

Academic Affairs Council  
March 7, 2012

1. Repeat Policy clarification Monique Cossich

Lynda Langham addressed questions about the Semester Grade (A-54) policy. She presented the results of a survey of TACRO members concerning repeat policies at their institutions. Dr. Troy Davis recommended using the most recent grade as was used by the largest number of respondents to the survey, 5 respondents out of 10. Ms. Langham also distributed the "Repeat Policy 'Grandfathered' Grade Determinations" and the current Semester Grades (A-54) policy. Ms. Langham answered questions concerning the current policy and recommended revisions to the policy, and the council discussed the various proposals. Dr. Berry referred the policy revision to the Policy Committee.

2. Labs in Banner Monique Cossich

Ms. Langham explained that, while earlier information had indicated otherwise, the designation "L" for lab sections can be used in Banner. She also reported that there are indications that the Coordinating Board may soon require the use of the Common Course Numbering system. After discussion the council decided to return to the use of the designation of "L" for lab sections.

3. Graduation Monique Cossich

Ms. Cossich explained that the number of students graduating in May is going to be large, and this will present some issues for seating in the coliseum. Dr. Arnold moved that two graduations be held beginning in Spring 2012. Dr. Himes second the motion. The council discussed the motion. Dr. Berry said that he would present the idea to the president. Ms. Cossich asked council members to e-mail recommendations on how to deal with the issues to her.

4. Academic Affairs Orientation Monique Cossich

Ms. Cossich asked for volunteers for speaking roles for deans at orientation. She asked for volunteers to contact her.

5. "Mid-term Grades" Judy Abbot

Dr. Abbott presented report from the Mid-Semester Grades Task Force. The task force did not make a recommendation, but presented points of discussion, points of concern, and points of inclusion (see Mid-Semester Grades Task Force Report, 7 March 2012, Academic Affairs Council). The council discussed the report of the task force. Questions raised included the possibility of running a pilot or trial of the mid-term grades, the ability to use mid-semester grades in Banner, the importance of

other factors that influence retention, and the name for mid-semester grades. After discussion, Dr. Berry asked the task force to bring a recommendation to the council.

6. Policies Dannie Arnold/Carrie Brown

Research Development Program (A-65)

Ms. Brown presented the policy, and the policy was approved by the AAC.

Effort Reporting & Certification for Sponsored Activities (A-68)

Ms. Brown presented the policy, and the policy was approved by the AAC.

Radioactive or Radiation-producing Materials or Equipment (D-27)

Dr. Arnold presented the policy, and the policy was approved by the AAC.

Mobile Device Applications (A-XX)

Dr. Arnold presented the policy, and the policy was approved by the AAC.

Compensation from Grants, Contracts & Other Sponsored Agreements (A-XX)

Ms. Brown presented the policy, and the policy was approved by the AAC.

Institutional Animal Care and Use Committee (X-XX)

Ms. Brown presented the policy, and the policy was approved by the AAC.

Faculty Compensation (E-71)

Dr. Berry presented revisions to the policy, and the policy was approved by the AAC.

7. Distance Education Policy Randy McDonald

Dr. McDonald shared discussions of the Distance Education Committee in relation to revisions to the policy Distance Education (E-20A). He presented a draft for "Certified Online Instructor Annual Update," and asked for input on the draft. Some members expressed support for the idea, concern for the use of the term "recertification," and concern over the length of time devoted to training sessions. He also presented the categories for intellectual property rights for online courses and spoke about opinions on licensing online courses from SFA faculty developers. He also raised the issue of financial incentives to encourage larger enrollment in classes.

8. FY-13 Budget, preliminary discussion Ric Berry

Dr. Berry discussed issues and concerns in the development of the FY-13 Budget.

9. Any Other Business

Paul Davis discussed possible computer outages during Spring Break.

Shirley Dickerson discussed the LibQUAL survey and encouraged council members to participate and invite others to participate in the survey.

10. Date of Next Meeting:

Deans Council, March 21, 2012

Academic Affairs Council, April 4, 2012