

Academic Affairs Council  
April 28, 2021

1. **Update on Academic Partnerships** Ryan Brown Moreno  
Ryan has received great feedback on the letter that will be sent to Livingstone ISD, we will be offering courses at the Polk County Center. Dr. Hawkins will also send the letter to his counterparts within a thirty-minute drive.

2. **24-Hour Access to Library** Jonathan Helmke  
The first floor of the library is now open 24 hours through May 7, including the AARC, as a trial period. Jonathan has partnered with Chief Fields for security. This was originally a request from SGA. Jonathan asked for feedback, a bigger roll out will happen in fall.

### **ScanTron Services**

The library has the only machine capable of reading the large ScanTron forms that faculty used in past. This will be discontinued on May 15, due to budgetary savings and the very small number of faculty still utilizing this function. A list of these faculty will be sent to the deans, so they can be advised.

### **Support for recruitment and retention efforts for Summer and Fall**

Jonathan advised the deans that the library have staff who can assist with recruitment efforts if needed, such as calling students.

### **Impact Statistics**

Jonathan shared some impact statements as far as student learning and thanked everyone for their help.

3. **Academic Program Review Data Resource/Analysis Assistance** Karyn Hall  
Karyn explained we have extended the academic program review (APR) deadline and her office can provide assistance, if needed. John Calahan's office will be offer a training session on May 13<sup>th</sup>. As we move forward we are continuing to review where improvements can be made.

### **Fall 2021 Instructional Method – Programming Guide**

Approximately 100 course sections will change modality for fall. Program changes are scheduled to finish by May 5.

### **New Fall 2021 THECB report – Course Sequencing**

There is a new course sequencing report for fall 2021, more information will be forthcoming. EAB has toolkit to help get on board with APS.

4. **Approval Process for Slate** Steve Bullard  
A request form is available on MySFA, for anyone wanting to send communication via the Slate system, which targets prospects and nearly admitted students, it does not target current students. It is a very powerful communication program. Last week we received a list of students denied by A&M and Slate will be used to communicate with

them. Slate also tracks reactions. It is an evolving program and offers great opportunities for connection.

5. **Summer Appointment Letters** Steve Bullard  
Dr. Bullard asked for a copy from each college of faculty summer appointment letters.

6. **Distribution of Student enrollment** Steve Bullard  
Joe Shannon will be providing enrollment numbers for each program to the deans on a weekly basis, Dr. Bullard said he will contact Karyn Hall to obtain the data.

7. **Budget Update** Alisha Collins  
Alisha asked everyone to ensure they prioritize capital requests, these will go to the university budget council.

8. **Any Other Business**  
Friday, May 7 there will be a special called board meeting with two action items; course/add drop policy, as well as approval of training software.

Dr. Tkacik reported that the Undergraduate Research Conference was a great success, there were about 45 posters from SFA and 7 from Tyler.

The Cabinet are assembling a group named “the war room”, who will reach out to students who have not registered for classes. The aim is to see if there are any roadblocks preventing them from registering, and assisting where we can.

Dr. Smith will start June 1, Dr. Bullard will be working to develop list of topics to bring tp his attention and provide some background. He encouraged everyone on to start preparing their own lists.

Deans Council	Academic Affairs Council	Chairs Meeting
	April 28, 2021 at 9:00 a.m.	
May 5 <sup>th</sup> at 9:00 a.m.	May 26 <sup>th</sup> at 9:00 a.m.	May 27 <sup>th</sup> at 10:00 a.m.
June 2 <sup>nd</sup> at 9:00 a.m.	June 30 <sup>th</sup> at 9:00 a.m.	
July 7 <sup>th</sup> at 9:00 a.m.	July 28 <sup>th</sup> at 9:00 a.m.	
<b>Academic Affairs Retreat</b>		
	August 4, 2021 9:00 a.m. – 3:00 p.m. (details to follow)	