

Academic Affairs Council  
Wednesday April 22, 2020  
9.30 a.m. via Zoom

1. **Campus Review - Faculty Qualifications** Karyn Hall  
Karyn will be asking several people to help review faculty qualifications to create a satisfactory response to SACS. We would like SFA to be part of top 3% of institutions that do not get cited for this.
  
2. **Orientation Advising and Registration** Marc Guidry  
Dr. Guidry has received a number of questions from faculty about orientation, advising and registration. He said we must complete orientation advising by June 1, to prevent students from “drifting”. There will be a registration virtual lab link in MySFA, virtual registration lab link in mysfa there will be support. Videos including introductory and dean’s videos should be ready by May 1 for students and parents to starting viewing and will have live zoom sessions with each department.  
Current students have been contacted regarding fall 2020 and the plan is to teach face-to-face classes.
  
3. **Summer Registration** Marc Guidry/SB  
Hard work is paying off Erma thanked everyone for their work. SCH for summer is 4.3% up. There will be radio and TV ads in the great east Texas area  
Communication will be going out to faculty and staff to incorporate change to Lumberjack Employee Assistance Program (LEAP) and incorporate a link to answer any questions.  
  
Cares Act \$5.2 m to assist with any financial impact from direct impact from Covid19. This cannot be used for existing balance, to reimburse university for refunds, or international. A committee has been formed to award these funds.
  
4. **Legislative Appropriations Request (LAR) 2021** Steve Bullard  
Dr. Bullard explained LAR that will be submitted this year. One item is that it calls for removing Miller Hall and constructing a facility at the corner of Raguet and East College, which would incorporate Geology and Biology.
  
5. **LEAP** Steve Bullard  
Lumberjack Education Assistant Program (LEAP) cost would be zero to employee as well as no application fee/\$150 for 3 hour course for dependents, meaning you can get a 120 hour degree for \$6,000. Effective this summer.
  
6. **Board Update** Steve Bullard  
Promotions and tenures, full professor, faculty development leave and regents scholar will be recognized at future meeting.  
Dr. Bullard thanks Megan Weatherly and Theunis Oliphant for creating video for faculty senate presentation.

7. **Any Other Business**

Megan said the DE committee met yesterday and this item came up, one of faculty expressed she was unaware delivering a class via Zoom was available, chair said he was unaware also, they only thought it could be 100% online format. We need to get word out to faculty and chairs that online and other remote delivery is available.

Dr. Himes asked about the stimulus packet of \$5.2 million, how will this be allocated. Erma said that funds will be awarded to students account, communication will be sent out in tiers, first will be currently enrolled students. There will be an application for them to submit a request, for financial need due to Covid19 disruption. Erma explained that we are simply the trustees for the money but must receive documented request for need. The number of requests we may receive is unknown, this will obviously impact the amount we can give to students. Funds will go to their account and they will receive refund, cash in hand. Communication will go directly to students.

Pauline Sampson asked if telecommuting ends on April 30, Dr. Bullard said it will continue until we are told otherwise. He thanked everyone for all their hard work.

8. **Date of Next Meeting**

April 29, 2020