2011 Larry King

Dr. King announced that he will be administering ETS Proficiency profile testing (previously known as MAPP).

5. Cost sharing/Cost transfer On Grants Carrie Brown

New process for cost sharing/transfer on grants will be unveiled today, a copy was given to the academic affairs team.

6. SACS and QEP Update James Standley

The onsite team have been named and a list sent out to Academic Affairs Council, they will be on site one month today.

Dr. Rose was on campus 1/31 and 2/1 and discussed logistics etc., time spent was very productive.

Dr. Murphy asked what documents they should have on hand for the visit, Dr. Standley will provide a list of the likely documents, such as minutes etc.,

Dr. Brunson gave a brief overview of what would be needed during visit. The colleges need to have sufficient additional qualification information when faculty do not have specific degrees they are teaching.

Dr. Standley stated that the QEP has been completed and a copy will be sent to each dean. Banners and other promotional materials will be displayed on campus – everyone should be aware of the goals.

Dr. Brunson said in the next couple of weeks, the SACS on-site team will be reading focus report and they will let us know ahead of time if they want additional information. Dr. Rose prefers that his people have their pieces written when they come to campus.

Dr. Berry reminded everyone that we do not just assess because of SACS, this is an ongoing process.

7. Ranking Graduates in Banner

A question from the registrar's office - Banner does not have a process for ranking of graduates . Do we want to work with it and to continue to figure class rank? Lynda Langham reported that in five years she has only ever received a few requests.

8. NEDCO meeting is scheduled and one item of discussion will be internships. Dr. Berry asked for a list of ongoing internships in each college – a list will be maintained in the Provost office.

9. Furlough days

No one is happy about this decision, Dr. Pattillo tried to find a cost saving option that would least effect staff. Grant staff are also subject to furlough days. Chair of faculty senate said faculty never intended for this to be just staff and not campus wide. Contracts don't make any allowance for that, contracts will be written differently this year to allow this option.

It was reported that not many complaints were received about the furlough decision and that staff are glad to still have a job. Dr. Arnold asked if there was any further consideration to a retirement incentive?

10. May-mester Dates

Friday 27th May would have been a class day – this will now be taken as furlough day, so there will be no may-mester class. Final class day will now be June 1st and exams June 2nd. Online calendars will be updated to reflect this.

Showcase Saturday – February 26 and March 26.

11. Date of Next Meeting

Academic Affairs Council – February 23, 2011