

Academic Affairs Council

April 10, 2013

1. Jim Towns Mentoring Professorship

Dr Berry advised the deans of this and will send an email with all details, any questions or comments should be sent to Trey Turner in the Office of Development.

2. Registration Changes

Sandy

Turner

A proposal came to ITS from SPY team (student team) concerning banner – a proposal to improve manageability for parts of term, first half and second half classes. They would like to standardize all registration periods, especially for second half classes in fall and spring and will extend registration dates to help accommodate. The deans were asked to help communicate this information.

3. QEP Update

Tara Newman

Tara reported they are about to begin the sixth faculty learning community focusing on undergraduate scholarship. The faculty train during the fall and implement in spring, we are using returning faculty to serve as mentors.

Dr Berry stated that SACS introduced us to QEP about ten years ago and it is transforming the campus.

4. Commencement Procedures

May commencement has been split into two ceremonies at 9:30 a.m. and 2:00 p.m., they will be identical and all deans should attend both. Faculty only need to attend for their college. The doors open doors at 1:00 pm for 2:00 pm ceremony. There are expected to be around 700 graduates in each section. There are no

current plans to do this in August or December.

5. Building Emergency Plans, GF

Dr Franklin announced that she had someone from the University Policy speak to faculty about emergency plans. What came up at meeting with police was that there are different types of emergencies, with different procedures for each, which faculty and staff are not aware of.

Dr Berry will discuss with Dr Westbrook who is in charge of emergency procedures and will obtain a plan for working with each college.

6. Any Other Business

Dr Berry reported that Mike O' Rear, Director Financial Aid is retiring, official retirement date is August 31. Dr Berry thanked him for his hard work over the years, distributing around \$150 million of aid.

Dr Berry stated that we need to make a decision the repeated grade policy, with regard to GPA calculations. We have deferred action but need to finalize now. The options are:

- a) currently repeat and use higher grade
- b) second repeat average all three grades in GPA
- c) use all grades, starting with first repeat
- d) use the last grade, repeat as much as you like
- e) use the highest grade, repeat as much as you like.

OIT Graduation is May 3 at 2:00 pm and in the Wyatt Room

Showcase Saturday - was very successful, with 800+ students and 1200 parents.

URC was a great success with the top scholar presentations as well as the posters.

DEANS ONLY

7. Core Curriculum Assessment Plan Larry

King

Dr King distributed the final core curriculum assessment plan, committee has been working on new plan in line with guidelines set out by Coordinating Board.

An electronic copy will be sent to the deans.

8. Date of Next Meeting:

Deans Council, April 24, 2013.