

Minutes
Academic Affairs Council
March 23, 2011

1. **NEDCO Internship Initiative**

Adam Peck

NEDCO has an interest in expanding availability of internships with different organizations in Nacogdoches, with the QEP the timing is right for our focus to be on this. Everyone was in agreement that there is room for more coordination, perhaps move towards career building services.

This will be a three phase project – resource building, gathering information about different models of internships, resource geared towards students, faculty and business. First and foremost should be a learning process for students.

Second phase will be to identify some pilot projects, where local business may have particular need. Final phase would be for students to have high impact learning in first year and then one later related to their major, internships could do this.

Dr. Peck asked for feedback.

2. **CAPP Issues Banner**

Lynda Langham

Dr. Berry reminded the group that a consultant from SIG had come in to assist with the degree audit process. He also reminded the group that at present completing degree audits is 95% manual. They identified five principal issues for us:

- i) *Transfer articulation*, need to get these things done on front end, rather than at the end when students trying to graduate.
- ii) We require in most minors *six hours of upper level in residence*, this is another thing for the program to filter. A suggestion was that we should change residency requirement to nine hours in residence
- iii) *Filter for credit hour total* within each component of curriculum, sometimes that doesn't work and we have to manually override. Suggestion, eliminate credit hour requirement.
- iv) *GPA calculations* especially when dealing with repeated courses, need to be revisited and consider changing. We do not want the system to determine academic policy.
- v) *Elective courses*, many programs require a certain number of elective courses. Need to know what approved electives are.

A planned schedule was given to the group, there is no definite time line, Ms.

Langham explained how we have to “fine tune” and make CAPP adapt to it. Not one size fits all, the more information given to the registrar, the easier it will be.

Dr. Berry urged the deans to remove credit hour requirement within component and stated we must graduate more students, and make the mechanics of it simpler.

Dr. Berry stated that registrar's office have been faced with many challenges with the move to banner, he thanked Lynda and the team for their hard work.

3. **April Board Meeting**

Dr. Berry gave an overview of some of the upcoming agenda items:

- Monday 18th committee meetings
- Tuesday 19th public part of the meeting
- Three new regents will be sworn in by judge Cox
- Four new faculty hires
- Promotion/tenure recommendations
- Regents professor
- Faculty development leave
- Policies
- New PhD
- Equipment purchase
- Low Enrollment classes
- Academic Partnerships
- Curriculum Changes
- Course Fees
- Tuition & Fee Increase

4. **Any Other Business**

No update on budget, it has been agreed to use the rainy day fund for this academic year.

Tuition fees will be set by April 19th, so that we can begin registration.

Dr. Tara Newman has agreed to become the QEP Director as James Standley transitions out, she assume the role by August.

Graduate curriculum changes were approved by Academic Affairs Council.

5. **Date of Next Meeting**

Deans Council, April 6, 2011.

Graduate curriculum changes reviewed and approved by AAC JS

Undergrad is not complete – we have not received final version. Will address this on 6th april and have approved prior to board meeting.