

Academic Affairs Council
 Wednesday, April 15, 2020
 9 am (via Zoom)

1. Summer Enrollment

Erma Brecht

Erma gave an update on summer enrollment:

Summer Registration As of April 13	2019 Headcount/SCH	2020 Headcount/SCH	Difference Headcount/SCH	% Change of SCH
Maymester	474 / 1,437	374 / 1,137	-100 / -300	-20.8%
Summer I	2,530 / 11,227	2,455 / 10,817	-75 / -410	-3.7%
Summer II	1,785 / 7,218	1,707 / 6,782	-78 / -436	-6.0%
TOTAL DIFFERENCE	19,882	18,736	-253 / -1,146	-5.8%

Summer Registration As of April 6	2019 Headcount/SCH	2020 Headcount/SCH	Difference Headcount/SCH	% Change of SCH
Maymester	421 / 1,277	327 / 995	-94 / -282	-22%
Summer I	2,245 / 10,046	2,077 / 9,163	-168 / -883	-9%
Summer II	1,589 / 6,483	1,453 / 5,747	-136 / -736	-11%
TOTAL DIFFERENCE			-398 / -1,901	-11%

Summer Registration As of March 30	2019 Headcount/SCH	2020 Headcount/SCH	Difference
Maymester	339 / 1,029	241 / 729	-98 / -300
Summer I	1,747 / 7,867	1,543 / 6,722	-204 / -1,145
Summer II	1,170 / 4,794	1,111 / 4,380	-59 / -414
TOTAL DIFFERENCE			-361 / -1,859

We will be waiving application fees for summer for faculty and staff.

We will start promotional activities on TV and radio starting next week. To promote summer with SFA.

A board action item will be reviewed; summer for faculty and staff to encourage summer enrollment tuition packets, communication will be forthcoming.

Videos for Virtual Showcase and Orientation

Videos are ready for virtual showcase and orientation, want to arrange a video of each dean 3-5 minutes. Want them all done by April 27th. Financial issues need to be live in case students have questions.

Marc Guidry and Erma Brecht have visited with Dr. Peck about department chair program overviews, new students wanting to know more about their program- each chair would give a program overview. Erma said some program overviews should be offered at least twice. Giving students the option to hear more than once, in case time slot does not work for them, also will record them and have them on an orientation page. We do need chairs to do this in early May so students can have information about choosing a major. We are trying to allow students to get as much information as possible from department heads. Dr. Beverly said she would prefer department heads to choose their own time slots. this will be discussed tomorrow at chairs forum.

Spring Commencement

We are offering May graduates two different opportunities, virtual commencement on May 30 as well as an opportunity to participate in future in person commencement either December 2020 or May 2021. Each graduate will have a slide to allow a picture, and a message to their family, at end of the virtual commencement, will be montage of the SFA school song.

2. Experiential major maps

Marc Guidry

Dr. Guidry met with Jamie Bouldin and Brian Oswald, who chair the sub-committee as part of "Reimagining Undergraduate Advising" initiative. These are not degree plans or course sequences; they are four-year maps of the co-curricular experience that we want students to have in a given program, to enhance their learning and make them more marketable. Primary audience for this tool is freshmen and prospective students. It will be electronic will be on website, no cost barrier; but we do need information, marketing helping with formatting information has to come from departments. Will get a list of departments that still need to do this. Dr. Beverly said she has not received any information to request this.

3. Weekly Meetings with Chairs

Steve Bullard

Last Thursday Dr. Bullard met with academic unit heads via Zoom, we will schedule these meetings every Thursday at 8am, until we no longer need them. Deans and associate deans will also be part of the meeting. Anyone is welcome to join if they have

information to share.

4. **Any Other Business**

Heather Catton said that the planning proposal deadline for study aboard has been extended to June 1, 2020.

Anthony, Erma and Steve involved in weekly cabinet meetings, no direction on budget as yet, process has not yet begun. Every position is being looked at very closely; any position coming available will need complete justification.

Alisha reminded deans that budget requests are due this week. If you need more time let her know, she and Dr. Bullard will start prioritizing at division level next week.

5. **Date of Next Meeting**

Wednesday, April 22 at 9am

DEANS ONLY

1. **Course scheduling for summer I& II seat distribution** Steve Bullard
Dr. Bullard said we should consider them separate, not as a whole. We should offer what is needed in summer I etc.,

2. **Summer GA** Pauline Sampson
Dr. Sampson asked how many G.A.'s are needed for summer, she will send each dean a list of what they have left/

There have been questions about significant course fees that students had paid and did not get to use i.e. trips etc., asked about refund.

We don't know specifics of what will happen but some very significant things will have to happen.

Course fee balances will roll forward this year but will have to be spent by August 31, 2021. If anyone runs into a negative they will have to cover this by end of Aug 31. 2021.

3. **Orientation Update** 10.30 a.m. Adam Peck
Dr. Peck provided an in depth overview of the planned orientation schedule for fall, which will be a combination of virtual and face-to-face.

Attendees:
Raquel Skidmore
Sharon Brewer
Kim Childs
Janet Tareilo
Alisha Collins
Joe Shannon
Steve Bullard
Brian Murphy
Pauline Sampson
Mike Tkacik

*Jonathan Helmke
M.E. McWilliams
Karyn Hall
Megan Weatherly
Buddy Himes
Heather Catton
Anthony Espinoza
Erma Brecht
Tim Bisping
John Calahan
Hans Williams
Marc Guidry
Judy Abbott
Gary Wurtz
Rachele Garrett
Lesla Beverly*