

Academic Affairs Council
May 8, 2013

1. **Electronic Grade Change Process** Rich Barnhart/Lynda Langham
Rich and Lynda explained new grade change availability in self-service Banner, this will allow faculty to go in and change grades after the fact. This program was written by an SFA graduate.

2. **Sophomore Scholars** Adam Peck/JB Watson
Committee was given a draft document explaining this new program that will go into effect in fall, 2013. There are a surprising number of first year students who perform well, yet do not return sophomore year. It may be for Academic programs we don't have, or perhaps leaving for institutions closer to home and ones they aspired to. This is a program to engage students and have them assist with next year's freshmen.

Adam explained we will work to get ten students into this program, JB explained how the Brophy Center worked previously and how to look at moving forward

3. **Policies** Judy Abbott
Computer System Access (F-37)
Approved by council, go to Board for approval in July.

Enrollment Inducement for Military Service Members (XX)
Approved by council with minor changes, go to Board for approval in July.

Administration of Academic Units (E-10)
The changes to this policy created a great deal of discussion because of the issue of eleven and twelve month chairs. The deans asked Dr. Berry to form a small task force and look at salaries for future. To look at chairs, what we have across all colleges what contracts are what salaries are, what it might be if they all move to twelve months. Research what other universities do and what it would cost the university, and plan to phase in over 3-5 years.

It was decided to table this item until we convene and form a task force, which will be made up of both eleven and twelve month chairs. This policy was put on hold.

4. **Discretionary Funds** Dora Fuselier
Dora explained a new policy regarding discretionary use of university funds, she explained the details. Up until now discretionary funds have been able to be used for anything however, this has now changed. There was a lengthy discussion and it was agreed this would be discussed further at a later date, a hand out was provided.

5. **Senior Survey** Larry King
Dr. King is still waiting for responses, if departments want to include college level or department level questions they should respond as soon as possible.
Dr. Berry encouraged deans to roll their survey questions into this one.

6. **Assessment Action Plan** Larry King
Dr. King explained the information required to demonstrate in our five year report that we are showing improvement in assessment.

7. **Research Enhancement Program** Carrie Brown
Dr. Brown gave everyone a handout explaining how faculty research grant will be more flexible. She explained this has been proposed and approved by the Research Council.

8. **Fiscal 14 Budget Update**
The budget process has started, Dr Berry did not have a firm date but thought the budget meeting will be around June 1st. It appears we may get a slightly larger appropriation this year. He urged deans to begin to think about merit increases. Nothing is confirmed but he is hopeful, given the tuition increase. It will likely be a very quick turnaround and so deans should be prepared.

9. **Date of Next Meeting:**
Deans Council, May 22, 2013.